



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, September 5, 2017

TIME: After last Public Hearing

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Burrill called the meeting to order at 6:12pm. In attendance were Selectmen, Matthew A. Burrill, Chairman, Selectmen Lisa L. Gonyer, Vice-Chairman, Robert S. Donovan Jr., Lawrence B. Foote, James L. Doggett; Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The non-public meeting was audio taped; the non-public minutes were transcribed and typed by Nancy J. Wrigley. The public meeting was audio and video taped; the public minutes were transcribed and typed by Diane M. Morin.

**Nonpublic Session under RSA 91-A:3 II (a) – (c) -HR Matters
Nonpublic Session under RSA 91-A:3 II (c)**

Selectman Doggett moved to go into non-public session at 6:12pm under RSA 91-A: 3 II (a) – (c) HR Matters and (c). Seconded by Selectman Foote with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Foote – aye, Doggett – aye.

Selectman Foote moved to close the non-public at 6:30pm. Seconded by Selectman Gonyer with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Foote – aye, Doggett – aye

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) - (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Foote with a unanimous vote.

II. Approval of Minutes

**Selectmen's non-public and public meeting minutes dated August 15, 2017
Selectman Doggett moved to accept the non-public and public minutes dated August 15, 2017 as written. Seconded by Selectman Gonyer with a unanimous vote.**

III. Scheduled Business

A. Fire/Rescue Station

Chairman Burrill stated that work has begun at the site. The Groundbreaking ceremony was held earlier this evening. He informed the public that the best way to remain informed about the project is to attend the Board of Selectmen meeting, to read the minutes which are available on the Town's web site or to watch the video which is available on the Town's web site.

B. Accept and expend unanticipated funds in the amount of \$100.00 from James Marino for the Newton NH Food Panty.

Selectman Gonyer moved to accept and expend the unanticipated funds in the amount of \$100.00 from James Marino for the Newton NH Food Panty. Seconded by Selectman Doggett with a unanimous vote.

C. Land Use Change Tax –Map 9 Lot 6-7-5

Selectman Foote moved to sign the Land Use Change Tax for Map 9 Lot 6-7-5 in the amount of \$16,000.00. Seconded by Selectman Gonyer with a unanimous vote.

D. MS4 Technical Assistant Grant Application Newton

Selectman Doggett explained that the Rockingham Planning Commission (RPC) has a matching grant program in the amount of \$5,000.00 of which \$2,500.00 will be paid by the Town. The Grant is to have Rockingham Planning Commission assist the Town with the required MS4 application. The funds, \$2,500.00, to come from the Planning Board budget at this time. Should the Planning Board budget be over expended prior to the end of the fiscal year, funds will need to be reallocated.

Selectman Doggett explained that the Grant is a service grant whereas the money does not come to the Town but rather to the RPC. The Town will receive \$5,000.00 worth of services but only pay \$2,500.00. The RPC will a hold meeting with the Town Boards and Departments that need to be aware of the changes.

Selectman Foote moved to pay \$2,500.00 for the MS4 Technical Assistant Grant. The funds to come from the Planning Board budget. Seconded by Selectman Gonyer with a unanimous vote.

E. 2017 MS-1 -- Sign Summary Inventory of Valuation

Selectman Gonyer moved to sign the Summary Inventory of Valuation as presented. Seconded by Selectman Doggett with a unanimous vote.

F. 2017 Impact Fees

Selectman Doggett announced that these are monies collected from new construction fees that can be used to pay down the High School Bond. The amount collected this year was \$15,311.19 and has been used to pay down the Town's portion of the Sanborn Regional School District High School Bond.

IV. Announcements

Chairman Burrill made the following announcements:

Scott LaValley was promoted to Patrolman First Class from Grade XX Step 8 to Grade XXI Step 9 effective August 20, 2017

Ryan Geary was promoted to Full Time Patrolman Grade XIII Step 7 to Grade XVIII Step 7 effective August 20, 2017.

Ryan Geary was enrolled in NH Retirement System effective August 20, 2017.

Ronald Doucette was hired as a Transfer Station Attendant Grade V Step 1 effective August 15, 2017.

Olde Home Day will be on October 7, 2017 12:00pm – 9:00pm at 8 Merrimac Road.

V. Other Business, Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments

➤ Other Business

Resident Tom Cloutier addressed the Board about 2 New Boston Road. He was told that his well would be tested and wanted to know the status. He asked if the Board received his letter from Thursday, August 31, 2017. He was informed that the Board did receive the letter. He wanted to know whom should he speak with for the issues. Chairman Burrill informed him that the Building Inspector LeMere is his contact. Mr. Cloutier stated that he was at the Town Hall on August 31, 2017 for an appointment with Building Inspector LeMere and waited for 2 hours but Building Inspector LeMere was not in. Chairman Burrill asked Town Administrator Wrigley to contact Building Inspector LeMere and ask him to call Mr. Cloutier directly.

Mr. Cloutier stated that he personally believes that the owner is still violating the cease and desist order. Chairman Burrill stated that the Building Inspector would need to be present in order to address Mr. Cloutier's concerns.

Chief Alcadinho stated that Mr. Cloutier has stopped by the Fire Department to express his concerns. Chief stated that the Fire Department along with the Police Department have been on site. They have informed Mr. Cloutier that they have no jurisdiction and that it is in the State's hands.

➤ Requisitions

Chief Alcadinho presented to the Board the quotes for a portable Jaws of Life to be used by the Fire Department to extricate victims from vehicles. He stated the funds for the tool is in the 2017 budget.

Selectman Doggett moved to sign requisition number 2526 in the amount of \$12,965.00 to purchase a portable Jaws of Life from Firematic Supply Company. Seconded by Selectman Doggett with a unanimous vote.

➤ Manifests

Selectmen Donovan moved to sign vendor manifest dated August 29, 2017 in the amount of \$1,239,632.30 of that \$1,200,000.00 went towards the September School payment. Seconded by Selectman Foote with a unanimous vote.

Selectman Foote moved to sign New Fire/Rescue Station vendor manifest dated August 29, 2017 in the amount of \$42,271.00. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign payroll manifest for pay period 08/06/2017-08/19/2017 with a pay date of 08/24/2017. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign payroll manifest for pay period 08/20/2017-09/02/2017 with a pay date of 09/07/2017. Seconded by Selectman Donovan with a unanimous vote.

Selectman Gonyer moved to sign vendor manifest dated 09/05/2017 in the amount of \$17,321.01. Seconded by Selectman Foote with a unanimous vote.

➤ Requisition

Selectman Doggett moved to sign requisition number 2559 in the amount of \$140.00 to Visiting Geeks for laptop repair. Seconded by Selectman Gonyer with a unanimous vote.

VI. Adjourn

Selectman Doggett moved to adjourn at 9:27pm. Seconded by Selectman Foote with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary