

GALE LIBRARY

Trustees Meeting Agenda

December 13, 2023

10 AM – Gale Library and Zoom Video Conference

To listen and participate via phone or Zoom, use the information below.

Public Phone Call-in begins at 10:00 am +1 929 205 6099 US (New York) Meeting ID: **892 3123 3511**

To attend via Zoom, click on the link: <https://us02web.zoom.us/j/89231233511>

Roll Call:

Call to Order:

Minutes from Previous Meetings: 11/8/23

Correspondence and Communications:

Treasurer's Report:

Library Director's Report:

Citizens Input:

Unfinished Business:

- **Review Visitor Statistics; Youth Room Statistics**
- **Facilities Review**
- **Staffing Review**
- **IT Update**
- **2024 Budget Review Update**
- **Status of Bookkeeper Service**
- **Approve Trustee Meeting Schedule/Holiday Schedule for 2024**

New Business:

- **Library Behavior Policy Review**
- **2023 Annual Reports**
- **Timeline for Town Meeting**
- **Encumbrances?**
- **Friends' News**
- **Acceptance of Donations: Patrons- Books, Puzzles, Small Craft Supply Bins**
- **Monthly Invoices Review**

Next Trustee Meeting: Wednesday, January 10, 2024

Adjournment: