



## **Town of Newton Newton Cable Committee**

**2 Town Hall Road  
Newton, NH 03858**

### **MINUTES**

**[Cable@newtonnh.net](mailto:Cable@newtonnh.net)**

**January 16, 2019**

**Call to Order:** 6:35pm

**Roll Call:** Marilyn Landry, Chairman; Sally Woodman, Secretary; Diane Morin, Christine Kuzmitski, Robert Cripps, Lisa Gonyer, Selectmen's Liaison; Jamie Sauicer, Station Manager

**Minutes from Previous Meeting of December 19, 2018:**

**Diane motioned to accept the December 19, 2018 meeting minutes. Bob seconded, and the motion passed unanimously.**

**Budget:** The Board of Selectmen voted to restore the proposed 2019 Cable Budget.

**Correspondence and Communications:**

**Review Programing Scheduling:** On January 14, 2019, a Board of Selectmen and Public Hearing was recorded and scheduled by Jamie

**Upcoming Events:**

- February 2, 2019 will be the Deliberative Session
- February 20, 2019 beginning at 6:00pm will be the Public Hearing for renewal of the Franchise Agreement with Comcast. Jamie will send a public hearing notice to the Carriage Towne News.
- February 20, 2019 beginning at 7:00pm will be Candidate's Night.
- March 3, 2019 at the new Fire/Rescue Station will be an open house and ribbon cutting ceremony. The ribbon cutting ceremony will begin at 1:00pm.

**Unfinished Business:** Update from Station Manager

- Jamie has composed a letter that will be handed out to candidates when they sign up to run for an open position. Lisa made some corrections to the letter. The letter will be available at the Town Hall and Sanborn Regional School District Office. A notice will be placed in the Carriage Towne News and on the Town's website.
- Camera Recommendation: Jamie reviewed the 2 options to replace the camcorder used for remote recording. Both cameras are in the mid-range price and would work well for our needs. Jamie recommended that Panasonic camcorder which is on sale for \$847.99. It would require a flash memory card to store the videos on. Jamie recommended a 128G card.

**Diane moved to recommend to the Board of Selectmen the purchase of a camcorder and accessories in the amount not to exceed \$1,100.00. The funds to come from the Cable Revolving Fund. Seconded by Bob with a unanimous vote.**

- Software Recommendation: Diane reviewed the option Jamie provided to the Committee for video editing and slide creation. The Abode Creative Cloud

Software requires a yearly subscription in the amount of \$239.89. Diane felt that the cost is high for the amount of usage needed. Jamie stated that this software is widely used in Education, Government and the Public Sector. He uses the software to create slides which allows him greater flexibility. The Committee agreed that the software would be worth the cost.

**Diane moved to recommend to the Board of Selectmen a 1-year software subscription for Adobe Creative Cloud Software. The current yearly subscription cost is \$239.89. The funds to come from the Cable Revolving Fund. Seconded by Marilyn with a unanimous vote.**

**New Business:**

**Other:**

**Next Cable Committee meeting: February 20, 2019 at Town Hall**

**Adjournment: 7:10pm**

**Respectfully submitted,**

**Secretary**