



TOWN OF NEWTON, NH
LOSS MANAGEMENT COMMITTEE
2 Town Hall Road
Newton, NH 03858



LOSS MANAGEMENT COMMITTEE MEETING

DATE: April 5, 2017 **TIME:** 6:00 PM **LOCATION:** Newton Town Hall.

AGENDA

- 1. Call to Order & Pledge of Allegiance:**
- 2. Introduction of Bob Barry – Primex Risk Management Consultant**
- 3. Review minutes of prior meeting:**
- 4. Review Action Items from previous meeting (If applicable):**

(Page references and Item #'s are from the previous meeting minutes)

- 1. Doggett – Item 4-1 - Page #1 - Delete the old Anti Bullying/ Harassment Policy from the Selectmen's Handbook.**
- 2. Wrigley – Item 4-2 – Page #2 – Contact Transfer Station to submit Form “O”.**
- 3. Wrigley – Item 4-4 – Page #2 – Advise J. Doggett the JLMC needs a list of all supplies for the SDS program.**
- 4. Alcaldinho - Item 4-5 – Page #3 – Discuss emergency lighting issue and other Fire Dept. issues with the BOS at the 2017 Budget Meetings, if not done already.**
- 5. Wrigley – Item 4-6 - Page #3 – Check to see if Hwy. Dept. has submitted Form “H”, the Safety Manual Receipt Form, acknowledging review of the manual.**
- 6. Alcaldinho – Item 4-7 - Page #4 – Complete purchase of Defibrillators.**
- 7. Alcaldinho – Item 4-8 Page #3 - Visit the library to discuss the evacuation plan with library employees.**
- 8. Lemere – Item 4-9 - Page #4 – Assist Library Director in having the fire escape stairway evaluated by a structural engineer to determine if it's safe.**
- 9. Caswell – Item 4-9 - Page #4 – Initiate repair of the library attic railings by T. Romanoski.**

LOSS MANAGEMENT COMMITTEE MEETING (Cont.)

5. Review new / revised Policies & Forms (If applicable):

- 1st Aid Policy change

6. Review Near Misses (If applicable) :

7. Review / Discuss Safety Inspections & Recommendations (If applicable):

8. Reports from Dept. Heads (Needs, wants, Safety Concerns, etc.):

9. Reports from Sub-Committees (If applicable):

10. New Business:

11. Other:

12. Next Meeting: Wed. July 12 – 6:00 PM – Town Hall

13. Adjourn: