



Please check subsequent minutes for approval of and/or amendments to these minutes. 1

Mr. Andrews - Aye Mr. LaVoie – Aye Mr. Moran - Aye Ms. White – Aye
Mr. Marchand – Aye **UNANIMOUS** vote

Mr. Andrews asked Mr. Marchand if he asked to have this item added to the agenda was to discuss the role of the Administrative Assistant.

Mr. Andrews asked Ms. Rowden to give her input

Mr. Moran commented that too much outside communications give the perception of the Board holding “secret” meetings.

Mr. Marchand would like to see everyone being on the same page when in meeting.

Chairman Andrews mentioned the Fire Chief's email about his denial of the last application and explained the outcome of his discussions with the Building Inspector.

A.A. Doggett brought up his observation that there are many applications for Home-Based Business that have no client visitors, no signage, no outdoor storage.

Mr. Andrews brought up Ms. Collyer's request for a non-public under 91-A:3,II (a) (employee complaint). He determined that the request was to possibly refine the A.A.'s

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