



**Office of the Board of Selectmen
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**NEWTON BOARD OF SELECTMEN
DATE: THURSDAY, NOVEMBER 18, 2021
TIME: 5:00PM**

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Foote called the meeting to order at 5:00pm. In attendance were Selectmen, Lawrence B. Foote; Chairman, Charles R. Melvin Sr.; Vice-Chairman, Matthew A. Burrill, Edwin Crnolic, Town Administrator Nancy J. Wrigley, and Selectmen's Secretary Diane M. Morin. The public meeting minutes were transcribed and typed by Secretary Morin.

Selectman Matthew Burrill joined the meeting via phone. As per RSA 91-A:2, III: where attendance in person is not "reasonably practical" Selectman Burrill is participating via phone due to a health issue. Selectman Burrill stated that there were no other persons in the room with him.

Excused this evening was Selectman Kathryn Michaels.

II. Scheduled Business

Selectman Melvin moved to release to evaluations and pay increase information to the Bookkeeper for Chief Alcadinho, Kim Hughes, Diane Morin, and Police Officers. Also, a conditional offer of employment to Mr. Robert Donovan for the Chief Building Inspector's position. Seconded by Selectman Crnolic. Foote – aye, Melvin – aye, Burrill – aye, Crnolic – aye.

Chairman Foote moved to sign MS1 Summary Inventory of Valuation to set the 2021 tax rate. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Burrill – aye, Crnolic – aye.

Chairman Foote moved to sign conditional offer of probationary employment to Mr. Robert Donovan. Seconded by Selectman Melvin for discussion.

Selectman Burrill asked to have the motion read that was made at the November 16, 2021, meeting. Chairman Foote read the following:

Selectman Melvin moved to offer Robert S. Donovan Jr. the Chief Building Inspector's position at \$25.00 an hour with a 6-month probation. Seconded by Selectman Crnolic. Roll call vote Foote – aye, Melvin – aye, Burrill – nay, Crnolic – aye.

The motion passed. Foote – aye, Melvin – aye, Burrill – aye, Crnolic – aye.

Selectman Crnolic moved to adjourn at 5:07pm. Seconded by Selectman Melvin.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary