



## **Town of Newton Newton Cable Committee**

**2 Town Hall Road  
Newton, NH 03858**

### **MINUTES**

**[Cable@newtonnh.net](mailto:Cable@newtonnh.net)**

**March 21, 2018**

**Call to Order: 6:34pm**

**Roll Call: Marilyn Landry, Chairman; Sally Woodman, Secretary;  
Diane Morin, Station Manager; Robert Cripps, Christine  
Kuzmitski(absent)**

**Minutes from Previous Meeting of February 21, 2018:**

**Diane motioned to accept the minutes as written. Bob  
seconded the motion and it carried unanimously.**

**Budget: Still on target**

#### **Correspondence and Communications:**

- Diane received a letter of resignation from the Station Manager/Graphic Designer, Scott DePanfilis.

#### **Review Programing Scheduling:**

- Several programs were removed as they were no longer relevant.

#### **Upcoming Events:**

- The Newton Historical Society will present, "New England Lighthouses" on April 25, 2018.

#### **Unfinished Business:**

- Due to the fact that the microphones were not on during the first part of Candidate's Night presentation Diane invited Pam Brown to re-tape her presentation.
- The Board of Selectmen approved merging the Station Manager and Graphics Designer jobs into one position. The Station Manager job description was updated to reflect the changes.

#### **New Business:**

- The committee reviewed the Operations manual and it was accepted as is with the corrections Diane made.
- Diane will send out job descriptions for a new Station Manager to the member. She will contact Carriage Towne News, web sites Monster and Indeed to place an ad for the open position.

**Other:**

**Diane motioned to request to the BOS that Marilyn be renewed as a Cable Committee Member for another 3 years, 2018 to 2021. Bob seconded and the motion passed unanimously**

**Next Cable Committee meeting: April 18, 2018**

**Adjournment: 6:55pm**

**Respectfully submitted,**

**Sally Woodman  
Secretary**