

**NEWTON PLANNING BOARD  
MINUTES OF MEETING  
January 9, 2018**

**Call to Order:** Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair James Doggett; Planning Board members: James White, Roger Hamel, Sandra Estabrook, Charlie Melvin, Alternate Paul Szot and Circuit Rider Planner Jennifer Rowden. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

Paul Szot was appointed a voting member tonight in J. Holland's place.

**1. Public Hearing Conditional Use Permit-Accessory Apartment Tyler and Meghan Chafe, 2 Wallace Street** B. White stated that the Public Hearing would be closed. The applicants have been notified by telephone and email that their application was being continued in order to seek alternate solutions to their septic system. The applicants have not responded. **J. Doggett made a motion to deny the application without prejudice. C. Melvin second with unanimous vote.** The applicants will receive a refund of any unused NPREA funds.

**2. Home Occupation – Robert Bennett, 28 West Main Street, Newton, NH** Mr. Bennett appeared before the PB. He stated he wishes to start a home business making handmade Oboe reeds. He uses no chemicals, only water. He does not plan to put a sign up. P. Szot asked how much water he uses in a day – about two gallons. Mr. Bennett stated that there would be no traffic. He does business through the mail. R. Hamel asked about employees. Mr. Bennett is the only employee.

J. Rowden said that based on the information that Mr. Bennett has provided, this would qualify as a home occupation. **R. Hamel made a motion that the PB determines this qualifies as a home occupation. C. Melvin second with unanimous vote.**

**3. Other Board Business and Correspondence**

**a. Acceptance of Minutes from 12/12/17** J. Doggett moved to accept the minutes from the 12/12/17 meeting. R. Hamel second with unanimous vote.

**b. Manifests** J. Doggett moved to pay the Operating Budget manifest in the amount of \$58.20. Second by C. Melvin with unanimous vote.

**e. Correspondence** The PB received an email request from Coleman McDonough, 125 Development, to have the Town Engineer inspect Lot 27-2

Puzzle Lane for the site work and the roadway to reduce both bonds. The Town of Newton is holding a bond for the roadway. Mr. McDonough has failed to comply with the Site Restoration bond request. Mr. McDonough was informed that he must submit the Site Restoration Bond before the Town Engineer will do any inspections. This is the required process. The PB agreed that the site restoration bond must be received in full. Once the inspection is completed, the bonds will be reduced. This is the proper procedure. It was also noted that the Road bond expires February 2, 2018. Mr. McDonough was informed of this. The bond needs to be renewed.

**J. Doggett made a motion that the PB send a notification to the Board of Selectmen that the PB has not received the Site Restoration Bond of \$25,573.00 from 125 Development for Lot 27-2 Puzzle Lane. S. Estabrook second with unanimous vote.**

B. White notified PB members that Primex was having a Slip, Trip and Fall Prevention webinar January 18, 2018 from 10:00 AM to 11:00 AM for anybody that is interested.

J. Rowden stated that the RPC would be holding a Powwow River Watershed meeting January 24<sup>th</sup> at 6:30 PM at the Kingston Library.

R. Hamel asked about the status of the Rules and Regulations. B. White will be revisiting this with J. Rowden to clarify a few comments that J. Rowden had.

**3. Adjourn: J. Doggett moved to adjourn at 7:18 PM, second by C. Melvin with unanimous vote.**

Meeting adjourned at 7:18 PM.

Respectfully Submitted,

Gail M. LeBlanc, AA  
Newton Planning Board