

**NEWTON PLANNING BOARD PUBLIC MEETING**  
**Minutes of April 13<sup>th</sup>, 2021**

The Newton Planning Board public meeting was called to order at: 7:03PM

Chairman Andrews read the following statement: Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, and most recently extended this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that:

The Planning Board is utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting telephonically, or by going to the Zoom website.

The Planning Board previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting telephonically. Instructions have also been provided on the Town website.

If anyone has a problem, they should email the Planning Board Office at: [PlanningBoard@newtonnh.net](mailto:PlanningBoard@newtonnh.net).

In the event the general public is unable to access the meeting, the meeting will be rescheduled and adjourned.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Also, in accordance with the Governor's Emergency Order #23 pursuant to Executive Order 2020-04, and extensions the Planning Board is relieved from the statutory and local requirement to meet on a particular schedule or a certain number of times within a given time frame. The Planning Board is also relieved from complying with statutory or local deadlines for accepting, hearing and acting on planning board applications.

Chairman Andrews asked Administrative Assistant Doggett called the roll, and ask the members to please state where they were and if they were alone:

Planning Board Minutes April 13<sup>th</sup>, 2021 / Planning Board Meeting

All minutes are in unapproved form until approved by the Planning Board.

Please check subsequent minutes for approval of and/or amendments to these minutes. 1

Mr. Andrews - home and alone  
Ms. Collyer - home and alone  
Mr. Foote - home and alone

Ms. White – Home and not alone

Mr. White – home and not alone  
Mr. LaVoie - home and alone  
Mr. Moran - home and not alone

Also, Present:

Mr. Zalenski – Alternate - home and alone  
James Doggett – PB AA      Ms. Rowden - Circuit Rider

## **1. Resignation announcements:**

Chairman Andrews announced the resignation of Ms. Collyer from the Transportation Advisory Committee of the Rockingham Planning Commission and thanked her for her service.

## **2. Public Hearing:**

Chairman Andrews called the Public Hearing to order at: 7:07 PM and read:

***A continuation of 125 Development NH Corp of Plaistow, NH's request for a public hearing for a 36 Lot Subdivision on South Main Street (Rte. 108) Newton, NH. The property is referenced as Tax Map 14, Block 1, Lot 27-3.***

Chairman Andrews announced that the applicant had requested a continuation.

Mr. Moran **MOVED** to continue the Public Hearing to April 27<sup>th</sup>, 2021, seconded by Ms. Collyer.

Ms. Rowden brought to the Board's attention that it was past the 65<sup>th</sup> day since the Board took jurisdiction and she suggested that the board consider that it would be impossible for the applicant to meet the conditions it imposed when it took jurisdiction. The conditional approval for the 4-lot subdivision had expired without an extension and the merger of the 3 lots shown on this subdivision application had not been completed.

There was a discussion of the motion, the deadlines in the Statutes and the Board's Policies and Procedures manual as well as the various options of the Board.

Mr. Moran rescinded his motion.

Ms. Collyer **MOVED** to **Deny** the application submitted by 125 Development NH Corp of Plaistow, NH for a 36-Lot Subdivision at South Main Street (Rte. 108) Newton, NH, without prejudice, for the following reasons:

1. The prior conditional approval of the 4-lot subdivision issued on September 22, 2020, creating lots: 14-1-(27-3); 14-1-(27-5); 14-1-(27-6); and 14-1-(27-7) has lapsed without extension.
2. The merger of lot 14-1-(27-3) with lots 14-1-(1-1) and 14-1-2 has not taken place.

Seconded by Ms. White

Ms. Collyer stated that she hoped that if the applicant came back with the application the Board would consider waiving the fees.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye    Mr. LaVoie – Aye    Mr. Moran – Aye    Ms. Collyer – Aye  
Mr. White - Aye      Ms. White – Aye                      **Unanimous** vote

Chairman Andrews called the Public Hearing to order at: 7:19PM and read:

### **3. Impact Fee Update:**

Chairman Andrews broached the topic of the recently completed Impact Fee Update prepared by Bruce Maybury and stated that the Board of Selectmen had asked the Planning Board to review it and possibly approve it for the Selectmen to present it to a public hearing. There was a brief discussion.

Ms. White **MOVED** to approve the Impact Fee Update for recommendation to the Board of Selectmen., Ms. Collyer seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye    Mr. LaVoie – Aye    Mr. Moran – Aye    Ms. Collyer – Aye  
Mr. White - Aye      Ms. White – Aye                      **Unanimous** vote

### **4. Board Business and Correspondence**

#### **A. Acceptance of minutes of the 3/23/21 meeting**

Ms. Collyer **MOVED** to accept the minutes; Ms. White seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye    Mr. LaVoie – Aye    Mr. Moran – Aye    Ms. Collyer – Aye  
Mr. White - Aye      Ms. White – Aye                      **Unanimous** vote

## B. NPREA Manifest

Ms. Collyer **MOVED** to pay the manifest dated 4/13/2021 in the amount of \$839.72.  
Mr. LaVoie seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye    Mr. LaVoie – Aye    Mr. Moran – Aye    Ms. Collyer – Aye  
Mr. White - Aye      Ms. White – Aye                      **Unanimous** vote

## C. Committees

Ms. Rowden presented the Master Plan Steering Committee's vision survey and asked for input. A discussion was held as Ms. Rowden covered the questions on the survey.

Ms. Collyer **MOVED** to approve the Master Plan Survey for putting it into the field;  
Ms. White seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye    Mr. LaVoie – Aye    Mr. Moran – Aye    Ms. Collyer – Aye  
Mr. White - Aye      Ms. White – Aye                      **Unanimous** vote

Ms. Collyer asked about implementing hybrid meeting.

## 3. Adjourn.

Chairman Andrews adjourned the meeting at 8:00PM

Respectfully Submitted,

James L. Doggett, AA  
Newton Planning Board