

**Master Plan Steering Committee  
A Planning Board Subcommittee**

**Meeting Minutes  
Thursday, April 15, 2021 6:30 PM**

**Location: Town Hall and Zoom:**

Phone: 929-205-6099 and use Meeting ID: 857 9485 7855 Or go to:  
<https://us02web.zoom.us/j/85794857855>

Chairman Annie Collyer called the meeting to order at 6:35 PM. Present were Bob Marchand and Police Officer Collier.

The meeting began with the Pledge of Allegiance.

**Mr. Marchand made a motion to accept the meeting minutes of 3/18/21, seconded by Ms. Collyer, and passed unanimously.**

There was discussion of the Vision Survey and how to publicize it as broadly as possible. Ideas presented were asking all town Department and other groups to involve their members and friends as fully as possible, a town-wide email, an article in the Carriage Town News, bulletins on Cable and in local businesses and Post Offices, paper copies at Town Hall and the Library, and bumping Rockingham Planning Commission's Facebook posts. The survey will be open until May 3.

Master Plan updates are almost all in from town Departments and other groups in town. The Police update is coming on the following day, per Officer Collier. The Historical Commission update is almost complete, with work still being done by Mark LaVoie. Missing are updates on Conservation and Town Hall. There is a need for some more pictures.

There was discussion of the plan for year-end. Until May 3, the survey is the main focus. Ms. Collyer will put together the write-ups as discussed, with pictures and headings. The Planning Board will review the write-ups at the next meeting. When complete, with the addition of the missing ones and pictures, a Public Hearing can be held with a vote for adoption with any changes requested by the Planning Board. The Tabulation of results from the Master Plan Survey will be reviewed at the May Steering Committee meeting, and shared at the May 10

Planning Board Meeting. Then, in June, the Vision Chapter will be written, presented to the Planning Board and in a Public Hearing, with a vote for adoption. Ms. Collyer noted that Mr. Burrill of the Board of Selectmen has already written some ideas to be incorporated into the Vision Statement.

Next Meeting Thursday, May 20 6:30 pm

- Master Plan Survey Tabulation

**Adjourn at 6:55 PM**

Respectfully submitted,

Annie Collyer,  
Recording Secretary Pro Tem