

Town of Newton, N.H.
NEW HIRE RATE OF PAY

Employee Name: _____ Grade: _____ Step: _____

Hire Date: _____ Job Title: _____

Base Rate of Pay/Rate of Pay: _____/_____

Effective Date: _____ Department: _____

Pay-period: Biweekly Every 4 weeks Quarterly Annually

Paychecks are distributed on: Thursday

Pay Date is: Thursday

Benefits offered: Health Insurance Dental Insurance

Short term Disability NH Retirement AFLAC

Date of Board of Selectmen Minutes (if required): _____

Probation effective date: _____ Off Probation date: _____

(Signature of Employee)

(Signature of Payroll Administrator)

(Signature of Town Administrator)