



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, October 2, 2018

TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Donovan called the meeting to order at 6:00pm. In attendance were Selectmen, Robert S. Donovan Jr., Chairman, Lisa L. Gonyer, Vice-Chairman, Lawrence B. Foote, James L. Doggett, Matthew A. Burrill, Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. A portion of the non-public session was audio taped; a portion of the non-public session minutes were transcribed and typed by Nancy J. Wrigley. The public meeting was audio and video taped; the public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Diane M. Morin.

Nonpublic Session under RSA 91-A:3 II (a) – Compensation (c) -- Reputation

Selectman Doggett moved to go into non-public session at 6:00pm under RSA 91-A: 3 II (a) – Compensation (c) -- Reputation. Seconded by Selectman Burrill with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.

Selectman Burrill moved to close the non-public session at 7:34pm. Seconded by Selectman Doggett with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) - Compensation - (c) - Reputation and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Gonyer with a unanimous vote.

II. Approval of Minutes

Selectmen's non-public and public meeting minutes dated September 18, 2018

Selectman Burrill moved to accept the non-public and public meeting minutes dated September 18, 2018 as written. Seconded by Selectman Doggett with a unanimous vote.

Selectmen's non-public and public meeting minutes dated September 24, 2018

Selectman Burrill moved to accept the non-public and public meeting minutes dated September 24, 2018 as written. Seconded by Selectman Gonyer with a unanimous vote.

Selectmen's public meeting minutes dated September 27, 2018

Selectman Burrill moved to accept the non-public and public meeting minutes dated September 27, 2018 as written. Seconded by Selectman Gonyer with a unanimous vote.

III. Scheduled Business

A. New Fire/Rescue Station

a. Project update

Chairman Donovan stated that there have not been any significant changes at the new Fire/Rescue Station.

B. AT&T FirstNet Presentation

Lisa Benincasa, Phong Lam, and Ryan Clark presented to the Board AT&T's FirstNet cellular service for public safety officials. Ms. Benincasa explained the history of how FirstNet came about after the 911 terror attack. FirstNet provides first responders and public safety officials a nationwide mobile network for them to communicate with each other without having to use the public mobile network. The mobile network works on band 14 by having a special sim card in a mobile device. In an emergency where cellular communication is lost, a mobile cellular antenna mounted on a truck will be sent to the area affected.

Ms. Benincasa stated that FirstNet has its own customer support which is 24/7/365.

Mr. Lam stated that there are different tiers for users. Primary users would be for Fire, EMS/EMA and Police. Extended users would be for public safety officials, schools, public works and hospitals. Subscriber users would be other officials that would be needed in an emergency.

Selectman Donovan asked if there is coverage for all New England in an emergency. Ms. Benincasa stated that if needed more trucks would be sent to the affected areas.

Only AT&T subscribers can use FirstNet, there is no throttling back bandwidth and no roaming charges.

Selectman Foote asked if the Town would need to purchase new phones. Ms. Benincasa stated yes but that the cost would be minimal and when old phones are turned in, a credit would be issued to the account.

Selectman Foote asked how FirstNet compares to Verizon's offering. Ms. Benincasa stated that AT&T are held to higher standards and does not throttle back bandwidth.

Mr. Lam stated that the pricing for the enhanced unlimited service plan is \$44.99 and for unlimited text, talk and data the cost is \$39.99 per month. They will compare what the Town is currently using and what the cost would be to switch over to FirstNet after meeting with department heads.

Chief Alcainho stated that several surrounding towns are switching to FirstNet.

Secretary Morin will notify the Highway and Building Department heads that a representative from FirstNet will be reaching out to them to set up a meeting to discuss moving mobile devices to FirstNet network.

C. Fire Chief – Moving Fire Alarm monitoring system to cellular

Selectman Gonyer explained that the monitoring company recommends moving the fire alarm system to cellular. Chief Alcainho stated that he does not recommend updating to cellular service at this time. He stated that a change, such as this, might require the fire panel be upgraded.

D. Fire Department – Grant Consultant agreement & Equipment Quote

Chief Alcainho explained that the Fire Department is applying for a grant to replace the SCBA (self-containing breathing apparatus) equipment. If the grant is not approved, the Town will need to purchase at the SCBA's. Chief Alcainho stated that the SCBA's cannot be purchased before the grant is approved.

The grant amount being requested is \$287,201.00 to replace 28 SCBA's.

E. Firearm license renewal – David Morgan

Selectman Doggett moved to sign the license renewal permit to sell pistols and revolvers from 7 Valley Drive for Mr. David Morgan. Seconded by Selectman Gonyer with a unanimous vote.

F. Generator repair quotes

Secretary Morin explained that Tri-State Generator, while performing preventive maintenance, noticed that the battery in the generators at the Town Hall and Newton Junction Fire Station had expired and should be replaced.

a. Town Hall – Battery

b. Newton Junction Fire Station – Battery

Selectman Gonyer moved to have Tri-State Generator install replacement batteries for the Town Hall and Newton Junction Fire Station generators. Seconded by Selectman Burrill with a unanimous vote.

c. Police Station – Engine leak

Secretary Morin explained that the generator engine at the Police Station is leaking. Selectman Gonyer further explained that the engine is leaking coolant due to faulty seals.

Selectman Doggett moved to expend \$2,560.00 to repair the generator at the Police Station. Seconded by Selectman Gonyer with a unanimous vote.

G. Town Properties available to sell

Town Administrator Wrigley stated that Assessor Andrea Lewy will be at the next Board meeting, October 16, 2018, to answer any questions about which properties the Town could sell.

Selectman Gonyer would like to see a paper spreadsheet listing of available Town owned properties that the Board could consider selling.

H. Set date for Trick or Treat

Selectman Gonyer moved to set the date for Trick or Treat to be October 31st for every year from 5-8pm until a Board in the future determines otherwise. Seconded by Selectman Foote with a unanimous vote.

Selectman Burrill announced that Trunk or Treat will be held at the Memorial School on October 27, 2018 from 4-6:00pm.

Selectman Gonyer announced that the Boy Scouts will be holding a costume party at Memorial School on October 26, 2018.

- I. Per RSA 31:95-b to accept and expend unanticipated funds to Food Pantry**
 - a. Newton Historical Society in the amount of \$84.00**
 - b. James Marino in the amount of \$100.00**

Selectman Burrill moved to accept and expend unanticipated funds in the amount of \$84.00 from the Newton Historical Society and \$100.00 from James Marino to the Newton Food Panty. Seconded by Selectman Foote with a unanimous vote.

J. Transfer Station

- a. Repair costs for Kubota tractor**
- b. Quote to repair Kubota tractor**

Acting Transfer Station Manager (ATSM) Pete Gagnon addressed the Board. Mr. Gagnon reviewed the quote to repair the Kubota tractor that is used to move the wood, metal and compost piles as well as compact some of the dumpsters located on site.

Mr. Gagnon explained that the Kubota no longer meets the needs of the Transfer Station and would like to have the Board consider purchasing a used larger loader/backhoe. Mr. Gagnon stated that he has looked for larger used models and they tend to run \$30,000.00 and up.

Selectman Doggett stated that the Kubota should be repaired until the Town is able to purchase a larger tractor.

Selectman Doggett moved to expend \$4,042.76 to repair the Kubota tractor at the Transfer Station. Seconded by Selectman Burrill with a unanimous vote.

The Board recommended to Mr. Gagnon that he look at putting a line item in the 2019 budget to cover the cost of purchasing a used tractor. And to look at other vendors for repairing the tractor at a lower cost.

Town Administrator Wrigley asked if the Board would be interested in placing a warrant article to take the funds from the Transfer Station/Recycling Special Revenue Fund to purchase the new tractor. Selectman Burrill stated it could wait until the end of the year to see what funds are available.

Selectman Gonyer announced that Transfer Station Attendant David Glover's employment has been extended until December 31, 2018.

K. Continued – Moving fire alarm monitoring system to cellular

Captain Zalenski stated that the Newton Junction Fire Station does not have a fire alarm system. Selectman Gonyer stated that the Town does not own the building and would need to get authorization from the owner. Selectman Doggett stated there could be a possibility of moving the fire alarm from the Central Fire Station to the Junction Fire Station once it is decommissioned.

L. Review 2019 Budget Submission Schedule

Secretary Morin reviewed the schedule with the Board and stated that November 6th is the State Elections. The Board discussed meeting while the election was ongoing. Upon further discussion the Board chose to meet on Monday, November 12, 2018 for their first monthly meeting of November.

M. Memo to Treasurer – Release of Letter of Credit for Puzzle Lane

Selectman Doggett explained that the Planning Board recommends that the Board release the letter of credit for the road maintenance bond for Puzzle Lane.

Selectman Doggett moved to authorize the Treasurer to release the letter of credit, road maintenance bond, for Puzzle Lane in the amount of \$68,954.55. Seconded by Selectman Gonyer with a unanimous vote.

N. Request from Troop 91 to collect food for Newton Food Pantry

Selectman Gonyer stated that Troop 91 will be placing door hangers explaining what the Scouts are collecting on November 3, 2018. Then on November 10, 2018 the Scouts will collect the nonperishable items and deliver them to the Newton Food Pantry.

Selectman Doggett moved to authorize the Chairman to sign the application permit for Troop 91 to collect nonperishable items. Seconded by Selectman Gonyer with a unanimous vote.

IV. Announcements

A. M&N Operating Company – Vegetation Maintenance along natural gas pipeline

Chairman Donovan stated that the M&N Operating Company will be cutting brush along the pipeline that goes through Town.

B. Town Wide Yard Sale

Selectman Burrill stated that the Recreation Commission will be sponsoring a Town wide yard sale on Saturday, October 6, 2018 from 8:00am-2:00pm. See the Town's web site for more details.

C. Town Hall Closed

Secretary Morin announced that the Town Hall will be closed October 8, 2018 in observance of Columbus Day.

V. Sign Manifests

Selectman Foote moved to sign vendor manifest dated October 2, 2018 in the amount of \$118,258.72. Seconded by Selectman Burrill with a unanimous vote.

Selectman Foote moved to sign vendor manifest for New Fire/Rescue Station dated October 2, 2018 in the amount of \$41,410.21. Seconded by Selectman Burrill with a unanimous vote.

Selectman Foote moved to sign payroll manifest for pay period September 16 – 29, 2018 with a pay date of October 4, 2018. Seconded by Selectman Burrill with a unanimous vote.

VI. Adjourn

Selectman Doggett moved to adjourn at 9:01pm. Seconded by Selectman Gonyer with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary