



Newton Planning Board  
2 Town Hall Road  
Newton, NH 03858  
(603) 382-4405 X315



**NEWTON PLANNING BOARD PUBLIC MEETING MINUTES**  
**May 25<sup>th</sup>, 2021**

The Newton Planning Board public meeting was called to order at: 7:00PM

Chairman Andrews read the following statement: Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, and most recently extended this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that:

The Planning Board is utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting telephonically, or by going to the Zoom website.

The Planning Board previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting telephonically. Instructions have also been provided on the Town website.

If anyone has a problem, they should email the Planning Board Office at: [PlanningBoard@newtonnh.net](mailto:PlanningBoard@newtonnh.net).

In the event the general public is unable to access the meeting, the meeting will be rescheduled and adjourned.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

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Also, in accordance with the Governor's Emergency Order #23 pursuant to Executive Order 2020-04, and most recently extended the Planning Board is relieved from the statutory and local requirement to meet on a particular schedule or a certain number of times within a given time frame. The Planning Board is also relieved from complying with statutory or local deadlines for accepting, hearing and acting on planning board applications.

When speaking during the meeting, please announce your name so I know who is speaking as I take the minutes.

Mr. Andrews asked Administrative Assistant Doggett to call the roll, please state where you are and if you are alone:

Mr. Andrews - home and alone	Mr. Zalinski- excused
Ms. Collyer – home and alone	Mr. LaVoie - home and alone
Mr. White - absent	Mr. Moran – arrived later
Ms. Zalinski- Home and alone	

Also, Present:

Mr. Zalenski – Alternate - home and alone  
James Doggett – PB AA Ms. Rowden - Circuit Rider

Chairman Andrews appointed Mr. Zalenski to vote in place of Mr. White.

## **Board Business and Correspondence**

### **A. Acceptance of minutes of the 5/11/21 meeting**

Ms. Collyer **MOVED** to accept the minutes of May 11<sup>th</sup>, 2021; Ms. White seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye Mr. LaVoie – Aye Ms. Collyer – Aye Ms. White – Aye  
Mr. Zalinski- Aye **Unanimous** vote

### **B. NPREA Manifest** Mr. Moran entered the meeting.

Ms. White **MOVED** to pay the NPREA Manifest in the amount of \$833.44,  
Ms. Collyer seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye Mr. LaVoie – Aye Mr. Moran – Aye Ms. Collyer – Aye  
Ms. White - Aye Mr. Zalinski- Aye **Unanimous** vote

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## C. Committees

### Master Plan Steering Committee:

Ms. Collyer and Ms. Rowden updated the Board about the on-going survey of the Townspeople.

Ms. Rowden gave her executive summary of the survey and discussed certain salient points. She asked the Board to review her findings and email the Planning Board A.A. with any questions to be forwarded to her.

Ms. Collyer showed how the new format would be done, and reviewed the introduction chapter with the Board. The board gave input and had a lengthy discussion of the continuing work on the Master Plan.

### Application Re-writing Committee:

Ms. White presented the new Major Site Plan and the new Subdivision applications. After some slight editing;

Ms. Collyer **MOVED** to adopt the new Site Plan Application and New Subdivision Application; Mr. LaVoie seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye   Mr. LaVoie – Aye   Mr. Moran – Aye   Ms. Collyer – Aye  
Ms. White - Aye   Mr. Zalinski– Aye   **Unanimous** vote

## A. Non-Public Meetings 91-A:3,II,c

Ms. Collyer **MOVED** to enter Non Public under 91-A:3,II,c Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself; Ms. White seconded the motion.

Mr. Andrews invited Ms. Rowden to join the Board in Non-Public and asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye   Mr. LaVoie – Aye   Mr. Moran – Aye   Ms. Collyer – Aye  
Ms. White - Aye   Mr. Zalinski– Aye   **Unanimous** vote

The Board entered Non-Public at 8:14 PM

The Board came out of Non-Public at 8:19 PM

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Ms. Collyer **MOVED** to seal the Non-public minutes until such time as a majority of the Board finds it wise and prudent to unseal them; Ms. White seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye   Mr. LaVoie – Aye   Mr. Moran – Aye   Ms. Collyer – Aye  
Ms. White - Aye   Mr. Zalinski– Aye   **Unanimous** vote

Ms. Collyer **MOVED** to enter Non Public under 91-A:3,II,c Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself; Ms. White seconded the motion.

Mr. Andrews invited Ms. Rowden to join the Board in Non-Public and asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye   Mr. LaVoie – Aye   Mr. Moran – Aye   Ms. Collyer – Aye  
Ms. White - Aye   Mr. Zalinski– Aye   **Unanimous** vote

The Board entered Non-Public at 8:20 PM

The Board came out of Non-Public at 8:25 PM

Ms. White **MOVED** to seal the Non-public minutes until such time as a majority of the Board finds it wise and prudent to unseal them; Ms. Collyer seconded the motion.

Mr. Andrews asked Administrative Assistant Doggett to call the roll:

Mr. Andrews – Aye   Mr. LaVoie – Aye   Mr. Moran – Aye   Ms. Collyer – Aye  
Ms. White - Aye   Mr. Zalinski– Aye   **Unanimous** vote

### **3. Adjourn.**

Mr. Andrews adjourned the meeting at 8:40 PM

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Respectfully Submitted,

James L. Doggett, AA  
Newton Planning Board

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