

GALE LIBRARY



Established 1892
16 South Main Street
Newton New Hampshire 03858
(603) 382-4691

DATE: Wednesday, October 18, 2023

TIME: 11:00 am

LOCATION: Gale Library, 16 S Main Street, Newton, NH 03858

SPECIAL PUBLIC MEETING MINUTES

- I. **Call to Order:** 11:05 am
- II. **In Attendance:** Lynne Camp, Chairperson (Facetime); Kathy Meserve, Treasurer (Library); Paula Noon, Secretary (Library)
- III. **Nonpublic Session under RSA 91-A:3, II (a) - Compensation:** Lynne motioned to enter Non-Public session under RSA 91-A:3, II (a)- Compensation. Seconded by Kathy the motion passed unanimously. The Non-Public session began at 11:06 am. Trustees approved the salary and vacation coverage for the 2024 budget. Lynne motioned to leave Non-Public and return to Public Session. Seconded by Kathy, the motion passed unanimously.
- IV. Public Session reconvened at 11:49 am.
- V. **Motion made to seal Non-Public minutes:** Paula motioned to seal the minutes under RSA 91-A:3 II (a) - Compensation so that all matters discussed will remain confidential until in the opinion of the majority of the Board the circumstances no longer apply. One exception is to release to the Bookkeeper information needed for her records. Lynne seconded the motion. The motion passed unanimously.
- VI. **Approval of 2024 Proposed Operating Budget:** Lynne motioned to approve the proposed operating budget for 2024. Paula seconded the motion which passed unanimously.
- VII. **Approval of a Bookkeeping Service:** Lynne motioned to approve the contract for bookkeeping services from Automation Plus of Hampstead, NH covering the 2024 calendar year for \$4000.00. Kathy seconded the motion which passed unanimously.

X. **Adjournment:** 11:55 am

Respectfully Submitted,

Paula Noon, Secretary