



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, MAY 5, 2020

TIME: 6:00PM NONPUBLIC

7:00PM PUBLIC

Conference Call Only

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Burrill called the meeting to order at 6:00pm. In attendance were Selectmen, Matthew A. Burrill; Chairman, Lawrence B. Foote; Vice-Chairman, Lisa L. Gonyer, Kathryn Michaels, Charles R. Melvin Sr., Town Administrator Nancy J. Wrigley and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting was audio and video taped; the public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Secretary Morin. A portion of the non-public session minutes were transcribed and typed by Town Administrator Wrigley.

Nonpublic Session under RSA 91-A:3 II (a) – Compensation, (b) – Hiring new public employee, (c) – Reputation, (d) – Consideration of sale of Town property

Selectman Burrill moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (d) – Consideration of sale of Town property. Seconded by Selectman Gonyer with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 6:22pm. Seconded by Selectman Foote with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Secretary Morin and Mrs. Carla Bailey left the meeting at 6:22pm

Selectman Gonyer moved to go into non-public session at 6:22pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Melvin with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 6:25pm. Seconded by Selectman Foote with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye

Selectman Gonyer moved to go into non-public session at 6:25pm under RSA 91-A: 3 II (b) Hiring public employee. Seconded by Selectman Michaels with a

unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 6:32pm. Seconded by Selectman Melvin with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye

Selectman Gonyer moved to go into non-public session at 6:32pm under RSA 91-A: 3 II (a) – Compensation. Seconded by Selectman Melvin with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 6:49pm. Seconded by Selectman Melvin with a unanimous roll call vote Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to go into non-public session at 6:49pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Melvin with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 6:58pm. Seconded by Selectman Melvin with a unanimous roll call vote Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to go into non-public session at 6:58pm under RSA 91-A: 3 II (a) – Compensation. Seconded by Selectman Foote with a unanimous roll call vote: Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Selectman Gonyer moved to close the non-public session at 7:02pm. Seconded by Selectman Melvin with a unanimous roll call vote Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

Chairman Burrill resumed the public meeting at 7:12pm.

On the conference call were Mr. Franco Rossi from CAI Technologies, Mr. Nathaniel Norton from Tighe and Bond, and members of the public.

Selectman Gonyer moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a),(b), (c) and (d) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply except for the needed information to the Bookkeeper. Seconded by Selectman Melvin. Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

- II. Scheduled Business
- A. Fire/Rescue Station
 - a. Sprinkler system update

Secretary Morin informed the Board that she spoke with Construction Manager Pivero and he told her that he has 1 quote for the water tank. He is waiting for 2 more quotes but is having slow responses from manufacturers due to the pandemic. The Board asked Secretary Morin to reach out to Mr. Pivero and get any quotes he has available. They are concerned that requiring 3 quotes will delay the project.

B. Chief Jewett – New cruiser

Chief Jewett addressed the Board with his recommendation to purchase a 2020 Ford F150 pursuit rated pickup truck instead of an SUV style cruiser. The SUV's are backed ordered, but the pickup truck can be ready in 6-8 weeks. The pickup would be pursuit ready meaning it will not be a heavy-duty plow truck. The Police would be able to tow the utility trailer and pickup items such as bikes when needed. With the current vehicles they are not able to tow the trailer or pickup large items easily. The proposed pickup truck is not the hybrid model.

The Board agreed with the recommendation to purchase a 2020 Ford F150 pursuit rated pickup truck. The funds will come from the Police Department 2020 budget.

C. 4 Brookside Lane – Update on maintenance of water filtration system

Secretary Morin addressed the Board and informed them that the Town is responsible for maintaining the filtration system at 4 Brookside Lane. The property owners informed her that the water filters will need to be changed every 1-2 years at an estimated cost of \$800.00. Secretary Morin wanted to let the Board know the cost and that it will need to be budgeted for in the upcoming years until the water quality test meets the State standards.

D. Digitizing Tax Maps

a. Review amended proposal – Tighe and Bond

Chairman Burrill stated the reason for this agenda item was so the Board could ask questions of the vendors. The decision will need to be made in a nonpublic session.

Chairman Burrill would like to see a small sample of what the Town's tax maps would look like. Both vendors agreed to provide a sample.

Selectman Michaels asked if the layouts can be customized on the website. Mr. Norton stated that there are some customizations available on the website and for the tax maps.

Selectman Gonyer would like to have 3-4 samples of tax conversions from other Towns to review. Mr. Rossi stated CAI is not proposing to convert the tax map but to rather recompile the tax maps. He explained that recompiling would use the data available from existing tax maps to re-plot the parcels.

Selectman Michaels asked Mr. Norton if they would be recompiling the tax maps. He stated that Tighe and Bond would be doing the same process as CAI Technologies.

Mr. Norton stated that Tighe and Bond hosts the Town of Jaffrey GIS tax maps. Whereas CAI Technologies did the recompilation of the tax maps.

Both Mr. Rossi and Mr. Norton left the meeting at 7:38pm.

E. Memorial Day Ceremony/Parade

Chairman Burrill stated that due to the pandemic the Recreation Commission would like to alter the Memorial Day Ceremony and Parade. They are suggesting a video be made of veterans that have passed away and their families. A limited number of vehicles would follow the parade route with a rolling salute at the cemeteries.

Chairman Burrill moved to announce to the public the traditional Memorial Day Parade on May 25, 2020 will be replaced in favor of a socially distance vehicle parade. Seconded by Selectman Foote. Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

F. Per RSA 31:95-b accept and expend unanticipated funds to Food Pantry from Susan Logue donor in the amount of \$100.00.

Selectman Gonyer moved to accept and expend per RSA 31:95-b unanticipated funds to the Food Pantry from Susan Logue in the amount of \$100.00. Seconded by Selectman Melvin. Burrill – aye, Foote – aye, Gonyer – aye, Michaels – aye, Melvin – aye.

III. Other Business

A. Manifest

Selectman Gonyer moved to sign vendor manifest dated May 5, 2020 in the amount of \$1,021,733.10 of which \$777,878.00 goes towards the May Sanborn Regional School District payment and \$69,001.92 goes towards the new fire truck lease. Seconded by Selectman Melvin. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye.

Selectman Gonyer moved to sign payroll manifest for pay period April 12-25, 2020 with a pay date of April 30, 2020. Seconded by Selectman Melvin. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye.

B. Intent to cut timber

Selectman Gonyer moved to sign the intent to cut timber for tax map 14-1-27-3. Seconded by Selectman Michaels. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye.

C. Timber Yield Tax bill

Selectman Gonyer moved to sign timber yield tax bill for tax map 14-1-27-3. Seconded by Selectman Melvin. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye.

Selectman Gonyer moved to sign timber yield tax bill for tax map 4-6-3-7 and 4-6-3-8. Seconded by Selectman Melvin. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye.

IV. Announcements

Chairman Burrill stated that the Board would like to thank all Town employees for the outstanding job they are doing in these trying times. He stated that the Board is following closely the Governor's re-opening of the State and its effect on the Town.

Selectman Gonyer stated that at a previous meeting the subject of requiring Transfer Station employees to wear masks was questioned. She stated that minutes from a previous meeting reflect the Board stating the employees should wear masks and gloves. She would like to remind the Transfer Station employees of this requirement.

Selectman Foote stated that he spoke with the Transfer Station employees and they know when they need to use masks. When in the buildings, they are more than 6 feet apart from the public. Selectman Gonyer stated that it is not just the public but when they are interacting with each other.

V. Approval of Minutes

Selectman Gonyer moved to accept the public meeting minutes dated April 22, April 27 and April 29, 2020 as written. Seconded by Selectman Melvin. Burrill – aye, Gonyer – aye, Michaels – aye, Foote – aye, Melvin – aye

VI. Adjourn

Selectman Gonyer moved to adjourn at 7:52pm.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary