



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: MONDAY, July 30, 2018

TIME: 5:30PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Donovan called the meeting to order at 5:31pm. In attendance were Selectmen, Robert S. Donovan Jr., Chairman, Lisa L. Gonyer, Vice-Chairman, Lawrence B. Foote, James L. Doggett, Matthew A. Burrill, Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The non-public session and public meeting was audio taped. The public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Diane M. Morin. A portion of the non-public session minutes were transcribed and typed by Nancy J. Wrigley and Selectman Matthew A. Burrill.

II. Scheduled Business

A. Letters to Treasurer to setup 2 new bank accounts

Selectman Doggett moved to sign 2 letters to Treasurer Bergeron authorizing her to setup 2 new bank accounts per warrant articles 5 and 6, "Uniformed Fire Watch Details" and "Unanticipated Incident deemed Hazardous". Seconded by Selectman Foote with a unanimous vote.

III. Sign Manifests and Appointments

➤ Manifest

Selectman Foote moved to sign vendor manifest for dated July 30, 2018 in the amount of \$1,209,916.82 of which \$1,155,000 goes towards the August School payment. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign vendor manifest for New Fire/Rescue Station dated July 30, 2018 in the amount of \$79,721.11. Seconded by Selectman Gonyer with a unanimous vote.

Selectman Foote moved to sign payroll manifest in the amount of \$53,929.91 for pay period July 08 – 21, 2021 with a pay date of July 26, 2018. Seconded by Selectman Doggett with a unanimous vote.

➤ Appointment

Selectman Foote moved to appoint Sandra Estabrook to the Conservation Commission for a 3-year term which will expire on April 30, 2018. Seconded by Selectman Burrill with a unanimous vote.

➤ Other Business

The Board approved Town Administrator Wrigley request for PTO from August 6-9, 2018.

Town Administrator Wrigley informed the Board that the Town received a letter from Kelly Matachun and James O'Boyle requesting to pay off the tax lien for tax map 2-4-37. Town Administrator Wrigley stated that they have 15 days from when the Town received the letter which was on July 30, 2018. She will send both an email as well as a letter informing them that they have until 4:00pm EDT, August 14, 2018 to pay the tax lien.

Nonpublic Session under RSA 91-A:3 II (c) – Reputation

Selectman Doggett moved to go into non-public session at 5:37pm under RSA 91-A: 3 II (c) - Reputation. Seconded by Selectman Burrill with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.

Selectman Doggett moved to close the non-public session at 6:24pm. Seconded by Selectman Gonyer with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Gonyer with a unanimous vote.

IV. Adjourn

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary