



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, September 19, 2017

TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Burrill called the meeting to order at 6:00pm. In attendance were Selectmen, Matthew A. Burrill, Chairman, Selectmen Lisa L. Gonyer, Vice-Chairman, Robert S. Donovan Jr., Lawrence B. Foote, James L. Doggett; Nancy J. Wrigley, Town Administrator. The non-public meeting was audio taped; the non-public minutes were transcribed and typed by Nancy J. Wrigley. The public meeting was audio and video taped; the public minutes were transcribed and typed by Diane M. Morin.

**Nonpublic Session under RSA 91-A:3 II (a) – (c) -HR Matters
Nonpublic Session under RSA 91-A:3 II (c)**

Selectman Doggett moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (a) – (c) HR Matters and (c). Seconded by Selectman Gonyer with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Foote – aye, Doggett – aye.

Selectman Gonyer moved to close the non-public at 7:36pm. Seconded by Selectman Doggett with a unanimous roll call vote: Burrill – aye, Gonyer – aye, Donovan – aye, Foote – aye, Doggett – aye

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) - (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Foote with a unanimous vote.

II. Approval of Minutes

Selectmen's non-public and public meeting minutes dated September 5, 2017

Selectman Donovan moved to accept the non-public and public meeting minutes dated September 5, 2017 as written. Seconded by Selectman Foote with a unanimous vote.

III. Scheduled Business

A. Fire/Rescue Station

a. Donation -- [North Shore Bank](#)

Mr. Kevin Tierney and Mr. Tom Sulick from North Shore Bank addressed the Board. North Shore Bank would like to absorb the cost of installing a flag pole at the site of the new fire station and dedicating an American flag. Chairman Burrill expressed thanks on behalf of the Town of Newton, NH.

Selectman Gonyer moved to accept the donation of a flag pole and American flag with appreciation and gratitude. Both items will be installed at the new Fire/Rescue Station at 8 Merrimac Road. Seconded by Selectman Donovan with a unanimous vote.

Chairman Burrill stated that the Construction Manager will reach out to the Bank to discuss the placement and installation of the flag pole and memorial with input provided by Fire Chief Alcadinho.

b. Project update

Selectman Donovan provided the Board with an update of the project. The foundation panels were being installed so that the cement for the foundation could be poured.

Chairman Burrill stated that the Ground-Breaking ceremony went well and he thanked all the people involved behind the scenes that made for a smooth-running event.

B. Police Department

Chief Jewett addressed the Board. Chief Jewett attended a meeting held by Rockingham County Dispatch about upgrading the police radio coverage in the County. After installing the upgrade, Motorola and the County tested the system prior to going live and it passed the tests. Upon activation, the new system encountered problems with some older model Police radios not being able to communicate with Rockingham County Dispatch. The Newton Police Department has 6 radios that are affected by this issue. These radios are old and predate Chief Jewett's tenure. There are two major issues with these older models: The radios will not scan channels properly and the other issue is the radio could lock up and the tools to unlock the radios is no longer available. Both of these issues could put the Officers at risk.

Motorola is offering a 50% discount. The cost to replace the 6 radios is \$19,905.00 after the 50% discount is applied. Chief Jewett reached out to the company and asked about leasing the radios. The company is offering a 3, 5 and 7-year lease with no penalty for paying off the amount owed prior to the end of the lease agreement. The payment would be due one year after signing the lease agreement and then annually thereafter.

Chief Jewett asked if the funds could come from the Police Special Details fund.

Selectman Gonyer stated that the lease agreement would give the Town some leeway and should funds be made available at the end of the year; those funds could be used to pay for the radios.

Selectman Gonyer moved to authorize Chief Jewett to enter into a 7-year lease agreement with Motorola for 6 Police radios with the option to pay off the lease using encumbered funds. Seconded by Selectman Doggett for discussion.

Selectman Donovan asked if the Police Department budget could go without purchasing a new cruiser without putting Officers in danger. Chief Jewett stated that the maintenance cost would rise not making it feasible to retain an older cruiser.

Town Administrator Wrigley stated that she believes the cost, \$19,905.00, could be paid off by year end.

Chairman Burrill stated that at this time there is no date given from Rockingham County Dispatch as to when the new system will be activated. He does not want the Town having to rush to purchase the new radios. He would rather the Town be pro-active.

Chief Jewett stated that even though no date has been given on the new system being activated, he does not believe it will be pushed out for an extended time. Chief Jewett will be attending a meeting on October 6, 2017 and will hopefully have an answer on when the new system will be activated. He will return to the Board's Meeting on October 17, 2017 with any updates.

The motion passed with a unanimous vote.

C. 2 Amesbury Road – Purchase Property request

Selectman Gonyer stated that 2 Amesbury Road is not available for sale at this time. Town Administrator Wrigley stated that the Board does not have the authority to sell this property at this time. Town Administrator Wrigley will notify the interested party that the property cannot be sold at this time.

D. Barn Easement – Map 5 Block 4 Lot 20: 41 Highland Street

Town Assessor Lewy provided a memo to the Board that addressed the Board's concerns about the property meeting the requirements for a Discretionary Preservation Barn Easement. Upon her recommendation, the Board made the following motion.

Selectman Doggett moved to grant a barn preservation easement of 75% for 10 years at Map 5 Block 4 Lot 20, 41 Highland Street with the stipulation that any updates made to the front of the barn must maintain the original look of the barn. Seconded by Selectman Gonyer with a unanimous vote.

E. Summary of Expenditures

Chairman Burrill stated that the expenditures are in line with department budgets.

IV. Announcements

- Town Insurance – Primex 2.5% discount for the Worker's Comp and Property & Liability Programs

Town Administrator Wrigley stated that the Town received a 2.5% discount for Worker's Compensation and Property & Liability Program for having completed the yearend review.

- Recreation Resignation – Vincent Murphy

Selectman Gonyer moved to accept the resignation of Vincent Murphy from the Recreation Committee with thanks and gratitude. Seconded by Selectman Doggett with a unanimous vote.

V. Other Business, Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments

- Other Business

Town Administrator Wrigley informed the Board that Fire Chief Alcadinho will not be pursuing the purchase of a new fire truck at this time.

Town Administrator Wrigley stated that Chief Alcadinho would like to know what the Board wants to do with the old ambulance. Selectman Doggett stated that the old ambulance is not safe and money should not be used to rehab it. For this reason, a new ambulance was purchased. Upon further discussion, the Board recommends to Chief Alcadinho to sell the old ambulance.

- Letter – Response to Resident: Wentworth Drive

Chairman Burrill stated this is a letter to the resident informing them that at this time a "No Trucking" sign will not be posted.

Selectman Gonyer moved to sign the letter to the resident regarding Wentworth Drive. Seconded by Selectman Doggett with a unanimous vote.

- Announcements

Selectman Gonyer announced that Aaron Mounsey was promoted to Full Time Certified Probationary Patrolman from Grade XVIII Step 7 to Grade XX Step 7 effective August 20, 2017.

Selectman Gonyer announced that Scott DePanfilis was promoted to Cable Station Manager from Grade IX Step 7 to Grade X Step 9 effective September 5, 2017. This was to fill the Cable Station Manager position that was vacant.

Chairman Burrill announced that the Recreation Commission will be hosting a Senior cookout on October 6, 2017 from 4:00pm to 6:00pm at a cost of \$2.00 per person. All residents 60+ are welcome to attend. More information on where and when to purchase tickets will be announced and posted on the Town's website.

➤ Manifests

Selectman Doggett moved to sign vendor manifest in the amount of \$1,452,275.27 of that \$1,400,000.00 went towards the October school payment. Seconded by Selectman Foote with a unanimous vote.

Selectman Doggett moved to sign New Fire/Rescue Station vendor manifest dated September 19, 2017 in the amount of \$20,963.00. Seconded by Selectman Foote with a unanimous vote.

Selectman Doggett moved to sign payroll manifest for pay period 09/03/2017-09/16/2017 with a pay date of 09/21/2017. Seconded by Selectman Foote with a unanimous vote.

➤ Requisitions

Selectman Doggett moved to sign requisition #2129 in the amount of \$20,963.00 to Port One Architects for work on the new Fire Station, performed thru 09/15/2017. Seconded by Selectman Donovan with a unanimous vote.

Selectman Doggett moved to sign requisition #2560 in the amount of \$3,300.00 to Michael Adams Electric to install/replace existing fixtures with 8 LED flood lights at 8 Merrimac Road. Funds to come from the General Government Building Fund. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Gonyer moved to sign requisition #3000 in the amount of \$260.00 to Triangle Services for 1 handicap and 1 portable toilet for Olde Home Day. Seconded by Selectman Foote with a unanimous vote.

Selectman Gonyer moved to sign requisition #3001 in the amount of \$194.23 to "Signs On The Cheap" for Olde Home Day signage. Seconded by Selectman Foote with a unanimous vote.

Selectman Gonyer moved to sign requisition #3002 in the amount not to exceed \$100.00 for rope and stakes for Olde Home Day parking. Seconded by Selectman Foote with a unanimous vote.

Selectman Foote moved to sign requisition #3003 in the amount of \$1,000.00 to Motor Coach Company for shuttle services on Olde Home Day. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign requisition #3004 in the amount, not to exceed \$25.00 for chalk to outline booths for Olde Home Day. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign requisition #3005 in the amount of \$1,640.00 to Grand Rental for entertainment equipment for Olde Home Day. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign requisition #3006 in the amount, not to exceed, \$100.00 for props for photo booth for Olde Home Day to be purchased from the Dollar Store. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign requisition #3007 in the amount of \$600.00 to David Thurston for Olde Home Day audio system for bands and announcements. Seconded by Selectman Donovan with a unanimous vote.

Selectman Foote moved to sign requisition #3008 in the amount, not to exceed, \$400.00 for the Mosquito Spraying for Olde Home Day. Seconded by Selectman Doggett with a unanimous vote.

Selectman Foote moved to sign requisition #3010 in the amount, not to exceed, \$300.00 for the burgers, hot dogs, rolls, chips, etc. for the Senior Cookout on 10/06/17. Seconded by Selectman Donovan with a unanimous vote.

Selectman Foote moved to sign requisition #3011 in the amount, not to exceed, \$200.00 for the Disc Jockey for Trunk or Treat. Seconded by Selectman Doggett with a unanimous vote.

Chairman Burrill announced the "Trunk or Treat" event will be held on October 28, 2017 from 4:30pm to 6:30pm.

Selectman Doggett moved to hold Trick or Treat on October 31, 2017 from 5:00pm to 8:00pm. Seconded by Selectman Gonyer with a unanimous vote.

VI. Adjourn

Selectman Doggett moved to adjourn at 8:35pm. Seconded by Selectman Gonyer with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary