



**Office of the Board of Selectmen
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NEWTON BOARD OF SELECTMEN

DATE: TUESDAY, July 16, 2019

TIME: 6:00PM

LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD

PUBLIC MEETING MINUTES

I. Call to Order

Chairman Gonyer called the meeting to order at 6:01pm. In attendance were Selectmen, Lisa L. Gonyer; Chairman, James L. Doggett; Vice-Chairman, Lawrence B. Foote; Nancy J. Wrigley, Town Administrator and Diane M. Morin, Selectmen's Secretary. The non-public session was audio taped. The public meeting was audio and video taped; the public meeting minutes and a portion of the non-public session minutes were transcribed and typed by Diane M. Morin. A portion of the non-public session minutes were transcribed and typed by Nancy J. Wrigley. Selectmen Matthew A. Burrill and Kate Michaels were excused this evening.

Selectman Doggett moved to go into non-public session at 6:01pm under RSA 91-A: 3 II (c) – Reputation. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved to close the non-public session at 6:18pm. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved to go into non-public session at 6:18pm under RSA 91-A: 3 II (a) – Investigation. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved to close the non-public session at 7:02pm. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved to go into non-public session at 7:02pm under RSA 91-A: 3 II (b) – Hiring Public Employee. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved to close the non-public session at 7:32pm. Seconded by Selectman Foote with a unanimous roll call vote: Gonyer – aye, Foote – aye, Doggett – aye.

Selectman Doggett moved that the Board just came out of a non-public session under RSA 91-A: 3 II (a), (b) and (c) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply. Seconded by Selectman Foote with a unanimous vote.

II. Scheduled Business

A. Fire/Rescue Station

a. Sprinkler system update

Secretary Morin stated that she spoke with the Construction Manager and he stated that he is still waiting for design plans. The Board asked to get a definitive date on when the design will be ready for review as this is holding up the process.

The Board requested all the ADA signs installed at the Fire/Rescue Station by August 1, 2019.

B. Police Station –

a. Quote for Fire Alarm system

Police Chief Jewett stated that the fire alarm system is no longer running. The main control board needs to be replaced. The replacement part is no longer available for this 30-year-old unit. The new system will have an annunciator and radio so it can be reached via radio connection should the phone lines go down. There is an annual monitoring fee of \$552.00 per year.

The Board asked the Chief to get more quotes to ensure the Town is receiving the best price for the new system.

b. Quote for repairing garage doors

Chief Jewett stated that one of the garage doors spring broke and they were not able to open the door which had a cruiser parked inside. The door has a temporary fix and is not guaranteed to last long. Chief Jewett received one quote, \$1,670.00, for replacing 4 springs on the door. He is waiting for another vendor to provide a quote.

Selectman Doggett moved to authorize Chief Jewett not to exceed the amount of \$1,670.00 to repair the garage doors. Funds to come from the General Government Building Fund. Seconded by Selectman Foote with a unanimous vote.

C. Central Fire Station – zoning option

Secretary Morin explained that the old fire station is currently in residential zone A and is listed as non-conforming residential lot. Selectman Doggett stated that once the Town no longer owns the property it cannot remain non-conforming unless the new owners use the existing building.

Town Administrator Wrigley asked if changing the zoning for the property needs to be a warrant article. Selectman Doggett stated that he believes it does not. If the Board of Appeals rejects the re-zoning, then a warrant article would be needed.

Selectman Doggett stated that a residential A home can be built anywhere in Town even on a commercial property. The Board asked Selectman Doggett to research if the Board of Appeals has the authority to re-zone property.

D. Lifeguards – Limited working hours

Chairman Gonyer stated that the original plan was to have the lifeguards work no more than 24 hours a week. There are only 3 lifeguards and it is making it hard to schedule. If one is unavailable, then another lifeguard needs to cover because 2 lifeguards must be present when on duty.

Selectman Doggett moved to raise the limited number of hours that lifeguards can work from 24 to 32. Seconded by Selectman Foote with a unanimous vote.

E. Quote to move Fire Fighters Memorial

Secretary Morin stated that she received a quote to move the Firefighter Memorial in the amount of \$1,090.00. She has since spoken with Road Agent Pivero and he stated that he would move the memorial at no charge to the Town.

The Board expressed their gratitude to Road Agent Pivero for his generous offer to move the Firefighter Memorial.

F. RFP for 2019-2020 Oil and Propane

Secretary Morin explained that the amount of oil and propane needed was increased due to the Fire/Rescue Station being fully operational. The Board agreed to send the RFP out to the local newspaper and to publish on the Town's web site.

G. Quote for Greenie Park irrigation repairs

Chairman Gonyer requested a report of which irrigation heads have been replaced in the past five years to ensure the heads are not the same ones being replaced.

Selectman Foote moved to make repairs to the irrigation system at Greenie Park in the amount of \$525.00. Seconded by Selectman Doggett with a unanimous vote.

H. NH DES – Proposal for new PFAS water standards

Chairman Gonyer reviewed the letter received from the State DES proposal to change the standard for four per- and polyfluoroalkyl in drinking and ground water. The letter has numerous links to more information. Secretary Morin will post the letter on the Town's website under the Health Department web page.

I. Grant Award – LEOP (Local Emergency Operation Plans)

Selectman Foote announced that the Town received a soft match grant of \$4,000.00 to update the LEOP (Local Emergency Operation Plans).

J. Moving the flagpole from Central Fire Station to Town Hall

Secretary Morin stated that she has received a quote to move the flagpole that was dedicated to Chief David Baker from the Central Fire Station to replace the one in front

of the Town Hall. The Town Hall flagpole is rotted at the base and will need to be replaced.

To move the Central Fire Station flagpole, which is really a utility pole, will cost \$2,600.00. To replace the Town Hall flagpole with a new 30' pole will cost \$2,578.00. To replace it with a 35' pole will cost \$3,200.00. The new pole could be re-dedicated to Chief Baker and the plaque removed from the Central Fire Station flagpole to be displayed at the Town Hall.

Secretary Morin will ask the Manager of North Shore Bank who they used to purchase and install the flagpole at the Fire/Rescue Station.

K. Fire Department – Resignation from Julia Delotto as probationary firefighter effective July 16, 2019

Selectman Doggett moved to accept the resignation of Julia Delotto as a probationary firefighter effective July 16, 2019. Seconded by Selectman Foote with a unanimous vote.

The Board expressed their thanks and gratitude for her service to the Town.

III. Sign Manifests, Tax Credits, Correspondence and Appointments

➤ **Manifest**

Selectman Doggett moved to sign vendor manifest dated July 16, 2019 in the amount of \$63,539.95. Seconded by Selectman Foote with a unanimous vote.

➤ **Veterans Tax Credit**

Selectman Doggett moved to sign Veterans Tax Credit for map 8-2-17-9 for tax year 2020. Seconded by Selectman Foote with a unanimous vote.

➤ **Appointment**

Selectman Doggett moved to appoint Margaret Connors to a 3-year term to expire on April 30, 2022 as an Alternate member of the Recreation Committee. Seconded by Selectman Foote with a unanimous vote.

IV. Announcements

Chairman Gonyer announced that the Library Trustees accepted the resignation of Julie Lamere as an Alternate Library Trustee effective June 26, 2019.

V. Approval of Minutes

Selectmen's non-public and public meeting minutes dated June 18, 2019

Selectman Doggett moved to accept the non-public and public meeting minutes dated June 18, 2019 as written. Seconded by Selectman Foote with a unanimous vote.

Selectmen's non-public and public meeting minutes dated June 25, 2019

Selectman Doggett moved to accept the non-public and public meeting minutes dated June 25, 2019 as written. Seconded by Selectman Foote with a unanimous vote.

Selectmen's non-public and public meeting minutes dated July 9, 2019

Selectman Doggett moved to accept the non-public and public meeting minutes dated July 9, 2019 as written. Seconded by Selectman Foote with a unanimous vote.

No non-public session minutes were released.

VI. Adjourn

Selectman Doggett moved to adjourn at 8:21pm. Seconded by Selectman Foote with a unanimous vote.

Respectfully submitted,

Diane M. Morin
Board of Selectmen Secretary