



Town of Newton, NH

Newton Town Hall: P.O. Box 378, Town Hall Road, Newton, NH 03858

Town Hall Hours: Monday - Wednesday, 8am - 4pm; Thursday 12pm - 8pm

May 3, 2016 Board of Selectmen Minutes

NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, MAY 3, 2016

TIME: 5:30PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING

- Call to Order, Roll Call Vote

Chairman Doggett called the meeting to order at 5:30pm. In attendance were Selectmen James L. Doggett, Chairman, Matthew A. Burrill, Vice Chairman, Robert S. Donovan, Jr., Lawrence B. Foote, Town Administrator Nancy J. Wrigley and Office Manager Mary B. Winglass. The nonpublic meeting minutes were transcribed and typed by Town Administrator Wrigley and the public meeting minutes were transcribed and typed by Office Manager Winglass. The meeting was audio taped and held in the Selectmen's Office.

All present except for Selectman Lisa L. Gonyer who arrived at approximately 5:35pm.

Chairman Doggett requested for Office Manager Winglass to remove "Roll Call Vote" and "Introduction of Guests" permanently from all future Selectmen's Meeting Agenda's.

- Pledge of Allegiance
- Approval of Minutes (Review prior to meeting)
- **Selectmen's Public and Nonpublic Meeting minutes dated April 19, 2016**

Selectman Donovan moved to approve the Selectmen's Public and Nonpublic Meeting minutes dated April 19, 2016 as written. Second by Burrill with a unanimous vote.

- Scheduled Business
- **Open bids for Computer Support and Managed Information Technology Services**

The Board of Selectmen received only one bid from RMON Networks, Plaistow, NH for Computer Support and Managed Information Technology Services. The Board received one request for an extension on the submission date in order to bid on this service. The Board decided to extend the submission deadline to Thursday, May 12, 2016 and to revisit this item on May 17th and will open the bids.~

Selectman Foote moved to table this item until the next meeting on May 17th. Second by Burrill with a unanimous vote.

- **Per RSA 31:95-b to accept and expend unanticipated funds to the Newton Food Pantry in the amount of \$42.00 from the Newton Historical Society**

Selectman Foote moved per RSA 31:95-b to accept and expend unanticipated funds to the Newton Food Pantry in the amount of \$42 from the Newton Historical Society. Second by Burrill with a unanimous vote.

Selectman Gonyer arrived at this time.

- **Cont. review of Grand Marshal for the Memorial Day Parade**

Selectman Burrill proposed asking Newton's Police Chief if he would be interested in serving as Grand Marshal. Burrill will contact Chief Streeter tomorrow to invite him to accept this honor especially knowing that he is retiring soon.

Chairman Doggett added that he also has a recommendation for Grand Marshal this year but will wait until we have a response from the Police Chief.

- **Sanborn School Board and Budget Committee: NHMA Workshops**

Chairman Doggett was asked by members of the budget committee whether they can attend the NHMA budgeting workshop. Town Administrator Wrigley responded that she looked into it and only town officials/employees are allowed to attend not members of the School Board or School Budget Committees. This issue came up in the past with NHMA when an attendee started asking school budgeting questions at the workshop; this workshop is for municipalities only.

Chairman Doggett added that he asked Wrigley to have NHMA put that in writing so he can forward it to the members of the School Board and Budget Committee. Wrigley will follow up tomorrow with NHMA on this item.

- Announcements
- Other Business, Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, 2 Amesbury Road, PID# 10-7-15 – approved abatement; no refund but a change was made to the listing with no valuation

adjustment. Second by Foote with a unanimous vote.

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, the Northern NE Tele Operations LLC, PID# 99-5-1 – denied abatement for there is a currently a Superior Court case handled by Attorney Upton. Second by Foote with a unanimous vote.

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, 26 Amesbury Road, PID# 10-7-20 – approved abatement in the amount of \$2,990.44. Second by Foote with a unanimous vote.

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, 4 Zoe Lane, PID# 13-2-15-11 – approved abatement in the amount of \$721.25. Second by Foote with a unanimous vote.

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, 4 Katherine Drive, PID# 6-9-9-3 – approved Veterans Credit. Second by Foote with a unanimous vote.

Selectman Burrill moved to sign per the recommendation of Town Assessor Andrea Lewy, 18 Willow Grove, PID# 7-2-1-18 – approved Disabled Exemption. Second by Foote with a unanimous vote.

Selectman Gonyer moved to sign the Vendor Manifest dated 5/03/2016 in the amount of \$601,492.62. Second by Foote with a unanimous vote. Second by Foote with a unanimous vote.

Selectman Gonyer moved to sign the Payroll Manifest for the pay period of 04/17/2016 – 04/30/2016 with a pay date of 05/06/2016. Second by Foote with a unanimous vote.

Selectman Gonyer moved to sign a Forest Fire Report/Bill for training in the amount of \$106.25. Second by Foote with a unanimous vote.

Selectman Gonyer moved to sign Forest Fire Report/Bill for training in the amount of \$90.28. Second by Foote with a unanimous vote.

The Board signed (2) thank you letters: Newton Baseball and Michael Pivero

The Board signed a letter to Winifred Bearce

Selectman Donovan moved to sign an appointment for Trisha McCarthy as Emergency Management Deputy with an expiration date of April 15, 2019. Second by Gonyer with a unanimous vote.

Selectman Donovan moved to sign an appointment for Trisha McCarthy to the Conservation Commission with an expiration date of April 15, 2017. Second by Gonyer with a unanimous vote.

Selectman Donovan moved to sign (2) appointments to the Stewardship Committee: Mary Marshall with an expiration date of April 15, 2021 and Rick Fortin with an expiration date of April 15, 2020. Second by Gonyer with a unanimous vote.

Selectman Donovan moved to sign an appointment for Mary Winglass to the Cable Committee with an expiration date of April 15, 2019. Second by Burrill with a unanimous vote.

Selectman Donovan moved to sign (2) appointments to the Recreation Commission: Fred Burbridge as an Alternate member with an expiration date of April 15, 2019 and Christine Kuzmitski as a member with an expiration date of April 15, 2019. Second by Foote with a unanimous vote.

Open Appointments

Office Manager Winglass prepared a list of outstanding appointments per the request of the Board of Selectmen at their last meeting. Currently the Town of Newton has the following open volunteer positions, appointed by the Board of Selectmen. The Board asked to put the list out on the web to see if anyone is interested volunteering for these positions.

Surveyor of Wood and Lumber – one open position

Conservation Commission – two open positions

Tree Warden – Recommended by Board of Selectmen, Appointed by the Director, Division of Forest & Lands, RSA 231:139

The Board took a brief recess at 5:53pm before going into Nonpublic Session. Office Manager Winglass left the meeting at this time.

Selectman Burrill moved to go into Non-Public Session at 6:11 pm under RSA 91-A:3 II (c) – Bookkeeper; (c) – Deeding; (c) – Cease and Desist; (a) - (c) - HR Matters. Second by Selectman Foote with a unanimous roll call vote: Doggett - aye, Burrill - aye, Donovan - aye, Foote - aye, Gonyer – aye.

Selectman Burrill moved to recess the non-public meeting at 7:04 pm and go into the public meeting to discuss two resignations. Second by Selectman Foote with a unanimous roll call vote: Doggett - aye, Burrill - aye, Donovan - aye, Foote - aye, Gonyer - aye.

Selectman Burrill moved to accept the resignation letter from the Animal Control Office Kim Mears, dated April 29, 2016, effective May 2, 2016. Second by Selectman Foote with a unanimous vote.

The Board of Selectmen wanted to thank Kim Mears for her years of service.

Selectman Burrill moved to accept the resignation as Police Chief from Lawrence Streeter, dated May 2, 2016, and the intent to retire, effective date May 31, 2016. Second by Selectman Gonyer with a unanimous vote.

Selectman Donovan moved to go back into the non-public meeting at 7:06 pm. Second by Selectman Foote with a unanimous roll call vote: Doggett - aye, Burrill - aye, Donovan - aye, Foote - aye, Gonyer - aye.

Selectman Gonyer moved to come out of the non-public meeting at 8:01 pm. Second by Selectman Foote with a unanimous roll call vote: Doggett - aye, Donovan - aye, Foote - aye, Gonyer - aye.

Selectman Gonyer moved that the Board just came out of a non-public session under Nonpublic Session under RSA 91-A:3 II (c) – Bookkeeper; (c) – Deeding; (c) – Cease and Desist; (a) - (c) - HR Matters and per a unanimous roll call vote to keep all matters discussed confidential until in the opinion of the Board the circumstances no longer apply. Second by Selectman Foote with a unanimous vote.

- Adjourn

Selectman Gonyer moved to adjourn the meeting at 8:03 pm. Second by Selectman Foote with a unanimous vote.

Respectfully Submitted,

Mary Winglass, Office Manager