



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN
DATE: TUESDAY, November 14, 2017
TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

EMERGENCY MEETING MINUTES

I. Call to Order

Chairman Burrill called the meeting to order at 6:02pm. In attendance were Selectmen, Matthew A. Burrill, Chairman, Lisa L. Gonyer, Vice-Chairman, Lawrence B. Foote, and James L. Doggett; Nancy J. Wrigley, Town Administrator. The public session and the non-public session was audio taped. The public and non-public meeting minutes were transcribed and typed by Nancy J. Wrigley.

Selectman Robert S. Donovan, Jr. was excused this evening.

Tax Rate Setting

Town Administrator Wrigley informed the Board that she found an error in the revenue portion of the tax rate that was voted by the Board at the Selectmen's Meeting on November 10, 2017. The error of \$107,000 for the Highway Block Grant was included in the total revenues which caused the town's portion of the tax rate to go down 0.20 per thousand. Ms. Wrigley stated she contacted the Department of Revenue Administration and informed them that the \$107,000 is already accounted for in the Highway Revolving Fund. The Department of Revenue removed this amount from the revenues and submitted a new preliminary tax rate for the Board's approval tonight.

Selectman Doggett moved to use \$6,000 from the Fund Balance to reduce taxes and set the Tax Rate at \$26.58. Second by Selectman Foote with a unanimous vote.

The Board reiterated their comments from the last meeting that the County and School tax rate went up and the town rate stayed the same as in 2016.

Selectman Doggett moved to go into non-public session at 6:05pm under RSA 91-A: 3 II (a) – (c) HR Matters and (c) Reputation. Seconded by Selectman Foote with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Gonyer moved to close the non-public at 6:49 pm. Second by Selectman Foote with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Gonyer moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) - (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply except to announce: a pay increase for Jack Kozec, Transfer Station Attendant from Grade IX Step 5 to Grade IX Step 7, effective November 26, 2017; a pay increase for Pete Gagnon, Transfer Station Assistant Manager from Grade XI Step 9 to XI Step 10, effective November 26, 2017; a pay increase for Kimberly Hughes, Bookkeeper/Payroll Administrator from Grade XIX Step 10 to Grade XX Step 10, effective November 26, 2017; a pay increase for Tony Romanoski, Facilities Maintenance / Custodian from Grade XIV Step 7 to Grade XIV Step 8, effective November 26, 2017; a 2.5% pay increase for Tina O'Rourke, Welfare Agent, effective November 26, 2017; and a pay increase for Tom DiFalco, Transfer Station Manager from Grade XVII Step 7 to Grade XVII Step 8, effective November 26, 2017. Second by Selectmen Foote with a unanimous vote.

Selectman Gonyer moved to adjourn the meeting at 6:50 pm. Second by Selectman Foote with a unanimous vote.

Respectfully submitted,

Nancy J. Wrigley
Town Administrator