

NEWTON PLANNING BOARD PUBLIC MEETING MINUTES
February 23rd, 2021

The Newton Planning Board public meeting was called to order at: 7:01 PM

Chairman Hamel read the following statement: As Chair of the Newton Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, and most recently extended by Executive Order 2021-2 this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that:

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting telephonically, or by going to the Zoom website.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting telephonically. Instructions have also been provided on the Town website.

If anyone has a problem, they should email the Planning Board Office at: PlanningBoard@newtonnh.net.

In the event the public is unable to access the meeting, the meeting will be rescheduled and adjourned.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Also, in accordance with the Governor's Emergency Order #23 pursuant to Executive Order 2020-04, and most recently extended by Executive Order 2021-2 the Planning Board is relieved from the statutory and local requirement to meet on a particular schedule or a certain number of times within a given time frame. The Planning Board is also relieved from complying with statutory or local deadlines for accepting, hearing and acting on planning board applications.

Note: As an attendee of the meeting, your microphone and/or phone will be muted. The Board Chair will specify when the public comment period is open for an application. Town staff will be in attendance at the meetings to manage the public comment process. If you are participating online with the Zoom program, click on the

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hand icon at the bottom of the screen. This will “Raise Your Hand” so that the moderator knows that you wish to speak. If you are participating by phone, press *9. This will indicate to the moderator that you wish to speak. When it is your turn, the moderator will unmute you and let you know that you can share your comments.

When speaking during the meeting, please announce your name so the Administrative Assistant can know who is speaking as he takes the minutes.

Mr. Hamel asked Administrative Assistant Doggett to call the roll:

Mr. Hamel – Present and alone
Ms. Estabrook – Present and alone
Ms. Collyer – Present and alone

Mr. Crnolic – Present and not alone
Mr. Andrews – Present and alone
Mr. White was excused for the evening.

Also Present:

Ms. White –Alternate– Present and alone Mr. Zalenski –Alternate– Present and alone

James Doggett –PBAA– Present and alone Ms. Rowden -Circuit Rider–Present and alone

Chairman Hamel appointed Mr. Zalenski to vote in place of the absent Mr. White.

Mr. Hamel recused himself from the following Public Hearing.

1. Vice-Chairman Estabrook appointed Ms. White as a voting member in place of Mr. Hamel. She then called the Public Hearing to order at: 7:15 PM and read:

A continuation of 125 Development NH Corp of Plaistow, NH’s request for a public hearing on a 36-lot subdivision on Puzzle Lane, Newton, NH. The property is referenced as Tax Map 14, Block 1, Lot 27-3.

The Applicant submitted a request that the public hearing be continued to March 23rd, 2021

Ms. Collyer **MOVED** to continue the public hearing to March 23rd, 2021, seconded by Mr. Crnolic.

Ms. Rowden informed the Board of their options regarding the continuation. The Board discussed the same.

Ms. Estabrook asked Administrative Assistant Doggett to call the roll.

Ms. Estabrook – aye Mr. Crnolic – aye Mr. Zalenski – aye Ms. White - aye
Ms. Collyer – aye Mr. Andrews- aye **Passed Unanimously**

A.A. Doggett was asked to resend the letter that the Board had received from the Newton Conservation Commission during the Design Review of this property.

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This Public Hearing ended at 7:17P.M.

Mr. Hamel returned to the Board.

Mr. Andrews lost his connection. Mr. Hamel appointed Ms. White as a voting member in his place.

2. Board Business and Correspondence

A. NPREA Manifest

Ms. Collyer **MOVED** to pay the manifest dated 2/23/2021 in the amount of 1534.50.
Ms. Estabrook seconded the motion.

Mr. Hamel asked Administrative Assistant Doggett to call the roll.

Mr. Hamel – aye Ms. Estabrook – aye Mr. Crnolic – aye Mr. Zalenski - aye
Ms. Collyer – aye Ms. White- aye **Passed Unanimously.**

B. Acceptance of minutes of the 2/9/21 meeting

Ms. Collyer **MOVED** to accept the minutes of 2/9/21, Ms. White seconded the motion.

Mr. Hamel asked Administrative Assistant Doggett to call the roll:

Mr. Hamel – aye Ms. Estabrook – aye Mr. Crnolic – aye Mr. Zalenski - aye
Ms. Collyer – aye Ms. White- aye **Passed Unanimously.**

C. Committee Reports

Ms. Collyer informed the Board of the continuing work of her committee. The next meeting of the Master Plan Steering Committee will be on March 18th, 2021.

Ms. Collyer brought up her concerns about the Town's liability due to conditional approvals.

The Board discussed the issue.

Ms. Collyer **MOVED** to consult with Land Use Council about the liability of the Town due to conditional approvals of applications.

The Board debated the issue.

Chairman Hamel called for a second. There was no second.

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D. Letters of Credit

Ms. White **MOVED** to release the letters of Credit for Father & Son and 125 development NH Corp. Ms. Collyer seconded the motion.

Mr. Hamel asked Administrative Assistant Doggett to call the roll.

Mr. Hamel – aye Ms. Estabrook – aye Mr. Crnolic – aye Mr. Zalenski - aye
Ms. Collyer – aye Ms. White- aye **Passed Unanimously.**

The Board thanks Mr. Hamel and Ms. Estabrook for their many years of service on the Planning Board.

5. Chairman Hamel adjourned the meeting at 7:46 PM

Respectfully Submitted,

James L. Doggett, AA
Newton Planning Board