



**Office of the Board of Selectmen  
2 Town Hall Road, Newton, NH 03858  
Tel: 382-4405 Option 5 Fax 382-9140**

[www.newton-nh.gov](http://www.newton-nh.gov)

**NEWTON BOARD OF SELECTMEN**

**DATE: TUESDAY, October 15, 2019**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Gonyer called the meeting to order at 6:01pm. In attendance were Selectmen, Lisa L. Gonyer; Chairman, James L. Doggett; Vice-Chairman, Lawrence B. Foote, Matthew A. Burrill, Kathryn Michaels, Town Administrator Nancy J. Wrigley and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting was audio and video taped; the public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Secretary Morin. A portion of the non-public session minutes were transcribed and typed by Town Administrator Wrigley and Selectman Burrill.

**Nonpublic Session under RSA 91-A:3 II (a) – Compensation (b) – Hiring Public Employee (c) – Reputation (d) – Sale of Town Property**

**Selectman Doggett moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (b) – Hiring Public Employee. Seconded by Selectman Michaels with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Michaels moved to close the non-public session at 6:15pm. Seconded by Selectman Burrill with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to go into non-public session at 6:16pm under RSA 91-A: 3 II (a) – Compensation. Seconded by Selectman Foote with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to close the non-public session at 6:19pm. Seconded by Selectman Foote with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to go into non-public session at 6:19pm under RSA 91-A: 3 II (b) – Hiring Public Employee. Seconded by Selectman Michaels with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to close the non-public session at 6:34pm. Seconded by Selectman Michaels with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to go into non-public session at 6:35pm under RSA 91-A: 3 II (d) – Compensation. Seconded by Selectman Michaels with a roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to close the non-public session at 6:45 pm. Seconded by Selectman Michaels with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved to go into non-public session at 6:51pm under RSA 91-A:3 II (d) – Sale of Real Property. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels.**

**Selectman Doggett moved to close the non-public session at 7:23pm. Seconded by Selectman Burrill with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye, Michaels – aye.**

**Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a), (b), (d) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Foote with a unanimous vote.**

Selectman Burrill left the meeting at 7:30pm to attend the Board of Appeals meeting.

**II. Scheduled Business**

**A. Fire/Rescue Station**

**a. Sprinkler system update**

Secretary Morin stated that she spoke with Construction Manager Pivero. He informed her that the change order has been signed. CM Pivero signed the contract with Carter Sprinkler Company to design the sprinkler system for the Fire/Rescue Station.

**B. Fire Department**

**a. Request – Fire Truck Participation in Concord Christmas Parade**

Chief Alcadinho addressed the Board. The City of Concord, NH has asked the Town to participate in their Christmas Parade on November 23, 2019 by sending Tanker 4 to the parade.

Chairman Gonyer asked Chief Alcadinho for his recommendation. Chief Alcadinho stated he does not see any issues. Chairman Gonyer expressed concerned at the distance to Concord and that the truck would be out of service until the truck returns.

**Selectman Foote moved to allow the Fire Department to send Tanker 4 to the Concord Christmas Parade on November 23, 2019. Seconded by Selectman Michaels for discussion.**

Chairman Gonyer asked where the funds for fuel would come from. Chief Alcainho stated that there is about \$1,300.00 left in the 2019 budget line item for fuel. The Board discussed further the cost of fuel to send the truck.

**The motion passed. Doggett – aye, Foote – aye, Michaels – aye, Gonyer – nay**

Chairman Gonyer stated that she does not believe it is a prudent expense at this time.

**b. Engine 2, Rescue 6, and Tank 5 – Quotes for repairs of Emergency Vehicles**

Chief Alcainho informed the Board that Engine 2 is out of service due to not passing State inspections. The cost to repair the vehicle so that it will pass inspection is \$5,168.75.

Chief Alcainho stated that he is over budget for vehicle repairs and maintenance. He reviewed the prior repairs that have been performed on Engine 2 which included refurbishment work that gave Engine 2 another few years. He stated that the vehicle is a 1991 and has served the Town well.

Chief Alcainho stated that in accordance with standard NFPA 1901, that vehicles should be retired after 10-20 years. Chairman Gonyer stated that since 2012 through 2019 the Town has spent \$151,000.00 on repairs for Engine 2 alone.

Chief Alcainho is researching the possibility of trading in the 2 oldest trucks and leasing 1 truck to replace both of them.

Chief Alcainho stated that Rescue 6 and Tank 5 will need repairs done in order to pass 2020 State inspection. The estimated cost for Rescue 6 is \$6,177.89. The estimate for Tank 5 is \$12,165.00. These repair items will be in the Fire Department 2020 budget.

Chairman Gonyer asked what company is doing the repair work. Chief Alcainho stated that they are using local companies for the older vehicles and dealers for the newer ones.

**Selectman Foote moved to repair Engine 2 in the amount of \$5,168.75 in order to pass State inspections. Seconded by Selectman Doggett for discussion.**

Selectman Doggett asked where the funds would come from. The Board discussed where the funds are to come from within the 2019 Fire Department budget. There are still funds in the Fire Department budget that can be used to cover the expense.

Selectman Burrill re-joined the meeting at 8:09pm

**The motion passed with a unanimous vote. Selectman Burrill abstained.**

**C. Firearms license renewal – Bradford Lee Denison**

**Selectman Doggett moved to sign the license renewal to sell firearms for Bradford Lee Denison. Seconded by Selectman Foote with a unanimous vote.**

**III. Other Business**

Town Administrator Wrigley informed the Board that the Town has received from the State a check in the amount of \$48,435.00 for Municipal Aid. The funds can be used for unanticipated funds, placed in the fund balance to be used via warrant articles or to offset the tax rate.

The Board is required to hold a public hearing to accept the funds. The public hearing will be held on November 5, 2019 at 7:15pm.

**IV. Announcements**

Selectman Burrill announced that the Board of Selectman will be holding a Veteran's Day Pancake Breakfast from 10-11:00am with an honor ceremony to follow on November 11, 2019. Any Newton Veteran resident is invited to attend. Non-Veterans are invited to attend at a cost of \$2.00 each. Tickets are available at the Town Hall until November 7, 2019 4:00pm.

Selectman Burrill announced that Saturday October 19 from 4:30-6:30pm the Recreation Commission will be holding a Truck or Treat at the Memorial School on West Main St.

Selectman Burrill announced that the Newton Historical Society will be holding its annual Fall Festival October 19 from 4:30-6:30pm at the North Shore Bank.

**V. Approval of Minutes**

**Selectmen's non-public and public meeting minutes dated October 1, 2019**

**Selectman Doggett moved to accept the non-public and public meeting minutes dated October 1, 2019 as written. Seconded by Selectman Foote with a unanimous vote.**

**Selectmen's non-public and public meeting minutes dated October 8, 2019**

**Selectman Doggett moved to accept the non-public and public meeting minutes dated October 8, 2019 as written. Seconded by Selectman Foote with a unanimous vote.**

No non-public session minutes were unsealed.

**VI. Sign Manifests**

**Selectman Burrill moved to sign vendor manifest dated October 15, 2019 in the amount of \$66,748.15. Seconded by Selectman Doggett with a unanimous vote.**

**Selectman Burrill moved to sign payroll manifest pay period September 29 – October 12, 2019 with a pay date of October 17, 2019. Seconded by Selectman Foote with a unanimous vote.**

VII. Adjourn

**Selectman Doggett moved to adjourn at 8:22pm. Seconded by Selectman Foote with a unanimous vote.**

Respectfully submitted,

Diane M. Morin  
Board of Selectmen Secretary