



**TOWN OF NEWTON, NH**  
**LOSS MANAGEMENT COMMITTEE**  
*2 Town Hall Road*  
*Newton, NH 03858*



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## **LOSS MANAGEMENT COMMITTEE MEETING AGENDA**

**DATE:** July 12, 2017    **TIME:** 5:00 PM    **LOCATION:** Newton Town Hall.

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**1. Call to Order & Pledge of Allegiance:**

**2. Review minutes of prior meeting:**

**3. Review Action Items from previous meeting (If applicable):**

*(Page references and Item #'s are from the previous meeting minutes)*

1. Jack Kozec – Work on SDS sheets for Transfer Station. *(Item # 3 – Page 3)*
2. Landry, Foote, and Wrigley will meet to discuss AED training and present cost options to the Board of Selectmen. *(Item # 6 – Page 4)*
3. Chief Alcaldinho to visit the Gale Library to discuss an evacuation plan. *(Item # 7 – Page 4)*
4. Jack Kozec to make certain that the Transfer Station employees are aware of the First Aid Policy changes. *(Item # 5 – Page 5)*
5. Transfer Station- Kozec and Difalco to review the situation and draft a recommendation to access the disposal containers. Exploring the idea to install a stairway for easier access to the bulk item bin. *(Item #8 – Page 6)*
6. Terry Caswell - Update on library attic railing *(Item # 9 – Page 5)*
7. Terry Caswell – Update on fire escape repair *(Item # 8 – Page 4)*

**4. Review new / revised Policies & Forms (If applicable):**

**5. Review Near Misses (If applicable) :**

**6. Review / Discuss Safety Inspections & Recommendations (If applicable):**

Last annual inspection was Oct. 3, 2016 (Form "O")

**7. Reports from Dept. Heads (Needs, wants, Safety Concerns, etc.):**

**8. Reports from Sub-Committees (If applicable):**

**9. New Business:**

**10. Other:**

**11. Next Meeting: Wed. Oct. 5 – 5:00 PM – Town Hall**

**12. Adjourn:**