



**Office of the Board of Selectmen  
2 Town Hall Road, Newton, NH 03858  
Tel: 382-4405 Option 5 Fax 382-9140**

[www.newton-nh.gov](http://www.newton-nh.gov)

**NEWTON BOARD OF SELECTMEN**

**DATE: TUESDAY, MARCH 15, 2022**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD and  
ZOOM CONFERENCE CALL**

**PUBLIC MEETING MINUTES**

**Zoom Conference phone number 929-205-6099**

**Meeting ID 818 7979 5674**

<https://us02web.zoom.us/j/81879795674>

**I. Call to Order**

Acting Chairman Burrill called the meeting to order at 6:00pm. In attendance were Selectmen Charles R. Melvin Sr.; Vice-Chairman, Matthew A. Burrill, Edwin Crnolic, Robert Marchand, Town Administrator Nancy J. Wrigley, and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting videotaped; the public meeting minutes were transcribed and typed by Secretary Morin. The non-public session minutes were transcribed and typed by Town Administrator Wrigley.

Selectman Lawrence B. Foote was not present.

**Nonpublic Session under RSA 91-A:3 II (a) – Compensation (a) – Disciplinary (c) – Reputation**

**Selectman Crnolic moved to go into Non-Public Session at 6:00pm under RSA 91-A:3 II (a) Compensation and Disciplinary. Seconded by Selectman Marchand with a roll call vote: Crnolic – aye, Melvin – abstained, Marchand – aye, Burrill – aye.**

**Selectman Burrill moved to close the non-public at 6:16pm. Seconded by Selectman Crnolic with a roll call vote: Burrill – aye, Melvin – aye, Crnolic – aye, Marchand – aye.**

**Selectman Melvin moved to go into non-public at 6:16pm under RSA 91-A:3 II (c) Reputation. Seconded by Selectman Marchand with a roll call vote: Burrill – aye, Melvin – aye, Crnolic – aye, Marchand – aye.**

**Selectman Crnolic moved to close the non-public session at 6:31pm. Seconded by Selectman Melvin with a roll call vote: Burrill – aye, Melvin – aye, Marchand – aye, Crnolic – aye.**

Chairman Burrill called the public portion of the meeting to order at 6:39pm. He welcomed Mr. Robert Marchand as the newest member of the Board of Selectmen.

Selectman Matthew Burrill joined the meeting via Zoom. As per RSA 91-A:2, III: where attendance in person is not "reasonably practical". Selectman Burrill is participating via zoom because he is traveling.

**II. Scheduled Business**

**A. Seal non-public minutes**

**Selectman Melvin moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) and (c) and that they keep all matters discussed confidential until in the opinion of the**

**majority of the Board the circumstances no longer apply. Seconded by Selectman Crnolic. Melvin – aye, Burrill – aye, Crnolic – aye, Marchand – aye.**

**B. Re-organization of Board of Selectmen**

**Selectman Crnolic moved to appoint Selectman Burrill as the chairman for the Board of Selectman. Seconded by Selectman Marchand.**

Secretary Morin stated that Selectman Melvin has left the meeting and building without stating a reason for his departure. At this point there is no longer a physical quorum of Selectmen in the room.

Chairman Burrill apologized to the Town for not being able to continue with the meeting. He asked to reschedule the meeting to next week.

Town Administrator Wrigley stated that there are manifests that are time sensitive and need the Board to act upon. Chairman Burrill stated that the Board will act upon tonight's manifests.

Selectman Crnolic stated that the Board is now holding an emergency meeting to handle the business of the Town per RSA 91-A:2, II.

**No vote was taken on the motion therefore the motion failed.**

**C. Manifest**

**Selectman Crnolic moved to sign vendor manifest dated March 15, 2022, in the amount of \$386,529.16 of which \$29,925.00 goes towards the 2022 Gale Library operating expenses, \$87.38 towards ARPA administrative supplies, \$65.85 towards ARPA supplies for the March 13 vaccine clinic and \$2,847.89 towards ARPA cleaning and sanitization of the Town Hall on December 30, 2021. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye.**

**Selectman Crnolic moved to sign Cable Revolving Fund vendor manifest dated March 15, 2022, in the amount of \$16,826.06. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye.**

**Selectman Crnolic moved to sign Police Special Details Revolving Fund vendor manifest dated March 15, 2022, in the amount of \$1,321.20. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye.**

**Selectman Crnolic moved to sign Transfer Station Recycling manifest dated March 15, 2022, in the amount of \$60,000. Funds to be deposited into the main operating account to offset solid waste disposal account for recycling and disposal costs per warrant article 15. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye.**

**Selectman Crnolic moved to sign payroll manifest pay period February 27 – March 12, 2022, with a pay date of March 17, 2022. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye.**

**III. Announcements**

The Board discussed when they could hold another meeting. It was decided to meet on Monday, March 21, 2022, at 6:00pm for non-public and 7:00pm for public.

Selectman Burrill will remain as acting chairman.

Mrs. McCarthy asked Selectman Crnolic if he would be present for the Monday meeting. He stated that he would be present to ensure a physical quorum is present.

**IV. Adjourn**

**Chairman Burrill moved to adjourn the emergency meeting at 6:51pm. Seconded by Selectman Marchand.**

Chairman Burrill stated that Selectman Melvin informed the Board during their non-public meeting held earlier, that he would do his best to be at the non-public session on Monday, March 21, 2022, if his duties as a State Representative ended early.

Respectfully submitted,

Diane M. Morin  
Board of Selectmen Secretary