



**Office of the Board of Selectmen  
2 Town Hall Road, Newton, NH 03858  
Tel: 382-4405 Option 5 Fax 382-9140**

[www.newton-nh.gov](http://www.newton-nh.gov)

**NEWTON BOARD OF SELECTMEN**

**DATE: MONDAY, March 5, 2019**

**TIME: 6:00PM**

**LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Donovan called the meeting to order at 6:01pm. In attendance were Selectmen, Robert S. Donovan Jr., Chairman, Lisa L. Gonyer, Vice-Chairman, Lawrence B. Foote, James L. Doggett, and Matthew A. Burrill; Nancy J. Wrigley, Town Administrator. The non-public session was audio taped. The public meeting was audio and video taped; the non-public and public meeting minutes were transcribed and typed by Nancy J. Wrigley. Selectmen's Secretary Diane M. Morin was excused this evening.

**Nonpublic Session under RSA 91-A:3 II (c) – Reputation**

**Selectman Doggett moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (c) Reputation. Seconded by Selectman Foote with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.**

**Selectman Burrill moved to come out of Non-Public at 6:55 pm. Seconded by Selectman Foote with a unanimous roll call vote: Donovan – aye, Gonyer – aye, Foote – aye, Doggett – aye, Burrill – aye.**

**Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (c) – Reputation and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Gonyer with a unanimous vote.**

**II. Approval of Minutes**

**Selectmen's public meeting minutes dated February 19, 2019**

**Selectman Burrill moved to approve the Selectmen's public meeting minutes dated February 19, 2019. Second by Selectman Foote with a unanimous vote.**

**III. Scheduled Business**

**A. Fire/Rescue Station**

**a. Fire Inspector for sprinkler installation**

Selectman Burrill informed the Board that he spoke with Kelly Davis, Port One Architects on Sunday and told him that the Board expects to do part of this project under the original terms of the agreement and a portion of the contract that calls out

New Scope items. However, the Board is looking to get numbers from the stakeholders that the Board can look at before they move forward under the current agreement. Therefore, this is not going to be a new project where they have to go out to bid; this is the pump and the pumphouse to supply the sprinkler system.

**b. Review quotes for sprinkler installation**

Selectman Donovan was informed by Construction Manager Pivero that the Board will have figures at the next meeting.

**B. RPC Electricity Aggregation**

Town Administrator Wrigley informed the Board that Rockingham Planning Commission is forming an electricity supply aggregation for municipal, school, and county facilities in our region. The goal of the Electricity Supply Aggregation is to purchase electricity as a group from a competitive supplier at a lower rate than each member could receive on its own. By purchasing as an aggregation, municipalities and school districts can offer electricity suppliers a larger demand than if they each tried to purchase electricity individually. The larger demand, in turn, allows suppliers to offer a better rate to the aggregation than it could to individual members. The aggregation also makes it possible for members to share the costs of documenting load data, organizing an RPF process, selecting a supplier, conducting negotiations, and managing energy contracts.

Ms. Wrigley asked the Board if they are interested in participating in this process. If so, the staff will provide answers to the requested five questions and return it before the March 8<sup>th</sup> deadline.

The first informational meeting is scheduled for March 18, 2019 at 10:00 am at the Rockingham Planning Commission. Selectman Doggett agreed to attend this meeting.

Kate Michaels asked the Board if Rockingham Planning Commission has published any rates yet or is it just fact finding? Ms. Michaels asked if the town has looked at any of the cooperatives? Selectman Donovan responded the town did work with another company a few years ago. This new program will allow towns to stay with their current providers if they choose but will get a group rate.

**Selectman Foote moved to fill out the questionnaire from Rockingham Planning Commission for the Electricity Aggregation Meeting and send Selectman Doggett to the meeting. Seconded by Selectman Gonyer with a unanimous vote.**

**C. Sign Commercial Haulers Policy**

The Commercial Haulers program was a pilot program for one year. The Commercial Haulers Policy has been revised to remove any reference to the "pilot program" wording. However, Selectman Gonyer stated that none of the rules or guidelines have changed, they remained the same. It was noted that there are two openings posted on the town website if anyone else is interested in applying to the Board of Selectmen.

**Selectman Doggett moved to sign the Commercial Haulers Policy that was approved at the February 19, 2019 Selectmen's Meeting. Seconded by Selectman Gonyer with a unanimous vote.**

The Board noted: Per the policy, the permit fee will be \$500 payable within 10 working days after the lottery, therefore the fee is now due.

Selectman Burrill asked if someone comes on mid-year, does it still only cover the calendar year? Selectman Gonyer replied "yes" however the fee would be pro-rated through December. The Lottery will be held on the first Tuesday of December each year for the following January 1 – December 31 time period.

Kate Michaels asked the Board what is the amount of the permit fee and would it go up over time, for cost of living? Selectman Gonyer stated the permit fee is \$500 and it covers the administrative costs and any additional work at the Transfer Station due to an increase in volume. The purpose of this is not to cost the town any more money than before they implemented this program. However, if they find out that they need more money to cover administrative or other costs at the Transfer Station by allowing this, then yes, that fee could go up.

Ms. Michaels asked, so right now there is no financial benefit to the town but more of a benefit to the residents? The Board said that is correct.

#### **D. March 12<sup>th</sup> Town Meeting**

##### **a. Review availability of Selectmen to ensure quorum**

Selectman Burrill said he can commit to 8:00am – 5:00pm; Selectman Foote said he can commit to 5:00 pm to closing; Selectman Donovan said he will try to be there from 8:00am to 8:05pm but will know for sure tomorrow; Selectmen Gonyer and Doggett said they would commit from start to finish.

Selectman Burrill said he spoke with Moderator Robert Dezmelyk and there is a position called "Selectman Protem"; example: if a Selectman had to leave for a short period of time, he/she could appoint someone as "Selectman Protem" to cover his/her position while out, maintaining the five member availability requirement should an election inspector come to the town's polling place. It was recommended the appointment be in writing.

##### **b. Clearing snow from front entrance to Town Hall**

The Board said if there is another blizzard, they will all help with clearing the walkway and stairs.

Town Administrator Wrigley asked if Mike Pivero, Road Agent would be clearing the snow on the street for parking and access to the Town Hall on election day.

Selectman Burrill stated the rule is the campaigners have to be off the pavement, and the Moderator will come out periodically to make sure everyone is off the pavement.

### **E. Elderly Housing units**

The Elderly Housing units has been prepared for year 2018 for the Board to review. It was noted that this was not done for year 2017. The Board asked to hold off on this until the next meeting so that the 2017 year can be prepared.

### **IV. Other Business**

#### **V. Sign Manifests, Requisitions, Abatements, Tax Credits, Correspondence and Appointments**

**Selectman Foote moved to sign Vendor Manifest dated 03/05/19 in the amount of \$98,895.43. Seconded by Selectman Burrill with a unanimous vote.**

**Selectman Foote moved to sign the Payroll Manifest for pay period 02/17/19-03/02/19 with a pay date of 03/07/19 in the amount of \$40,176.84. Seconded by Selectman Burrill with a unanimous vote.**

**Selectman Doggett moved to sign the Veteran's Tax Credit for Map 13-2-15-19 for tax year 2020. Seconded by Selectman Foote with a unanimous vote.**

### **VI. Announcements**

**Selectman Burrill announced that Brandon Merrill was hired as Firefighter/EMT Grade VII.V Step 2, effective February 5, 2019.**

Selectman Gonyer announced that this is Chairman Donovan's last meeting as a Selectman, not counting Election Day. The Board would like to thank him for all of the years he has put in to help the Town and work with them as a Board. The Board gave Chairman Donovan a standing ovation.

Selectman Burrill informed the Board that there will be a new Selectman for the next meeting on March 19<sup>th</sup> however, he will not be available to attend that meeting and would like to make the following motion.

**Selectman Burrill moved that they hold off on the re-organization of the Board until the April 2<sup>nd</sup> Selectmen's Meeting. Seconded by Selectman Gonyer with a unanimous vote.**

The Board asked Kate Michaels since she is on the ballot and the only one who attended tonight's meeting if she would like to say a few words before they adjourn.

Kate Michaels said she wanted to thank the Board for all that they are doing and thanked Chairman Donovan for his 12 years of service, stating "that is very impressive".

Kate said she enjoyed this meeting; it would be a privilege to work with them because they are all doing a great job, and everyone is getting along and thanked them for that.

Selectman Burrill stated the Board is trying to move forward and hopes whoever sits in Selectman Donovan's seat in two weeks will work with them and keep them moving forward.

Selectman Gonyer announced that the Town held the Fire / Rescue Station Open House / Ribbon Cutting Ceremony this past Sunday. In attendance were Senator Maggie Hassan and Congressman Chris Pappas and she would like to thank everyone who came out to help them celebrate this momentous accomplishment for the Town.

Chairman Donovan thanked Selectman Gonyer and added there were a lot of people involved and a lot of work went into it.

Chairman Donovan reminded everyone that voting is next Tuesday, March 12<sup>th</sup> from 8:00am to 8:00pm. No matter what the weather is, everyone needs to come and vote.

VII. Adjourn

Chairman Donovan closed the meeting at 7:30pm.

Respectfully submitted,

Nancy J. Wrigley  
Town Administrator