



**Office of the Board of Selectmen
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**NEWTON BOARD OF SELECTMEN
DATE: TUESDAY, NOVEMBER 9, 2021
TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD and
ZOOM CONFERENCE CALL**

PUBLIC MEETING MINUTES

Zoom Conference phone number 929-205-6099

Meeting ID 818 7979 5674

<https://us02web.zoom.us/j/81879795674>

I. Call to Order

Chairman Foote called the meeting to order at 6:13pm. In attendance were Selectmen, Lawrence B. Foote; Chairman, Charles R. Melvin Sr.; Vice-Chairman, Kathryn Michaels, Matthew A. Burrill, Town Administrator Nancy J. Wrigley, and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting was videotaped; the public meeting minutes were transcribed and typed by Secretary Morin. The non-public session minutes were transcribed and typed by Town Administrator Wrigley.

Selectman Edvin Crnolic was excused this evening.

Selectman Kathryn Michaels joined the meeting via Zoom. As per RSA 91-A:2, III: where attendance in person is not "reasonably practical" Selectman Kate Michaels is participating via zoom due to a health issue. Selectman Michaels stated that there were no other persons in the room with her.

II. Scheduled Business

A. Letter to Trustees of Trust Funds – Pay to Signs by Doug 50% of invoice \$2,370.00

Town Administrator Wrigley explained that the Board voted to pay the full amount upon completion of the project. The vendor is requiring 50% as down payment. She is asking the Board to authorize the Trustees to pay \$2,370.00 to Signs by Doug for the Fire/Rescue Station building sign for the down payment.

Selectman Michaels moved to send a letter to the Trustees of Trust Funds authorizing the 50% down payment of \$2,370.00 to Signs by Doug. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye.

B. Sign Impact Fees letter to School District

Selectman Michaels moved to sign the letter to the school instructing them to apply the impact fees collected \$11,301.53 to the Town's portion for the high school bond payment. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye.

Nonpublic Session under RSA 91-A:3 II (c) – Reputation

Selectman Burrill moved to go into non-public session at 6:16pm under RSA 91-A: 3 II (c) -- Reputation. Seconded by Selectman Michaels. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye.

Selectman Burrill moved to close the non-public session at 6:40pm. Seconded by Selectman Melvin. Foote – aye, Melvin – aye, Michaels – aye, Burrill – aye.

Selectman Burrill moved to go into Non-Public Session at 6:40pm under RSA 91-A:3 II (a) Compensation. Seconded by Selectman Melvin with a roll call vote: Foote – aye, Melvin - aye, Michaels – aye, Burrill – aye.

Selectman Crnolic joined the meeting via phone at 6:41pm.

Selectman Burrill moved to come out of non-public at 7:03pm. Seconded by Selectman Crnolic with a roll call vote: Foote – aye, Melvin - aye, Michaels – aye, Burrill – aye, Crnolic - aye.

Selectman Burrill moved to go into Non-Public Session at 7:03pm under RSA 91-A:3 II (b) Hiring. Seconded by Selectman Crnolic with a roll call vote: Foote – aye, Melvin - aye, Michaels – aye, Burrill – aye, Crnolic – aye.

Selectman Burrill moved to come out of non-public at 7:13pm. Seconded by Selectman Melvin with a roll call vote: Foote – aye, Melvin - aye, Michaels – aye, Burrill – aye, Crnolic – aye.

III. Adjourn

Selectman Burrill moved to adjourn at 7:13pm. Seconded by Selectman Melvin.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary