



# Town of Newton, NH

Newton Town Hall: P.O. Box 378, Town Hall Road, Newton, NH 03858

Town Hall Hours: Monday - Wednesday, 8am - 4pm; Thursday 12pm - 8pm

## Stewardship Committee

Stewardship Committee  
Newton, NH  
Bylaws  
(amended November 12, 2015)

*In that the Stewardship Committee is charged with monitoring and annual reporting upon the easements held by the town, the committee will be established and function with the following bylaws.*

- *The Committee members will be appointed by the Board of Selectmen upon recommendations from the committee.*
- *The Committee will be made up of at least five members and two alternates.*
- *A quorum shall consist of a majority of seated members.*
- *Each member shall be appointed for five years and may be re-appointed at the end of that time period. The terms will be staggered so that one appointment is concluded every year.*

5. *The committee will have the following officers:*

**Chair:** *Shall conduct each annual meeting, arrange for the annual landowner interviews and site walks and prepare the annual reports for amendment or approval of the Committee at the annual meeting.*

**Vice Chair:** *Shall carry out any of the duties of the Chair in the event the Chair is unable to perform the duty.*

**The Secretary:** *Shall take minutes at the annual meetings. These minutes will be posted to the website as draft minutes until their approval at a subsequent meeting.*

- *There shall be at least one annual meeting on the first Thursday of November at 8:00am. The Meetings will be posted. Additional meetings can be scheduled with notice of two weeks. Special meetings may be called with short notice if necessary. The annual site walk for Hidden Acres and the Foy Easement will be the third Saturday of October, with the fourth Saturday in October for a rain date.*

- *Each property for which the Town holds an easement shall be monitored with the site walks annually. For each property/easement a report will be submitted to the Board of Selectmen and the Holders of Interest.*
- *Members of the committee shall meet with the landowners annually and with new landowners when a property changes hands.*
- *In the event the Committee discovers that the easement is not being upheld it shall make recommendations to the landowner for correcting the infraction. If efforts fail to correct the situation, the committee will recommend to the Board of Selectmen a course of arbitration if so specified in the easement and /or legal action. Legal proceedings shall remain the function of the Board of Selectmen.*