



**Office of the Board of Selectmen
2 Town Hall Road, Newton, NH 03858
Tel: 382-4405 Option 5 Fax 382-9140**

www.newton-nh.gov

NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, APRIL 5, 2022

TIME: 6:00PM

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD and
ZOOM CONFERENCE CALL**

PUBLIC MEETING MINUTES

Zoom Conference phone number 929-205-6099

Meeting ID 818 7979 5674

<https://us02web.zoom.us/j/81879795674>

I. Call to Order

Chairman Burrill called the meeting to order at 6:01pm. In attendance were Selectmen Matthew A. Burrill; Chairman, Edwin Crnolic; Vice-Chairman, Charles R. Melvin Sr., Robert Marchand Jr. Town Administrator Nancy J. Wrigley, and Selectmen's Secretary Diane M. Morin. The non-public session was audio taped. The public meeting was videotaped; the public meeting minutes were transcribed and typed by Secretary Morin. The non-public session minutes were transcribed and typed by Town Administrator Wrigley.

Selectman Foote was not present at the meeting.

Nonpublic Session under RSA 91-A:3 II (b) – Hiring New Employee, (c) – Reputation

Selectman Crnolic moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (b) – Hiring New Employee. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Melvin – aye, Marchand – aye.

Selectman Melvin moved to close the non-public session at 6:28pm. Seconded by Selectman Burrill. Burrill – aye, Crnolic – aye, Melvin – aye, Marchand – aye.

Selectman Melvin moved to go into non-public session at 6:28pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Crnolic. Burrill – aye, Crnolic – aye, Melvin – aye, Marchand – aye.

Selectman Melvin moved to close the non-public session at 6:58pm. Seconded by Selectman Crnolic. Burrill – aye, Crnolic – aye, Melvin – aye, Marchand – aye.

II. Scheduled Business

A. Seal non-public minutes

Selectman Marchand moved that the Board just came out of a non-public session under RSA 91-A: 3 II (b) and (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Melvin with a unanimous roll call vote.

B. Building Inspector – updated fee schedule

Building Inspector (BI) Robert Donovan Jr. addressed the Board to review the proposed additions to the building inspector fee schedule. He stated that the "Stop order work" fee is in the Zoning Ordinance and should be in the Building Inspector's fee schedule.

He stated that he has fined 2 contractors for not pulling the necessary permits.

Chairman Burrill asked if we need to allow time before implementing the new fee schedule. BI Donovan does not believe that is necessary.

Selectman Melvin asked what the previous fees were. BI Donovan stated that these are new fees.

Selectman Crnolic moved to approve the fee schedule as proposed by Building Inspector Robert Donovan Jr. effective April 19, 2022. Seconded for discussion by Selectman Melvin.

Mrs. Lisa Gonyer asked if these new fees will affect those that have already applied for permits or are in the middle of a project? BI Donovan stated that it would only affect new permit applications.

Chairman Burrill suggested a friendly amendment to be effective April 19, 2022, for new applications only.

The motion passed as amended with a unanimous vote.

Bookkeeper Kim Hughes addressed the Board and asked about the 2 violation fees BI Donovan collected previously. BI Donovan read the Zoning Ordinance under General Provisions, section 12, letter "f" which deals with stop work orders and the fee to be charged. He stated that this ordinance allows the Town to charge the fee.

Bookkeeper Hughes stated that the 2 fees collected prior to the Board accepting the proposed fee schedule should not be deposited into the Building Inspectors Fees Revolving Fund.

Town Administrator Wrigley stated that the violators were never warned in writing that they were violating the zoning ordinances.

Selectman Melvin asked who pulls the permit the owner or contractor? BI Donovan stated that it depends on the contract with the contractor.

Mrs. Gonyer addressed the Board. Typically, in code enforcement a letter is sent to the owner about the violation. She suggested the Town keep the fee and send the violators a letter that we are in receipt of the fee. BI Donovan stated that he wrote on the permit that \$100 was to cover the violation fee.

Chairman Burrill moved to direct the Bookkeeper to put the \$200 in the General Fund. Seconded by Selectman Melvin with a unanimous vote.

BI Donovan stated that as a person in the building trade, he knows of no town that sends a contractor a notification that they will be fined for not pulling the proper permits.

C. Bookkeeper Memo – Building Inspector request for mileage reimbursement

Chairman Burrill read the memo from Bookkeeper Hughes requesting the Board provide direction on whether BI Donovan will be reimbursed for mileage as the Building Inspector/Code Enforcement Officer.

Selectman Melvin suggested a stipend of \$25.00 per week be given to BI Donovan.

Mrs. Gonyer reminded the Board that the stipend for the positions already includes mileage.

Selectman Crnolic moved to pay a weekly stipend of \$25.00 to the Building Inspector/Code Enforcement Officer. Seconded by Selectman Melvin for discussion.

Chairman Burrill would prefer to reimburse for mileage over the next 90 days.

Bookkeeper Hughes addressed the Board and provided the history for the past prior 5 years. The decision to pay depended on the individual, whether they used their own vehicles, or if they were paid hourly or a stipend. There was no set process for paying the person.

Selectman Crnolic amended his motion to read as follows:

Selectman Crnolic moved to receive a weekly stipend of \$25.00 as the Building Inspector/Code Enforcement Officer for the next 90 days, effective March 21, 2022. At the end of 90 days, Building Inspector Donovan will provide the Board with a record of his mileage for the Board to review. Seconded by Selectman Melvin for discussion.

Selectman Melvin asked where the mileage begins. Selectman Crnolic suggested the Town Hall. Secretary Morin suggested the mileage start from where he is when he is acting as the Building Inspector.

Selectman Marchand asked what does the current stipend the BI Donovan is receiving cover? Town Administrator Wrigley stated that BI Donovan receives a \$500 bi-weekly stipend. Bookkeeper Hughes stated the cell phone service is covered by the Town. Selectman Melvin stated that he is using his own vehicle and fuel. He would prefer the mileage start at the town hall.

The motion passed with a unanimous vote.

D. Deputy Treasurer Appointment

Chairman Burrill stated that the Deputy Treasurer backs up the Treasurer. In response to the ad for this position, Mr. James Summers applied for the position.

Treasurer Lisa Gonyer stated that she has spoken with Mr. Summers and recommends he be appointed to the Deputy Treasurer position.

Mr. James Summers addressed the Board and provided his qualifications for the position. He owns a local business and is a doctoral candidate.

Chairman Burrill asked why he would like the position. Mr. Summers stated that when the second call for a Deputy Treasurer came in, he decided to apply for the position knowing that he had the qualifications needed.

Selectman Crnolic moved to appoint the Honorable James Summers as the Deputy Town Treasurer. Term to expire in March of 2024. Seconded by Selectman Melvin with a unanimous vote.

E. Resident Ken Hamilton – Paving Gale Village Road

Mr. Ken Hamilton of 13 Nordic Wood Lane addressed the Board. He referenced the master plan from 1999, and minutes from the Board of Selectmen and Conservation Commission concerning Gale Village Road. He stated that the road is unsafe from Nordic Wood Lane to Maple Ave. The road is narrow and has lots of potholes. He understands that the road is considered a scenic road and that the Conservation Commission must approve any tree cutting. His goal is to have the road repaired by the Town.

He noted that half the road was reconstructed in 2016 but the second half was not done due to residents objecting to cutting the trees needed to bring the road up to State code. He cited several reasons the road is unsafe for traveling from the various minutes.

Road Agent Mike Pivero addressed the Board. He agrees the road is need of repairs. He would have done the repairs in 2017 but was told not to by the Board. He informed the Board and audience that the highway department budget has \$50,000.00 for repaving of roads. He stated unless the budget is increase, the highway department will never be able to stay ahead of roads needing repaving. He stated that until he can cut the trees, Gale Village Road will not be reconstructed. Applying an overlay would be a waste of taxpayers' money because it would not last.

Mrs. McCarthy addressed the Board as the Conservation Commission representative. She reviewed how the Conservation Commission and the Road Agent agreed that the trees should be cut to allow for a wider road. The commission received an anonymous call, that could not be substantiated, claiming that there were Jefferson salamanders in the area, because of this possibility the commission reversed its decision to not cut the trees.

She informed the Board that on June 9, 2021, the Conservation Commission received a letter from the State Division of Forest and Land informing them that they will be using Gale Village Road to access the Sargent Wildlife area to do some logging. She also told them that Unitil will be doing tree trimming on Gale Village Road. She believes a public hearing will need to be held again prior to approving cutting the trees.

Selectman Marchand stated in his research about the salamanders, he contacted Fish & Game and a process would need to be followed to determine if there are Jefferson salamanders present. He suggested the Board approve having the road reconstructed. Mrs. McCarthy stated that Conservation Commission has jurisdiction over scenic roads. She suggests waiting until the Road Agent is ready to work on the road.

Road Agent Pivero requested that the public hearing be held sooner than later.

Mr. Hamilton asked if the speed limit could be lowered to 25 once the road is repaired. He also suggested that Until and the State reimburse the Town for further damage to the road.

Mr. Glenn Schroder of 12 Nordic Wood Lane addressed the Board. He stated that Gale Village Road is a well-traveled road. He would like the Town to consider doing a portion of the road if not able to do the whole road. He believes the road is hazardous to drive, walk or ride.

Ms. Nichol Tedoldi of 10 Nordic Wood Lane addressed the Board. She asked about adding signage, such as, "Children at Play", or "Thickly Settled" to the road. Selectman Marchand stated that law enforcement could help with any speeding issues

Mr. Steve Nault of 5 Gale Village Road addressed the Board. He asked if speed cables could be installed on the road once repaved. He wondered if there are funds in the budget should the Town be sued over the safety of the road. He stated the road is used as cut through.

Road Agent Pivero stated he agrees with all the concerns expressed. He stated that Chief Jewett is looking to have the entire speed limit reduce to 25 throughout the town. He then addressed the questions of adding more signage and stated there needs to be specific reasons for signage such as a playground. His biggest issue is financing projects with the budget he has. He estimates that the budget to pave/repair the roads in town would need to be \$650,000.00. There are 6-7 roads that are in need of repairs due to winter storms.

Selectman Marchand asked Mrs. McCarthy if the Conservation Commission has the authority to authorize the widening of the road. Mrs. McCarthy stated that the Conservation Commission has authority over scenic roads. The Commission will keep the Board informed of any decisions it makes concerning Gale Village Road.

Chairman Burrill strongly encourages the residents attend the public hearing the Conservation Commission holds for Gale Village Road.

Selectman Crnolic asked if the funds from the Road Systems Improvements Capital Reserve Fund could be used to fix Gale Village Road this year. Road Agent Pivero stated that a culvert on Wilder's Grove failed and that would need to take priority. He does not know what the cost will be to make the repairs.

Chairman Burrill summarized that it does not seem feasible that Gale Village Road would be reconstructed this year. Road Agent Pivero confirmed that was the case. Town Administrator Wrigley suggested a warrant article be put forth to the voters. Road Agent Pivero stated that it could fail and then no repairs could be done. The Board discussed if they could reach out to DRA to see if the funds could come from the unexpended fund balance as an emergency. Chairman Burrill recommends taking the trees down this year if the budget allows.

Mrs. McCarthy stated that some of the ARPA funds may be able to be used for the culvert on Wilder's Grove. She will investigate further. She went on to say that the Town cannot submit a hardship letter to DRA requesting to use funds from the unexpended fund balance until September but there is no guarantee it will be approved as an emergency.

The Board will wait until the Conservation Commission holds their public hearing. Mrs. McCarthy will communicate with Secretary Morin when the public hearing will be held.

F. Representative from Show New England Baseball Academy

Chairman Burrill reviewed this topic. Show New England Baseball Academy is requesting to use the ball fields at Greenie Park. There were concerns expressed at the last meeting about allowing the organization to use the fields. The Board asked that a representative from the organization be present to address those concerns.

Mr. Steve Lomasney, owner of Show New England Baseball Academy, addressed the Board. He provided a summary of the organization. They offer discounts to local area players and coaches to attend their clinics. He stated that last year they paid to get the fields at Greenie Park in shape for the season. They promoted the snack shack with all proceeds going to Sanborn Baseball Softball Association.

Selectman Melvin asked how many people they expect at these games. Mr. Lomasney stated that there are about 12 players for each team and with 2 parents. There could be more than 1 game being played but not at the same time.

Mr. Anthony Scafidi of Goulds Hill Road addressed the Board. He is president of the Sanborn Baseball Softball Association (SBSA). He informed the Board that the proposed schedule is for 5 weekends with a total of 12 games during that time. The games will be played in the morning or afternoon. There is one weekend where there will be a game both morning and afternoon.

Mr. Scafidi stated that Show New England held clinics for the SBSA league this past winter. There are 120 children that participate in the SBSA league between Kingston and Newton. He stated that last year the application for permits was not handle correctly and that is why they are here tonight. There were parking issues last year when all 6 teams were at the Greenie Park at the same time. He stated that will not happen again. Proceeds from the snack shack are used to purchase equipment and uniforms for the children.

Players that have aged out of their SBSA are asking to join the Show New England so that they can continue to play baseball.

Selectman Marchand asked about insurance. Secretary Morin stated that a Certificate of Insurance was on file.

Selectman Marchand requested that more porta-potties be available. Mr. Lomasney stated that Show New England would pay for the extra toilets for their season. The season runs from April through June.

Selectman Crnolic requested that the trash be picked up after each usage. Mr. Lomasney stated that they will provide trash bags to each coach/team and instructed them to clean up after each game.

Mr. Scafidi stated that he will be the contact person for both leagues.

Chairman Burrill asked Road Agent Pivero if cones should be placed on one side of the road to allow emergency vehicles to pass. Road Agent Pivero stated that yes cones should be placed if needed. Mr. Lomasney stated that they do not host tournaments. Mr. Scafidi will notify the Town in advance if there is a plan to have more games than normal.

Selectman Crnolic requested that a police detail be in place should they have a larger number of attendees than usual. Mr. Lomasney agreed to that.

Mr. Joe Simone of Quaker Street addressed the Board. He asked how many children are participating and the cost per child. Mr. Scafidi stated that 2 players are currently involved in the Show New England league and the cost is \$2,500 for the season which runs from November to June. They also hold clinics for the players and coaches as well. Mr. Simone stated that he is all for the children but wants to make sure the Town is protected.

Mrs. McCarthy asked if the snack shack is open and where do the funds go? As previously stated, the snack is open, and the proceeds go to SBSA. She expressed concerns about the park being kept clean.

Selectman Crnolic moved to approve Show New England Baseball Academy the use of Greenie Park with the stipulations that Sanborn Baseball Softball Association has priority to scheduling the fields, extra porta-potties and their maintenance will be provided at no cost to the town, provide police details if needed, provide access for emergency vehicles if needed, and any other restrictions under the auspice of the Board of Selectmen. Seconded by Selectman Marchand for discussion.

Selectman Melvin stated that he does not support this. He stated that he received phone calls from residents last year complaining that the park was not taken care of.

Selectman Crnolic stated that if the conditions are not met the Board will revoke the permit.

Town Administrator Wrigley asked when and how long the porta-potties will be there. Mr. Lomasney stated they would be there until the second weekend in June 2022.

Chairman Burrill asked that a review of the how things are going be put on the May 17th agenda.

The motion passed. Burrill – aye, Crnolic – aye, Marchand – aye. Melvin – nay.

G. Trustee of Trust Funds – Off site storage of Town Records

Mr. Joe Simone spoke to the Board about the lack of storage for Town records. He stated that the Trustee of Trust Funds must keep some records in perpetuity. There are other records that can be destroyed as stated in RSA 33-A:3 . He suggested an inventory of Town records be done to determine which records need to be kept and which can be destroyed. A solution needs to be found sooner rather than later. He provided the 2 options. Rent a storage unit for a monthly fee or renovate a bay in the Butler Building.

Chairman Burrill stated that the first thing is to determine what needs to be kept, what can be digitized and what can be destroyed. Mr. Simone recommends a Selectman take the lead on this and form a committee. Chairman Burrill will be the Selectmen's representative.

Town Clerk MaryJo McCullough, via zoom, addressed the Board. She stated that the Municipal Records Committee falls on the Town Clerk's Office. Per RSA 33-A:3, the Municipal Records Committee consists of the Town Clerk, Assessor, Tax Collector, and Treasurer. This Committee meets and follows RSA 33-A:3 for retention of all municipal records. They decide what to keep and what to destroy. The Board has not met for some time but when they did meet, they were working on determining which files could be digitized and if off site storage was an option. The cost for either option was very expensive She stated that there are companies that will come onsite and go through all the records but again it is very

expensive. She will revive the Municipal Records Committee. Chairman Burrill would like to meet before the end of April 2022.

H. ARPA (America Recovery Plan Act) update

Emergency Management Director (EMD) Trisha McCarthy addressed the Board. She requested that for future agendas the EOC agenda option be listed as "ARPA/EOC update" with no sub-topics. She stated that the committee is working on the list of possible usage for the funds. The committee recommends the Board not wait to purchase the additional horns and strobes needed for the Fire Station. If the request is approved by the US Treasury, then the Town would be reimbursed for them.

The committee is looking at a different way to purify the air in the town buildings. She will be meeting with a new company and doing an assessment of each building. The committee is looking into several other ways to utilize the ARPA funds, such as digitizing the mylar plans the Planning Board receives. She reminded the Board that anything they request needs to be COVID-19 related.

She reviewed which employee categories are considered essential and would qualify for a stipend.

Any ARPA funds not used by 2026 must be returned to the Federal Government. Selectman Marchand stated that the funds must be appropriated by the end of 2024. EMD McCarthy stated that the committee needs to submit a quarterly report to the US Treasury with what they are looking to do with the funds.

Selectman Marchand stated that Transfer Station employees are now eligible for the stipend. EMD McCarthy stated that the committee is already looking into that.

a. Additional horns and strobes for Fire Station

Secretary Morin explained that there is only one quote because the vendor already installed the existing fire alarm safety system, and the vendor knows the building layout. Chief Alcainho stated that the vendor also did the fire alarm safety system for the police station.

Selectman Crnolic moved to approve requisition number 2022-003 from Security Team for 3 horns/strobes and 4 strobes for the Fire Station at a cost of \$5,800.00. The funds to come from the Town Building Capital Reserve Fund. Seconded by Selectman Melvin with a unanimous vote.

I. Memorial School PTO – Raffle prize – ride to school via fire truck

Chief Alcainho addressed the Board and stated that the fire department did this last year. It makes for good public relations and would like to offer it again.

Selectman Crnolic moved to approve the Memorial PTO request to raffle off a ride to school in a fire truck. Seconded by Selectman Melvin with a unanimous vote.

J. SCBA – annual maintenance agreement

Chief Alcainho explained that the service maintenance agreement is for the Self Contained Breathing Apparatus, (SCBA). There are 3 service options: 1) 1-year agreement with an annual cost of \$1,995.00, 2) 3-year agreement with an annual cost of \$1,895.25, and 3) a 5-year agreement with an annual cost of \$1,795.50. The Board asked which budget it would come from. Chief Alcainho stated that it is not in his 2022 budget. Chairman Burrill stated that it is not part of the building and should come from the fire department budget. The compressor is used to fill the air tanks for the SCBA's.

The Board discussed which fund to pay this years' service maintenance from. Bookkeeper Hughes recommends that the funds come from the fire department budget. Should the fire department budget be over expended, the Board can re-allocate from another budget to compensate.

Selectman Crnolic moved to sign a 5-year service agreement for maintenance of the SCBA compressor with Fire Tech & Safety of New England with an annual cost of \$1,795.50. Second by Selectman Melvin for discussion.

Chairman Burrill asked why the 5 year agreement. Selectman Crnolic stated we save more funds and there is an escape clause.

The motion passed with a unanimous vote.

K. Memo – Bookkeeper – Notification to employee of Board's decision

Chairman Burrill stated that the letter summarizes the Board's decision that was made at the March 21, 2022 meeting, concerning an employee.

Selectman Marchand moved to sign the letter to Mr. Lawrence Foote and his attorney along with the letter sent to the Board from Mr. Foote. Seconded by Selectman Crnolic. Burrill – aye, Crnolic – aye, Marchand – aye. Melvin abstained.

L. Audit Report – EOC message board funds – move back to General Fund

Secretary Morin stated that the funds from the use of the message board need to be withdrawn from the Emergency Operations Center Expendable Trust and placed back into the General Fund. The auditor's report specifies that a warrant article is needed to move the fund to the expendable trust fund.

EMD McCarthy stated that there was a miscommunication when warrants were being proposed for 2022. She explained that the EOC receives money for messages that pertain to a Federal Emergency. The Federal Government will pay the Town an hourly rate of \$11.61 for as long as the emergency exists, and the sign is used for the emergency. At the end of the year a warrant will be presented to the voters asking to move the funds that were collected from the usage of the electronic message board to the Emergency Operations Center Expendable Trust Fund. Should there be a Federal emergency in Town, the fund could be used to cover the payroll expenses for the first responders that cover the emergency. The State will pay a percentage of payroll during a State emergency.

Town Administrator Wrigley stated that the same problem exists with the Skateboard Park Expendable Trust Fund and will be discussed at the next Selectmen's meeting on April 19, 2022.

Selectman Crnolic moved to move \$105,795.84 from the Emergency Operations Center Expendable Trust Fund to the Main Operating Account Unrestricted Fund Balance. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye. Melvin – nay.

M. Health Officer – Recommendation for Deputy Health Officer

Selectman Crnolic moved to recommend Michael S. Franzoso to the New Hampshire Division of Public Health Services as the Deputy Health Officer for the Town. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye. Melvin abstained stating that he had not met Mr. Franzoso.

N. Intent to Cut – Tax map 16-4-1-1

Selectman Crnolic moved to sign the intent to cut for tax map 16-4-1-1. Seconded by Selectman Marchand with a unanimous roll call vote.

O. Transfer Station – Annual facility report to DES

Selectman Crnolic moved to sign the annual Solid Waste Facility Report for 2021. Seconded by Selectman Marchand with a unanimous roll call vote.

P. Board of Selectmen 2022 goals

Chairman Burrill explained that he would like to have the Board set goals as they do with employees. He suggested that one goal would be for each member to attend the budgeting workshop provided by NHMA.

Chairman Burrill suggested that the Board finalize the goals at the next meeting and that one Selectman should spearhead a goal. At the end of the year, the Board could report to the residents how they did on their goals.

Selectman Marchand suggested that the Board come prepared for the meetings so that items on the agenda do not get delayed.

Selectman Melvin stated that the issue is that the Board does not receive all the information until the night of the meeting. Secretary Morin objected to his statement and stated that she sends emails to the Board with all the documentations they need for the meeting as well as prints them out for Selectman Melvin. Chairman Burrill agreed that the Board receives 97% of the information via email prior to the meeting.

III. Other Business

A. Manifest

Selectman Melvin moved to sign vendor manifest dated March 29, 2022, in the amount of \$24,059.54. Seconded by Selectman Marchand with a unanimous vote.

Selectman Melvin moved to sign Cable Revolving Fund vendor manifest dated March 29, 2022, in the amount of \$2,411.48. Seconded by Selectman Marchand with a unanimous vote.

Selectman Melvin moved to sign vendor manifest dated April 5, 2022, in the amount of \$793,623.79 of which \$731,037.00 goes towards the April Sanborn Regional School District payment. Seconded by Selectman Marchand with a unanimous vote.

Selectman Melvin moved to sign Inspector Fee Revolving vendor manifest dated April 5, 2022, in the amount of \$8,188.32. Seconded by Selectman Crnolic with a unanimous vote.

Selectman Melvin moved to sign Emergency Management Revolving vendor manifest dated April 5, 2022, in the amount of \$6,451.06. Seconded by Selectman Crnolic with a unanimous vote.

Selectman Melvin moved to sign Police Special Details Revolving Fund vendor manifest dated April 5, 2022, in the amount of \$15,036.72. Seconded by Selectman Crnolic with a unanimous vote.

Selectman Melvin moved to sign payroll manifest pay period March 13 - 26, 2022, with a pay date of March 31, 2022. Total payroll is \$56,603.68 which includes \$219.24 ARPA administrative costs and \$2,075.00 costs for vaccine clinic held on March 13, 2022. Seconded by Selectman Crnolic with a unanimous vote.

IV. Approval of Minutes

Selectman Crnolic moved to accept the non-public and public meeting minutes dated March 21, 2022, as written. Seconded by Selectman Marchand. Burrill – aye, Crnolic – aye, Marchand – aye. Melvin – abstained.

V. Announcements

Town Administrator Wrigley announced that the Transfer Station will be closed on April 17, 2022, in observance of Easter Sunday.

Selectman Marchand announced that Bear Hill Road will be closed to thru traffic from April 11 – May 6, 2022, while Massachusetts DOT replaces a culvert at the state line.

VI. Adjourn

Selectman Melvin moved to adjourn at 9:48pm. Seconded by Selectman Crnolic.

Respectfully submitted,

Diane M. Morin Board of Selectmen's Secretary