



TOWN OF NEWTON, NH
JOINT LOSS MANAGEMENT COMMITTEE
2 Town Hall Road
Newton, NH 03858



JOINT LOSS MANAGEMENT COMMITTEE
MEETING AGENDA

DATE: July 10, 2019 **TIME:** 5:00 PM **LOCATION:** Fire Station

1. Call to Order & Pledge of Allegiance:
2. Review minutes of prior meeting:
3. Review Action Items from previous meeting (If applicable):
(Page and Item #'s are from the previous meeting minutes. April 3, 2019)

Action Items:

Page 2 -3.1 Mr. Kozec will look into quotes for the concrete repair at the Gale Library.

Page 2 – 3.2 Ms. Morin to confer with the BOS to see if it is possible to upgrade the security cameras at the Town Beach.

Page 2- 3.3 Ms. McCarthy will look into upgrading or renovating the entrance pipe gates and expanding the width at the Peanut Trail. She will also evaluate the gates on Currierville Road. Locks will be purchased after an upgrading plan is in place.

Page 3- 7.1 - Mr. Pivero to add \$100.00 on next year's budget for Ron's certification.

Page 3- 7.2 - Chief Alcainho will address the AED pads or designate an employee of the Fire Department to handle this matter.

4. Review new / revised Policies & Forms (If applicable):

➤ Dept. of Labor Compliance Review: RSA 281-A:64

- ❖ **Basic Requirements: (All in place)**
 - ✓ Current Written Safety Program
 - ✓ JLMC Committee in Place
 - ✓ Safe & Healthy Workplace
 - ✓ Documentation & Reporting

- ❖ **Required Section Inclusions: (All in place)**
 - ✓ Management Statement of Commitment
 - ✓ Responsibilities of Personnel
 - ✓ JLMC Responsibilities & Responsibilities
 - ✓ Safety Rules & Regulations
 - ✓ Disciplinary Policy
 - ✓ Accident / incident Reporting
 - ✓ Training Requirements for Safety & Health
 - ✓ Emergency Evacuation & Response Plans
 - ✓ Safety & Health Communications
 - ✓ Workplace Violence

➤ **New Policy:**

- ❖ ***HB 406 relative to reporting and investigation of serious injuries or death in the workplace will take effect on July 14, 2019.***

5. **Review Near Misses (If applicable):**

- **Primex fiscal year 7/1/2018 – 6/30/ 2019**
- **Primex fiscal year 7/1/2019 – 6/30/ 2020**

6. **Review / Discuss Safety Inspections & Recommendations (If applicable):**

- **2019 Inspections of all areas to be completed and submitted to Diane Morin by September 20, 2019.** Reports, and possible actions required, will be reviewed at the Oct. 2 meeting. (Form sent with this agenda to all members on 7/3, and will also be available at the Selectman's Office)

7. **Reports from Dept. Heads (Needs, wants, Safety Concerns, etc.):**

8. **Reports from Sub-Committees (If applicable):**

- No sub-committees in place

9. **New Business:**

10. **Other:**

11. **Next Meeting:** Wed. October 2, 2019 – 5:00 PM – **Location: Police Station**

12. **Adjourn:**