



**Office of the Board of Selectmen  
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**NEWTON BOARD OF SELECTMEN  
DATE: TUESDAY, FEBRUARY 4, 2020  
TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Gonyer called the meeting to order at 6:02pm. In attendance were Selectmen, Lisa L. Gonyer; Chairman, James L. Doggett; Vice-Chairman, Lawrence B. Foote, Matthew A. Burrill, Town Administrator Nancy J. Wrigley and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting was audio and video taped; the public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Secretary Morin. A portion of the non-public session minutes were transcribed and typed by Town Administrator Wrigley. A portion of the non-public session minutes were transcribed by Selectman Burrill. Selectman Kathryn Michaels was excused this evening.

**Nonpublic Session under RSA 91-A:3 II (a) – Investigation, (c) – Reputation, (I) – Legal Advice**

**Selectman Doggett moved to go into non-public session at 6:02pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Doggett moved to close the non-public session at 6:25pm. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Foote moved to go into non-public session at 6:25pm under RSA 91-A: 3 II (I) – Legal Advice. Seconded by Selectman Doggett with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Foote moved to close the non-public session at 6:37pm. Seconded by Selectman Burrill with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Foote moved to go into non-public session at 6:39pm under RSA 91-A: 3 II (a) – Investigation. Seconded by Selectman Burrill with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Foote moved to close the non-public session at 7:15pm. Seconded by Selectman Burrill with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Doggett moved to go into non-public session at 7:15pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Burrill with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

**Selectman Burrill moved to close the non-public session at 7:20pm. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Doggett – aye, Foote – aye, Burrill – aye.**

II. Scheduled Business

**A. Fire/Rescue Station**

**a. Sprinkler system update – Letter from State Fire Marshall's Office**

Chairman Gonyer read the letter from the State Fire Marshall's Office informing the Town that a fully compliant sprinkler system is required for the Fire/Rescue Station. No deadline was given to complete the project.

**B. Review quote for Police Station**

**a. Fire alarm system**

Secretary Morin informed the Board that she spoke with Chief Jewett and both agreed that Security Team should be the vendor of choice. The quote was the lowest and met all the code requirements.

**Selectman Doggett moved to authorize Chairman Gonyer to sign the quote from Security Team in the amount of \$5,579.20 for upgrading the fire alarm system at the Police Station. Seconded by Selectman Burrill with a unanimous vote.**

**b. Exterior doors -- TABLED**

**C. Town Hall safety issues**

**a. Quote for security system**

Secretary Morin informed the Board that the Town Hall security system needs upgrading. Town Administrator Wrigley stated that some of the panic buttons no longer work. Town Administrator stated that she spoke with Chief Jewett who recommended the system be upgraded.

**Selectman Doggett moved to authorize Chairman Gonyer to sign the quote from Security Team in the amount of \$1,685.00 to upgrade the security system at the Town Hall. Seconded for discussion by Selectman Burrill.**

Selectman Foote suggested that both the fire alarm and security system be upgraded by the same company. He stated that the Town would get a better deal if they went with Security Team.

The Board requested more information about the work needed and if the Town would be charged MA sales taxes per the quote.

Selectman Foote will follow up with Chief Alcadinho to ensure the contractor will bring the Town Hall fire alarm up to current State Fire codes.

**The motion was rescinded.**

**b. Emergency lights – quote**

Secretary Morin explained that some of the emergency lights are not functioning during a power failure.

**Selectman Doggett moved to authorize Chairman Gonyer to sign the quote from Kingston Electric to replace non-functioning emergency lights, doorbell, and light switch at the Town Hall. Seconded by Selectman Foote with a unanimous vote.**

**D. Per RSA 31:95-b to accept and expend unanticipated funds to Food Pantry from an anonymous donor in the amount of \$50.00**

**Selectman Doggett moved to accept and expend unanticipated funds to Food Pantry from an anonymous donor in the amount of \$50.00. Seconded by Selectman Foote with a unanimous vote.**

**E. Acceptance of changes to Personnel Policy – TABLED**

**III. Other Business**

**A. Manifests**

**Selectman Foote moved to sign vendor manifest dated February 4, 2020 in the amount of \$70,739.88. Seconded by Selectman Burrill with a unanimous vote.**

**Selectman Foote moved to sign vendor manifest Fire/Rescue Station dated February 4, 2020 in the amount of \$443.00. Seconded by Selectman Burrill with a unanimous vote.**

**Selectman Burrill moved to sign payroll manifest pay period January 19 – February 1, 2020 with a pay date of February 6, 2020. Seconded by Selectman Doggett with a unanimous vote.**

**B. Requisitions**

**Selectman Doggett moved to sign requisition #2020001 in the amount of \$408.29 Cable Committee to purchase batteries and for yearly subscriptions for Adobe and Dropbox. Funds to come from the Cable Revolving Fund. Seconded by Selectman Foote with a unanimous vote.**

**IV. Announcements**

Chairman Gonyer announced the Presidential Primary will be held on February 11, 2020 at the Town Hall. Polls open at 8:00am and close at 8:00pm.

Chairman Gonyer announced that Candidate's Night will be held on February 19, 2020 beginning at 7:00pm in the Main Hall.

Selectman Doggett announced the Sanborn School District will be holding their first deliberative session on February 5, 2020 at the High School beginning at 7:00pm.

V. Approval of Minutes

**Selectman Burrill moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a), (c), (l) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Foote with a unanimous vote.**

**Selectman Doggett moved to accept the non-public meeting minutes dated December 19, 2019, January 7, 2020 and January 15, 2020 as written. Seconded by Selectman Foote with a unanimous vote.**

**Selectman Doggett moved to accept the non-public and public meeting minutes dated January 20, 2020 as written. Seconded by Selectman Foote with a unanimous vote.**

**Selectman Doggett moved to accept the public hearing meeting minutes dated January 20, 2020 as written. Seconded by Selectman Burrill with a unanimous vote.**

VI. Adjourn

**Selectman Doggett moved to adjourn at 7:59pm. Seconded by Selectman Foote with a unanimous vote.**

Respectfully submitted,

Diane M. Morin  
Board of Selectmen Secretary