

TOWN OF NEWTON, NH  
INVITATION TO BID  
2015 ANNUAL TOWN REPORT

The Board of Selectmen is soliciting (2) two written sealed bids for the printing of the 2015 Annual Town Report. The copy will be "Camera Ready" and we expect to have approximately 180 pages plus a color cover. The first quote is for 500 books and the second quote is for 900 books, all other criteria are the same for each quote. Please provide a per page price, as well as a total cost for an 8 ½ X 11" book. Available on-line at [www.newton-nh.gov](http://www.newton-nh.gov) is the specification pages that must be submitted with the written bid; you may contact the Selectmen's Office at (603) 382-4405 ext. 10 for a copy.

Bids are to be returned to the Selectmen's Office, Newton Town Hall, 2 Town Hall Road, Newton, NH 03858, by 4:00pm on Monday, November 30, 2015. Bids may be faxed to 603-382-9140 or emailed to [mwinglass@newtonnh.net](mailto:mwinglass@newtonnh.net). The Selectmen reserve the right to reject any or all bids; also the right to negotiate for the best arrangement for the Town of Newton.

Please note: the mailing address for the Town of Newton has changed. Please remove the PO Box for it is no longer in use, please mail to the physical address only: 2 Town Hall Road. Thank you.

TOWN OF NEWTON, NH

2015 TOWN REPORT SPECIFICATIONS

Number of Copies: 500  
Camera Work: Camera Ready  
Press Work: Black Ink  
Paper Stock: #65 Cover  
#50 White Offset  
(1) Colored Text Stock Divider  
Trim Size: 8 1/2" x 11"  
Bindery: Spiral Binding  
Price Schedule: Price per Page if over 180 Pages \_\_\_\_\_  
Price per book for spiral bound \_\_\_\_\_  
Total Price (Spiral Bound) =180 Pages x 600 books \_\_\_\_\_  
Pickup and delivery charge \_\_\_\_\_

*"PLEASE USE THIS FORM WHEN SUBMITTING YOUR BID"*

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

TIME FRAME REQUIRED TO COMPLETE JOB \_\_\_\_\_

The Town will have the report ready for the printer by **February 15, 2016** and due to SB2 time constraints, we must have the printed books to the Town on **February 29, 2016 or earlier.**

Additional comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF NEWTON, NH

2015 TOWN REPORT SPECIFICATIONS

Number of Copies: **900**  
Camera Work: Camera Ready  
Press Work: Black Ink  
Paper Stock: #65 Cover  
#50 White Offset  
(1) Colored Text Stock Divider  
Trim Size: 8 1/2" x 11"  
Bindery: Spiral Binding  
Price Schedule: Price per Page if over 180 Pages \_\_\_\_\_  
Price per book for spiral bound \_\_\_\_\_  
Total Price (Spiral Bound) =180 Pages x 900 books \_\_\_\_\_  
Pickup and delivery charge \_\_\_\_\_

*"PLEASE USE THIS FORM WHEN SUBMITTING YOUR BID"*

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

TIME FRAME REQUIRED TO COMPLETE JOB \_\_\_\_\_

The Town will have the report ready for the printer by **February 15, 2016** and due to SB2 time constraints, we must have the printed books to the Town on **February 29, 2016 or earlier.**

Additional comments:

---

---

---