



TOWN OF NEWTON, NH
JOINT LOSS MANAGEMENT COMMITTEE
2 Town Hall Road
Newton, NH 03858



JOINT LOSS MANAGEMENT COMMITTEE
MEETING AGENDA

DATE: Jan. 2, 2019 **TIME:** 5:00 PM **LOCATION:** Newton Town Hall

1. Call to Order & Pledge of Allegiance:

2. Review minutes of prior meeting:

3. Review Action Items from previous meeting (If applicable):

(Page and Item #'s are from the previous meeting minutes. Oct. 3, 2018)

- Page 1 Item # 3.1 Newton Fire/ Safety Complex- Keen Fire to install two new fire extinguishers in the new Fire Station.
- Page 2 Item # 3.3 Gale Library- Ms. Caswell. Contact Mr. Pivero to repair broken step and re- patch cement walkway driveway.
- Page 3 Item # 6.1 Police Department, Chief Jewett to submit Form O.
- Page 3 Item # 6.2 Fire Department, Captain Zalenski to submit Form O.
- Page 3 Item # 6.3 Town Hall, Ms. Morin to send a copy of Form O to Mr. Landry.
- Page 3 Item #6.4 Highway Department, Mr. Pivero to complete Form O for the salt shed.
- Page 3 Item #6.5 Transfer Station, Mr. Gagnon to complete two items on Form O.
- Page 4 Item #6.7a Recreation Commission Ms. Masterson to submit Form O.
- #6.7b Highway Department, Mr. Pivero to submit Form O for boat ramp at the town beach.
- #6.7c Ms. Wrigley to get input from B.O.S regarding who has responsibility.
- Page 4 Item #9 Mr. Landry to email Primex Self-Assessment Form P and Prime 3 Designation & Discount Bench Mark paperwork to TA Wrigley.

4. Review new / revised Policies & Forms (If applicable):

➤ None

5. Review Near Misses (If applicable): Primex fiscal year 7/1/2018 – 6/30/ 2019

JOINT LOSS MANAGEMENT COMMITTEE
MEETING AGENDA (CONT.)

6. **Review / Discuss Safety Inspections & Recommendations (If applicable):**
7. **Reports from Dept. Heads (Needs, wants, Safety Concerns, etc.):**
8. **Reports from Sub-Committees (If applicable):**
 - NO SUB-COMMITTEES IN PLACE
9. **New Business:**
 - Primex Self-Assessment (Form “P”) & Risk Management Benchmarks
 - Prime 3 Designation & Discount
10. **Other:**
11. **Next Meeting:** Wed. April 3, 2019 – 5:00 PM – Town Hall
12. **Adjourn:**