



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, JUNE 6, 2017

TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Burrill called the meeting to order at 6:05pm. In attendance were Selectmen, Matthew A. Burrill, Chairman, Lisa L. Gonyer, Vice-Chairman, Robert S. Donovan Jr., James L. Doggett; Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The non-public meeting was audio taped. The public meeting was audio taped. The public and a portion of the non-public minutes were transcribed and typed by Diane M. Morin. The non-public HR portion of the minutes were transcribed and typed by Nancy J. Wrigley. Selectman Lawrence B. Foote was excused this evening.

II. Scheduled Business

A. Road Agent: Tree cutting requests

Road Agent Pivero addressed the Board with his concerns that he is receiving numerous calls about trees that have fallen or are a safety concern to residents. Chairman Burrill asked if Mr. Pivero would consider being appointed as Tree Warden. Mr. Pivero agreed to be appointed as the Town's Tree Warden.

Chairman Burrill asked Town Administrator Wrigley to see if the Town can combine the Road Agent and Tree Warden into one elected position.

Selectman Gonyer moved to appoint Mr. Michael A. Pivero as the Tree Warden to serve for a 3-year term. Seconded by Selectman Doggett with a unanimous vote.

Selectman Doggett moved to go into non-public session at 6:13pm under RSA 91-A: 3 II (a) – (c) HR Matters and (c). Seconded by Selectman Donovan with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Doggett – aye.

Selectman Doggett moved to recess the non-public to deal with a public issue and to take a short break at 7:41pm. Seconded by Selectman Gonyer with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Doggett – aye

➤ Other Business

Chief Jewett addressed the Board asking to have car #6 removed from service due to mechanical issues. Chief Jewett would like to use car # 6 as a trade-in for a new Police cruiser which is in the 2017 budget. Selectman Donovan asked what the trade-in value might be. Chief Jewett did not have a trade-in value from the dealer but did research online and found the average cost was \$2,600 - \$3,400.

Selectman Doggett moved to authorize Chief Jewett to trade-in cruiser number 6 with the proceeds to go towards the purchase of a new cruiser. Selectman Gonyer seconded with a unanimous vote.

Chief Jewett continued with a second cruiser, 6D, that is no longer in service and would like to trade-in this vehicle as well and apply the money to the new 2017 Police cruiser. The Chief has asked the Dealer to verify that they would take both cruiser as a trade-in. and deduct the trade-in funds from the cost of the new cruiser. The Dealer will verify if it is possible to accept 2 vehicles for trade-in.

Selectman Doggett moved to authorize Chief Jewett to trade-in cruiser 6D, 2007 Crown Victoria, if allowed by the Dealer with the proceeds to go towards the purchase of the new cruiser. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Donovan stated the new cruiser should be titled to the Town and not the Police Department.

Chief Jewett informed the Board that some of the current tasers the Department are using are no longer functioning. Chief Jewett contacted Taser, the manufacturer, and was informed that parts for the tasers are no longer available. Chief Jewett is requesting the Board authorize him to enter into a 5-year lease to purchase 8 new tasers from Taser. The cost for the tasers would be \$17,504.64 which will include free batteries, unlimited cartridges for both training and duty practices, holsters, data port and \$100 refund for each (8) old tasers. This will give the Police Department the latest taser technology. Selectman Doggett asked if the lease agreement has an escape clause. Chief Jewett will verify that there is an escape clause in the lease agreement.

Selectman Gonyer moved to authorize Chief Jewett to enter into a 5-year lease agreement for \$17,504.64 spread out over 5 years, provided there is an escape clause in the lease agreement with Taser to purchase 8 new tasers. Seconded by Selectman Doggett with a unanimous vote.

Chief Jewett will contact the manufacturer to verify there is an escape clause. He will then inform Town Administrator Wrigley whether or not the escape clause is part of the lease agreement.

Selectman Doggett moved to go back into non-public session at 8:16pm under RSA 91-A: 3 II – (c). Seconded by Selectman Donovan with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Doggett – aye.

Selectman Doggett to close the non-public at 8:47pm. Seconded by Selectman Donovan with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Doggett – aye

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II - (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Gonyer with a unanimous vote.

III. Approval of Minutes

Selectmen's non-public and public meeting minutes dated May 16, 2017

Selectman Doggett moved to accept the non-public and public meeting minutes dated May 16, 2017 as written. Seconded by Selectman Donovan with a unanimous vote.

Selectmen's non-public and public meeting minutes dated May 30, 2017

Selectman Doggett moved to accept the non-public and public meeting minutes dated May 30, 2017 as written. Seconded by Selectman Gonyer with a unanimous vote.

IV. Continuation of Scheduled Business

B. Review revolving account funds from April 2017

The Board reviewed the revolving accounts documents provided by Bookkeeper Hughes. No irregularities were found.

C. Review request for permit from Alzheimer's Association and sign acknowledgement letter

Chairman Burrill stated that the Alzheimer's Association Organization is requesting a permit to hold a bicycle road event on June 24, 2017.

Selectman Doggett moved to authorize the Chairman to sign the permit of behalf of the Board which will allow the Alzheimer's Association to hold a bicycle road event on June 24, 2017. Seconded by Selectman Gonyer with a unanimous vote.

D. Large tree branch overhanging Town Hall

Chairman Burrill read the letter to Mr. and Mrs. Wrobel of Hampton, NH concerning that a part of a large tree on their property recently fell during a wind storm. The Town is requesting Mr. and Mrs. Wrobel remove the remained of the tree to prevent damage to Town Property should the rest of the tree fall.

Selectman Gonyer moved to sign the letter to Mr. Michael and Kathleen Wrobel concerning a tree on 6 South Main Street. Seconded by Selectman Doggett with a unanimous vote.

V. Announcements

Selectman Donovan moved to hire Joel Lavallee as a Firefighter at Grade X Step 1, for a probationary period of one year pending background check and the physical with an effective date of May 1, 2017. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Gonyer moved to accept the resignation of Tom Hansen part-time Transfer Station Attendant with thanks effective June 10, 2017. Seconded by Selectman Doggett with a unanimous vote.

VI. Other Business, Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments

Selectman Doggett moved to sign vendor manifest dated June 6, 2017 in the amount of \$297,703.30 of that \$241,554.00 is the final June 2017 payment. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Doggett moved to sign payroll manifest for pay period 5/14/2017-5/27/2017 with a pay date of 06/01/2017. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Doggett moved to sign tax abatement for map 12-6-13 for tax year 2014 in the amount of \$33.08. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Gonyer moved to sign tax abatement for map 10-10-39-4 for tax year 2017 in the amount of \$168.00 (Town owned land with cistern). Seconded by Selectman Donovan with a unanimous vote.

Selectman Gonyer moved to sign tax abatement for map 12-1-1 for tax year 2016 in the amount of \$59.88. Seconded by Selectman Doggett with a unanimous vote.

Selectman Gonyer moved to sign tax abatement for map 12-2-22-2 for tax year 2016 in the amount of \$107.56. Seconded by Selectman Doggett with a unanimous vote.

Selectman Donovan moved to sign appointment for Michael A. Pivero as Emergency Management Logistic Officer for 3-year term ending April 30, 2020. Seconded by Selectman Doggett with a unanimous vote.

Selectman Donovan moved to sign Recreation Commission requisition for 2 sand flea rakes plus shipping and handling in the amount of \$99.45. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Donovan moved to sign Recreation Commission requisition for tools, picnic tables, and locks in the amount of \$347.12. Seconded by Selectman Gonyer with a unanimous vote.

VII. Adjourn

Chairman Burrill moved to adjourn at 9:03pm. Seconded by Selectman Gonyer with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary