



**Building Inspection/Code Enforcement**  
**2 Town Hall Road, Newton, NH 03858**  
**Tel: 382-4405 6 Fax 382-9140**  
[www.newton-nh.gov](http://www.newton-nh.gov)

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**RESIDENTIAL PERMIT APPLICATION**

Building Permit # \_\_\_\_\_ - \_\_\_\_\_ Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zone \_\_\_\_\_

**PROJECT ADDRESS**  
(required)

**PROPERTY OWNER FULL NAME**

**PHONE NUMBER**

**MAILING ADDRESS**

**CITY, STATE, ZIP**

**EMAIL ADDRESS**

*I acknowledge that the proposed structure or improvement(s) shall not be occupied or otherwise utilized without the issuance of a CERTIFICATE OF OCCUPANCY or CERTIFICATE OF FINAL INSPECTION. A Certificate of Occupancy or Certificate of Final Inspection is required for all permits upon completion of all final inspections.*

**PROPERTY OWNER SIGNATURE** (or letter indicating the proposed work is to be performed with his/her approval)

**DATE**

**Project Information (Check all that apply):** Foundation Only: \_\_\_\_\_ New Single-Family Dwelling: \_\_\_\_\_  
New Multi-Family Dwelling: \_\_\_\_\_ Accessory Apartment: \_\_\_\_\_ Residential Addition: \_\_\_\_\_ Accessory Building: \_\_\_\_\_  
Garage/Barn: \_\_\_\_\_ Internal Renovation/Alteration: \_\_\_\_\_ External Renovation/Alteration: \_\_\_\_\_ Fireplace Gas: \_\_\_\_\_ Solar Array: \_\_\_\_\_  
Generator: \_\_\_\_\_ Central Air: \_\_\_\_\_ Mini-Split System: \_\_\_\_\_ Gas Heat: \_\_\_\_\_ Electric Heat: \_\_\_\_\_  
Oil Burner (Requires Fire Department Permit): \_\_\_\_\_ Window/Door Replacement: \_\_\_\_\_ Siding: \_\_\_\_\_ Roofing: \_\_\_\_\_ Deck: \_\_\_\_\_  
Shed: \_\_\_\_\_ Pool: \_\_\_\_\_ Electric Service: \_\_\_\_\_ Other: \_\_\_\_\_ Drilled Water Well: \_\_\_\_\_

Total # of Bedrooms: E= \_\_\_\_\_ PT= \_\_\_\_\_ Total # of Bathrooms: E= \_\_\_\_\_ PT= \_\_\_\_\_ Gross Living Area Sq': E= \_\_\_\_\_ PT= \_\_\_\_\_  
\*(Existing = E and Proposed Total = PT)

State approval Septic System # \_\_\_\_\_ Approval Date: \_\_\_\_\_ #of State Approved Bedrooms: \_\_\_\_\_

Impact Fee Amount \_\_\_\_\_ Check # \_\_\_\_\_ Received by \_\_\_\_\_

Description of Work (include dimensions/materials/scope of work)-Additional space on page 3 if needed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Approved for construction:*

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER**

**DATE**

Conditions of this building permit approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Foundation Permit #20**\_\_\_\_-\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

First/Last Name: \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

Job Description: \_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ Check#/Cash \_\_\_\_\_

**Residential Permit #20**\_\_\_\_-\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

First/Last Name: \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

Job Description: \_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ Check#/Cash \_\_\_\_\_

**Licensed Trade Permit #20**\_\_\_\_-\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**

\_\_\_\_\_**Electric** \_\_\_\_\_**Plumbing** \_\_\_\_\_**Gas** \_\_\_\_\_**HVAC/MECH.** \_\_\_\_\_**Well**

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ Job Description: \_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ Check#/Cash \_\_\_\_\_

**Licensed Trade Permit #20**\_\_\_\_-\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**

\_\_\_\_\_**Electric** \_\_\_\_\_**Plumbing** \_\_\_\_\_**Gas** \_\_\_\_\_**HVAC/MECH.** \_\_\_\_\_**Well**

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ Job Description: \_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ Check#/Cash \_\_\_\_\_

**Licensed Trade Permit #20**\_\_\_\_-\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**

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City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ Job Description: \_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ Check#/Cash \_\_\_\_\_

**ATTACHMENTS & SUBMITTALS THAT MAY BE REQUIRED AT TIME OF APPLICATION**

<input type="checkbox"/>	1 Large Paper "Permit Set" of Construction Plans	<input type="checkbox"/>	Septic Approval & Design
<input type="checkbox"/>	1 11x17 Paper "File Set" of Construction Plans	<input type="checkbox"/>	Plot Plan w/Setbacks showing proposed Structures
<input type="checkbox"/>	1 Electronic Set of Construction Plans	<input type="checkbox"/>	Copy of Planning and/or Zoning Decision (if applicable)
<input type="checkbox"/>	Property Owner Sign-Off (Permit/Letter/Email to Bldg Office)	<input type="checkbox"/>	

Additional space if needed:

Description of Work (include dimensions/materials/scope of work):

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

