



TOWN OF NEWTON

NEW HAMPSHIRE



Policy and Procedures Acknowledgement Form

All policies are available on the [town website](#).

I _____ hereby confirm that I have received, read, or have had them read to me, and understand the policies and procedures listed below. I understand that it is my responsibility to comply with the policies and procedures as a condition of my employment with the Town of Newton.

- Anti-Harassment/Discrimination Policy
- Code of Ethics Ordinance
- Computer, Electronic Mail, and Internet Access Policy
- Fraud Policy
- Identification Badge Policy
- IT Resource Policy
- Payroll Policy
- Personnel Policies and Procedures
- Purchase Policy
- Records Retention Policy and Procedures
- Safety & Loss Management Program and Policies
- Social Media Policy
- Vehicle Policy
- Violence Prevention Policy

Employee Signature

Date

Supervisor Name

Date