



**Office of the Board of Selectmen  
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**NEWTON BOARD OF SELECTMEN**

**DATE: AUGUST 23, 2021**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Foote called the meeting to order at 6:00pm. In attendance were Selectmen, Lawrence B. Foote; Chairman, Charles R. Melvin Sr.; Vice-Chairman, Matthew A. Burrill, & Town Administrator Nancy J. Wrigley. The public meeting was audio taped and transcribed and typed by Town Administrator Wrigley.

Selectmen Kathryn Michaels and Edwin Crnolic were excused this evening, along with Board of Selectmen Secretary Diane M. Morin.

**II. Scheduled Business**

Chairman Foote read the posted ad for the Town Clerk/ Tax Collector's office floor project.

**A. Unseal bids – Town Clerk/Tax Collector bids to fix office floor**

1. Target New England, Alton Bay, NH 03810 submitted a bid for a total price of \$12,370.00 which includes all labor, materials and insurance.
2. North South Construction Group LLC submitted a bid for a bid price of \$30,471.29 (no address was given).

**Selectman Burrill moved to engage Target New England Historical Restorations for the Town Clerk's Office Project, assuming they are available for the specified date and the Building Inspector signs off on the proposal in the amount of \$12,370.00. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**Fire Warden**

Due to the passing of Fire Warden William E. Ingalls, Newton Fire Chief John Alcaindinho spoke with the State of NH Department of Resources and Economic Development Division of Forests and Lands – Forest Protection Bureau about filling the role of Interim Forest Fire Warden.

Chairman Foote said the State recommends it be the Fire Chief, so they can vote to name Chief Alcaindinho as the Interim Warden until a later date, or recommend he be the permanent Fire Warden. Therefore, during his normal working hours if he is called out, he is already being paid and after hours or on weekends if he is called out for a fire or complaint, he is paid the State hourly rate of \$16.73 an hour.

**Selectman Melvin moved to make Fire Chief Alcaindinho the Interim Fire Warden, at the State rate of \$16.73 an hour, effective 08/23/2021. Seconded by Selectman Burrill with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

There was a brief discussion regarding the Deputy Fire Wardens, whereby the State is suggesting that the Deputy's should be involved with the Fire Department and currently that is not the case.

Chairman Foote said that normally it is all of the officers that become the Deputy Fire Wardens and suggested that it be discussed at another Selectmen's meeting however, at this time they need someone to cover for Fire Chief Alcadinho when he is not available.

**Selectman Melvin moved to approve Robert Zalenski as the Interim Deputy Fire Warden until they discuss this matter further at a rate of \$14.39 an hour in the Chief's absence, effective 08/23/2021. Seconded by Selectman Burrill with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**Rescue Vehicle – Trade-in**

**Selectman Burrill moved to instruct the Fire Chief to proceed as planned with the trade-in on the Rescue Truck to Greenwood Emergency Vehicles. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**Engine 2 – Trade-in**

**Selectman Burrill moved to direct the Fire Chief to engage David Bouchard (78 South Main Street) to get a quote for the repair of Engine 2 turbo and bring that information back to the Board of Selectmen. Seconded by Selectman Foote with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**Engine 1**

Chief Alcadinho informed the Board that the circuit board on Engine 1 has burned up once again and he is looking to borrow an engine from East Kingston. He is asking the Board to discuss it tonight and give him the needed authorization to do that.

**Selectman Burrill moved to direct the Fire Chief to contact East Kingston to see if they can borrow their engine. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**Selectman Burrill moved to direct the Fire Chief to get a quote to repair the circuit board on Engine 1, from a Certified Mechanic. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

**III. Adjourn**

**Selectman Burrill moved to adjourn at 6:19pm. Seconded by Selectman Melvin with a unanimous roll call vote: Foote – aye, Melvin – aye, Burrill – aye.**

Respectfully submitted,

Nancy J. Wrigley  
Town Administrator