

# **Preplanning Worksheet**

This worksheet will help you outline some of the specific details in your final arrangements.

*There are four important steps to ensuring your final arrangements are carried out according to your wishes.*

1. **Reflect**—Take time to consider your desires and options for your final arrangements. This includes taking time to reflect on your passions, beliefs and how you see yourself. You have probably already used the ShareYourWishes.org Reflection Journal to complete this process. If not, try it out before moving on to this worksheet.
2. **Record**—Record your final wishes in a formal document and keep it in a secure place. This worksheet is a basic way you can do this. For more detailed final arrangements, consult with a planning counselor at your local funeral provider.
3. **Share**—Share your wishes with loved ones and your estate planner or attorney to make sure they understand what you want. Provide them with a copy of your preplanning document or make sure they know where to locate it.
4. **Support**—The best way to ensure your final arrangements are carried out as you've planned is to support them financially. Think about ways you can provide this support for your final plans.

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

## ***Section 1: Burial/Cremation Preference***

I prefer:

☐ Burial    ☐ Cremation

If I prefer cremation, my preference for the timing of cremation is:

☐ Before a Visitation / Funeral Service    ☐ After a Visitation / Funeral Service

If my preference is cremation before a visitation / funeral service, my preference regarding my cremated remains is:

☐ Present at Service    ☐ Not Present at Service

If my preference is cremation after a visitation / funeral service, my preference regarding my body is:

☐ Present at Service    ☐ Not Present at Service

If my body is to be present at a visitation / funeral service, regardless of whether my preference is burial or cremation, my preference regarding casket is:

☐ Open During Service    ☐ Closed During Service

## Section 2: Funeral Service

The following is an expression of my funeral service decisions.

### Funeral Home / Mortuary Preferred: (Name, Address, Phone)

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#### Place of Service:

- ☐ Funeral Home / Mortuary      ☐ Church: \_\_\_\_\_
- ☐ Chapel at Cemetery      ☐ Graveside
- ☐ Other: \_\_\_\_\_

#### Religious Preference: \_\_\_\_\_

#### Preferred Celebrant / Clergyman: \_\_\_\_\_

#### Participating Organizations: *(military, fraternal etc.):*

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#### Type of Casket:

- ☐ Wood      ☐ Metal
- ☐ Cremation Coffin      ☐ Other:

**Flag:**    ☐ Folded    ☐ Draped    ☐ No Flag    Presented to: \_\_\_\_\_

#### **Clothing Preference** *(description, colors, from current wardrobe, new, etc.):*

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#### **Personal Accessories:**

- ☐ Wedding Band    ☐ Stays On or    ☐ Return to: \_\_\_\_\_
- ☐ Eyeglasses      ☐ Stay On or      ☐ Return to: \_\_\_\_\_
- ☐ Watch              ☐ Stays On or      ☐ Return to: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_    ☐ Stays On or    ☐ Return to: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_    ☐ Stays On or    ☐ Return to: \_\_\_\_\_

#### **Floral Preferences** *(type, color or arrangement preferred):*

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**Wake / Visitation:**    ☐ Yes    ☐ No    ☐ Public    ☐ Private

Location: \_\_\_\_\_

#### **Musical Selections:**

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**Preferred Musicians:**

☐ Organist:

☐ Soloist:

☐ Pianist:

☐ Bugler:

☐ Other:

**Religious, Spiritual or Other Readings** *(indicate passages, titles, authors as appropriate):*

**Eulogy Delivered By:**

**Notations for Eulogy:**

**Newspaper Notices:** *(indicate names, cities of papers):*

**Pallbearers:** ☐ Yes ☐ No

Name: \_\_\_\_\_ NAME: \_\_\_\_\_

Name: \_\_\_\_\_ NAME: \_\_\_\_\_

Name: \_\_\_\_\_ NAME: \_\_\_\_\_

**Memorial Donations:** ☐ Yes ☐ No

Donations to:

## Section 3: Cemetery Service

### Cemetery Preferred:

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**Interment Information:** (Scattering of ashes not permitted in Newton, NH cemeteries)

#### Burial Options:

☐ Ground Burial

#### Cremation Options:

☐ Ground Burial

☐ Scattering Location:

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#### Cemetery Plot:

☐ Cemetery Plot Already Purchased

☐ Cemetery Plot Not Purchased

Details, if already purchased:

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**Cremation Urns:** ☐ Urn

☐ Keepsake Urn

☐ Scattering Urn

Description:

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#### **Headstone:**

☐ Upright Monument

☐ Flat Marker

☐ Cremation Memorial Plaque

☐ Other:

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**Inscription:** (indicate desired text, emblems, etc.):

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#### **Additional Instructions:**

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