



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, February 19, 2019

TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Acting Chairman Burrill called the meeting to order at 6:00pm. In attendance were Selectmen, Lawrence B. Foote, James L. Doggett, Matthew A. Burrill, Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The public meeting was audio and video taped; the public meeting minutes were transcribed and typed by Diane M. Morin. Excused this evening were Selectmen Robert S. Donovan Jr. Chairman and Lisa L. Gonyer, Vice Chairman.

II. Approval of Minutes

Selectmen's non-public and public meeting minutes dated February 2, 2019

Selectman Doggett moved to accept the non-public and public meeting minutes dated February 2, 2019 as written. Seconded by Selectman Foote with a unanimous vote.

Selectmen's non-public and public meeting minutes dated February 14, 2019

Selectman Doggett moved to accept the non-public and public meeting minutes dated February 14, 2019 as written. Seconded by Selectman Foote with a unanimous vote.

III. Scheduled Business

A. Bob Watson – Request to use Fire Department rescue dummy for FireFit class at YMCA in Plaistow

Mr. Bob Watson, a member of the Fire Department, addressed the Board. Mr. Watson would like to borrow the Fire Department's rescue dummy for an extended amount of time. Mr. Watson will be teaching a fitness course for local area firefighters at the YMCA in Plaistow.

Selectman Doggett moved to approve lending the Fire Department rescue dummy for the FireFit class being held at the YMCA in Plaistow. Seconded by Selectman Foote with a unanimous vote.

The Board suggested that the Fire Department have a sign out sheet in order to keep track of loaned equipment.

B. Fire/Rescue Station

Construction Manager (CM) Pivero addressed the Board. CM Pivero stated that the sprinkler system installation is not within the scope of the New Fire/Rescue Station project and that he has completed the original scope of work at the station. Selectman Burrill stated that one of the items in the scope of the project is to have a compliant building. Selectman Burrill stated that this would be additional steps to make it compliant.

CM Pivero informed the Board that SFC Engineering is working on designing the sprinkler system. He also stated that the fire pump offered by the Town of Plaistow will not work for the sprinkler installation.

CM Pivero stated that the sprinkler installation will be done by current sub-contractors who are familiar with the project. He expects to have estimates from the sub-contractors once the design is available which would be in a couple of weeks.

Selectman Burrill stated that it is not an option to not complete the sprinkler installation because the Certificate of Occupancy depends on it. Selectman Burrill went on to state that when the old fire station is sold the funds could help to offset the expense. Once the new Selectman has been seated, the Board will work on selling the property. The proceeds will go into the General Fund. Town Administrator Wrigley stated that the Town could ask Department of Revenue if they would approve using the proceeds from the sale of the old station to help offset the cost of the sprinkler installation should the bond funds run out.

Chief Alcadinho asked who will be doing the inspections for the sprinkler installation. The Board will need to discuss who will be providing the inspections.

C. Review Questionnaire from Senator Hassan and Congressman Pappas

Selectman Burrill stated that Senator Hassan and Congressman Pappas have RSVP to the invitation for the Open House/Ribbon Cutting Ceremony at the Fire/Rescue Station. A questionnaire was sent to Secretary Morin that needs to be filled out and returned.

Selectman Burrill went through the questionnaire and the Board provided answers. Secretary Morin will fill in the questionnaire and send it back.

Selectman Burrill will be Congressman Pappas's contact and Selectman Doggett will be Senator Hassan contact the day of the event.

The Board further discussed with Chief Alcadinho details of the event.

D. Review Proposed agenda for Ribbon Cutting Ceremony

The Board reviewed the proposed agenda for the March 3, 2019 Ribbon Cutting Ceremony.

Chief Alcadinho asked that if the Board needs to postpone the Open House/Ribbon Cutting Ceremony that they make the decision on Friday, March 1, 2019. This way any refreshments would not be ordered. The Board agreed to make the decision on that Friday.

E. Review – Pilot Program Commercial Trash Hauling

Secretary Morin stated that the pilot program has ended, and Mr. St. Cyr is asking what the next step is.

Transfer Station Manager Gagnon addressed the Board. He stated that the program has been successful and does not see any issues.

The Board agreed that the pilot program was a success and should proceed with the program.

Selectman Doggett moved to extend Mr. Steve St. Cyr's license to haul trash to the Newton Transfer Station to expire on December 31, 2019 and he is required to pay the annual fee. Second by Selectman Foote with a unanimous vote.

Selectman Burrill stated that the Town should update the original posting to reflect that it is no longer a pilot program and to see if there is any interest in joining the program.

Selectman Doggett moved to post on the Town's web site and place an ad in the Carriage Towne News announcing the availability of 2 slots for 2019 Commercial Trash Hauling program. Seconded for discussion by Selectman Foote.

The Board further discussed how the policy would be implemented.

The motion passed with a unanimous vote.

F. Comcast Franchise Fee – Memo to Bookkeeper

Selectman Doggett read the letter.

Selectman Doggett moved to sign the letter to Bookkeeper Hughes instructing her to prepare a check in the amount of \$2,382.71 to be deposited into the Cable Revolving Fund. Seconded by Selectman Burrill with a unanimous vote.

G. Proposal from Auctioneers – 2 Amesbury Road

The Board asked James R. St. Jean Auctioneers to look at the property at 2 Amesbury Road in order to auction it off. The property was taken back in 2017 for non-payment of property taxes.

Selectman Foote moved to authorize the Acting Chairman to sign the agreement with James R. St. Jean Auctioneers to auction off 2 Amesbury Road. Seconded by Selectman Burrill with a unanimous vote.

IV. Sign Manifests
➤ Manifest

Selectman Doggett moved to sign vendor manifest dated February 19, 2019 in the amount of \$739,880.05 of that \$676,000.00 goes toward the March Sanborn Regional School District payment. Seconded by Selectman Foote with a unanimous vote.

Selectman Burrill moved to sign vendor manifest New Fire/Rescue Station dated February 19, 2019 in the amount of \$4,167.50. Seconded by Selectman Foote with a unanimous vote.

Selectman Foote moved to sign payroll manifest pay period February 3 – 16, 2019 with a pay date of February 21, 2019. Seconded by Selectman Doggett with a unanimous vote.

V. Announcements

Selectman Burrill announced that the Town has received full payment for the EOC Equipment Project Grant in the amount of \$35,527.00 from the State of New Hampshire.

Selectman Burrill announced that the Town received the State of New Hampshire portion in the amount of \$8,500.00 for the EOC Generator Grant.

Selectman Burrill announced that there will be one more Board of Selectmen meeting prior to the March 12, 2019 elections.

Selectman Burrill announced that Candidate's Night will be held on Wednesday February 20, 2019 at the Town Hall beginning at 7:00pm.

VI. Adjourn

Selectman Doggett moved to adjourn at 7:00pm. Seconded by Selectman Foote with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary