



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: MONDAY, October 22, 2018

TIME: 5:30PM

LOCATION: SELECTMEN'S OFFICE, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Donovan called the meeting to order at 5:45pm. In attendance were Selectmen, Robert S. Donovan Jr., Chairman, Lisa L. Gonyer, Vice-Chairman, James L. Doggett, Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The non-public session and public meeting was audio taped. The public meeting minutes were transcribed and typed by Diane M. Morin. The non-public session was transcribed and typed by Nancy J. Wrigley. Selectman Larry B. Foote was excused this evening.

II. Scheduled Business

A. Auditor's Report

Town Administrator Wrigley explained that the Management Letter, indicating that the Auditors have finished the 2017 audit of Town financials, needs to be signed by Chairman Donovan and Ms. Wrigley and returned to them.

Selectman Gonyer moved to authorize Chairman Donovan to sign the Auditor's report. Seconded by Selectman Doggett with a unanimous vote.

B. FEMA DRA4371 – Debris Removal Acknowledgement

Secretary Morin explained the form is part of the FEMA DRA4371 debris removal acknowledgement form that will stream line the process for the town to be reimbursed for the March 13, 2018 storm.

Selectman Gonyer moved to authorize Chairman Donovan to sign the Debris Removal Acknowledgement form. Selectman Doggett with a unanimous vote.

C. New Fire/Rescue Station

a. Memo from Bookkeeper – Phone installation payment

Bookkeeper Hughes is requesting confirmation that this payment should come from the Fire Department 2018 budget rather than the Fire / Rescue Bond Account. Selectman Gonyer stated that the Fire Chief has stated that there are funds for this in the 2018 Fire Department budget.

b. Memo from Bookkeeper – TCS installation payment

Bookkeeper Hughes is requesting confirmation that this payment should come from the Fire Department 2018 budget rather than the Fire / Rescue Bond Account. Selectman Gonyer stated that the Fire Chief has stated that there are funds for this in the 2018 Fire Department budget.

Secretary Morin stated that the quote from TCS is more than the \$2,500.00 the Board authorized at the October 16, 2018 meeting. The quote is for \$2,752.73.

Selectman Gonyer moved to pay the invoice in the amount of \$2,752.73 for data room equipment from vendor TCS Communications Group. Funds to come from the 2018 Fire Department budget. Seconded by Selectman Doggett with a unanimous vote.

c. Quote for Security Cameras

Secretary Morin stated that the funds for the security cameras will come from the Emergency Performance Grant for EOC equipment that was awarded to the Town.

Selectman Gonyer moved to authorize Chairman Donovan to sign the quote in the amount of \$13,743.00 for security cameras from vendor Security Team. The funds to come from the Emergency Performance Grant for EOC equipment. Seconded by Selectman Doggett with a unanimous vote.

d. Project Update – Jeff Murphy Tabled to next meeting.

Selectman Burrill joined the meeting at 5:58pm.
Secretary Morin left the meeting at 6:01pm.

D. Veterans Breakfast

The Board of Selectmen discussed using the Memorial School to host a Veterans Breakfast but was told there is a charge for the custodian. The Board suggested the School pay the custodian for that day since the event is to honor Newton's Veterans.

Selectman Doggett moved that the Board Chairman sign a letter to the School Board requesting a waiver from any fees to have a Veterans Breakfast at the Memorial School. Seconded by Selectman Burrill with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary

Nonpublic Session under RSA 91-A:3 II (a) – Compensation (c) -- Reputation

Selectman Burrill moved to go into non-public session at 6:15pm under RSA 91-A: 3 II (a) Compensation and (c) Reputation. Seconded by Selectman Gonyer with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Doggett – aye, Burrill – aye.

Selectman Burrill moved to close the non-public session at 7:36pm. Seconded by Selectman Doggett with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Doggett – aye, Burrill – aye.

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a) - (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Burrill with a unanimous vote.

III. Adjourn

Selectman Burrill moved to adjourn at 7:37pm. Seconded by Selectman Doggett with a unanimous vote.

Respectfully submitted,

Nancy J. Wrigley
Town Administrator