



**Office of the Board of Selectmen  
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**NEWTON BOARD OF SELECTMEN**

**DATE: Thursday, April 20, 2017**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Burrill called the meeting to order at 6:00pm. In attendance were Selectmen, Matthew A. Burrill, Chairman, Lawrence B. Foote, James L. Doggett; Nancy J. Wrigley, Town Administrator. The public minutes were transcribed and typed by Diane M. Morin, Selectmen Secretary. Selectmen, Lisa L. Gonyer and Robert S. Donovan Jr. were excused this evening

**II. Scheduled Business**

**A. Review Port One Architect contract**

Chairman Burrill stated that Mr. Kelly Davis from Port One Architect agreed to most of the changes proposed by the Board. Mr. Davis was not in agreement with 8.2 Mediation portion of the contract. Chairman Burrill explained the process of mediation to the Board should the Town have any issues with Port One Architect. Chairman Burrill will re-word the section on mediation and remove the section on arbitration. He is hopeful that Port One Architect will accept the changes.

The Board reviewed the section on reimbursable expenses as well. Selectman Doggett stated that he would like to have section 11.8 changed to "owner" authorized expenses. Chairman Burrill read the email he sent to Mr. Davis to set a limit to reimbursable expenses to \$1500. After further discussion, the Board agreed that setting the reimbursable expenses to \$1500 was agreeable.

**Chairman Burrill moved to have the Chairman sign the contract with the proposed changes to Section 8 of the contract with Port One Architect. Seconded by Selectman Foote with a unanimous vote.**

**III. Announcements**

**IV. Other Business, Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments**

**➤ Other:**

Chairman Burrill received an email from Cathy Ross, a seasonal resident, about the Town Policy for using the Transfer Station. Chairman Burrill read the latest email correspondence from Mrs. Ross stating that the Board agreed to take up the policy and

change if necessary at a prior meeting. The Board discussed the matter further and agreed that the Board stated to Mr. Ross on September 6, 2016 that the Board would review the policy and make changes if needed. The Board concluded the changes to the seasonal residential sticker policy was not needed. The procedure for requesting a sticker for a seasonal resident is to have the seasonal resident stop by the Town Hall to present a vehicle registration and valid license. The information will be used to prove seasonal residency and an expiration date of December 31st of the current year will be used.

V. Adjourn

**Selectman Doggett moved to adjourn at 6:36pm Seconded by Selectman Foote with a unanimous vote.**

Respectfully submitted,

Diane M. Morin  
Board of Selectmen Secretary