



**Office of the Board of Selectmen  
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**NEWTON BOARD OF SELECTMEN**

**DATE: TUESDAY, JUNE 22, 2021**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Foote called the meeting to order at 6:00pm. In attendance were Selectmen, Lawrence B. Foote; Chairman, Charles R. Melvin Sr.; Vice-Chairman, Matthew A. Burrill, Edwin Crnolic, Town Administrator Nancy J. Wrigley, and Selectmen's Secretary Diane M. Morin. No recording was made of the non-public and public meeting. The public minutes were transcribed and typed by Secretary Morin. The non-public session minutes were transcribed and typed by Town Administrator Wrigley.

Selectman Kathryn Michaels joined the meeting via phone. As per RSA 91-A:2, III: where attendance in person is not "reasonably practical" Selectman Kate Michaels is participating via zoom due to a health issue.

**II. Scheduled Business**

**A. Virtual public participation for Selectmen's meetings**

Secretary Morin explained the different options for allowing the public to participate virtually.

Option 1 does not allow the public to participate virtually if a physical location is available.

Option 2 would allow the public to listen to the meeting virtually but not participate even if a physical location is available.

Option 3 the public would be able to participate virtually utilizing Zoom, but the "chat" feature would be disabled even if a physical location is available.

Option 4 the public would be allowed to participate virtually utilizing Zoom and the "chat" feature even if a physical location is available.

Secretary Morin stated that if the public is allowed to speak when participating virtually, they must state their name and address to be recorded in the minutes. She stated that if "chat" is enabled that all chat messages must be read and recorded in the minutes.

The Board discussed which option they would like to utilize and chose option 2.

**Selectman Crnolic moved to utilize Zoom Video Conferencing with the "chat" feature disabled to allow the public to listen but not participate virtually. Those wishing to address the Board must do so in person unless prior arrangement has been made. Seconded by Selectman Burrill. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic – aye**

The Board discussed the implementation of their new meeting participation policy that was accepted at their June 15, 2021, Board of Selectmen's meeting. After reviewing the policy, changes were made: 1A second line was modified to read "Persons wishing to be heard on agenda matters must state their name(s), and address and state which agenda item they wish to be heard on." and 1B was removed.

**B. FD – Acceptance of grant funds, \$8,500, for thermal camera purchase**

**Selectman Melvin moved per RSA 31:95-b to accept and expend Fueling Futures grant in the amount of \$8,500.00 to purchase a thermal camera for the Fire Department. Seconded by Selectman Crnolic. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic – aye.**

**C. New lease application for PD**

Secretary Morin asked the Board to review the lease application for a new Ford Interceptor Police Cruiser as it was time sensitive. She explained that this was not the actual lease but the application to see if the Town qualifies for a lease.

Chairman Foote and Selectman Melvin asked if the vehicle was fully equipped. Secretary Morin was unsure. The Board requested Chief Jewett be present at their next meeting to address their concerns.

**Selectman Crnolic moved to authorize the Chairman to sign the lease application for a 2021 Ford Interceptor Police Cruiser. The amount to be financed is \$62,633.36 and will be paid in 3 yearly payments of \$22,175.50. Funds for the first payment are to come from the 2021 Police Department Vehicle Lease budget item. Seconded by Selectman Burrill. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic – aye.**

**D. Manifest**

**Chairman Foote moved to sign vendor manifest dated June 22, 2021, \$1,330,501.96 of which \$1,308,345 goes towards the January Sanborn Regional School District payment. Seconded by Selectman Burrill. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic – aye.**

**Selectman Melvin moved to sign Conservation Revolving Fund vendor manifest dated June 22, 2021, in the amount of \$1,900.00. Seconded by Selectman Crnolic. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

**Chairman Foote moved to sign payroll manifest pay period June 6-19, 2021, with a pay date of June 24, 2021. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

**E. Approval of Minutes**

**Selectman Burrill moved to accept the non-public and public meeting minutes dated June 15, 2021, as written. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

Secretary Morin and Town Administrator Wrigley left the meeting at 6:41pm.

**III. Non-Public Session**

**Nonpublic Session under RSA 91-A:3 II (c) – Reputation**

**Selectman Burrill moved to go into non-public session at 6:41pm under RSA 91-A: 3 II (c)-- Reputation. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

Town Administrator Wrigley re-joined the meeting at 6:56pm.

**Selectman Burrill moved to close the non-public session at 7:47pm. Seconded by Selectman Crnolic with a unanimous roll call vote: Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

**Selectman Burrill moved that the Board just came out of a non-public session under RSA 91-A: 3 II (c) – Reputation and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Crnolic. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye, Crnolic -- aye.**

**IV. Adjourn**

**Selectman Burrill moved to adjourn at 7:48pm. Seconded by Selectman Melvin with a unanimous vote.**

Respectfully submitted,

Diane M. Morin  
Board of Selectmen Secretary