

**NEWTON PLANNING BOARD
MINUTES OF MEETING
February 13, 2018**

Call to Order: Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair James Doggett; Planning Board members: James White, Roger Hamel, Sandra Estabrook, Charlie Melvin, Alternate Paul Szot and Circuit Rider Planner Jennifer Rowden. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

Paul Szot was appointed a voting member tonight in J. Holland's place.

1. Home Occupation – Joseph Radjavitch, 9 Brookside Lane, Newton, NH
Circuit Rider J. Rowden said that this qualifies as a home occupation. Ms. White asked Mr. Radjavitch to explain to the PB what it is he does. Mr. Radjavitch appeared before the PB. He stated that he develops software for telephones and tablets for clients on his computer. He gets clients on line. He stated he would have no visitors to his home and there would be no signs. Mr. Szot asked him about deliveries. Mr. Radjavitch stated that the only deliveries he would receive would be a few test phones and pads. He delivers his software over the internet. He does not order phones and tablets for his customers.

J. Rowden asked if there would be any employees besides himself. He stated no.

J. Doggett made a motion that the PB agrees this would be considered a home occupation. C. Melvin second with unanimous vote.

2. Discussion: Amended Site Plan for 125 Development Lot 14-1-27-2
B. White said she wanted to update the PB on Puzzle Lane, Lot 14-1-27-2 progress. We received the report from the Town Engineer saying that everything has been adequately addressed from an engineering perspective.

We got the report from the Circuit Rider that some things are still lacking:

- The NPDES Permit Number needs to be listed on the cover sheet;
- A note regarding no outdoor storage of material of business produces should be added to the cover sheet and page 5;
- A note listing the hours of operation from 6:00 AM to 10:00 PM should be added to the cover page and page 5.
- One item not listed on the Conditions of Approval, but requested by the PB, and captured in the minutes, was that a north arrow be added to the overall plan on sheet 2. The first three items listed are all in the Conditions of Approval.

She has not received updated plans yet. She received a reply from Mr. McDonough's engineer acknowledging receipt of her comments.

Mr. Hamel noted that on page 2, the wrong list of abutters is noted. Mr. Hamel wanted it noted for the record.

B. White notified the PB that the Site Restoration Bond has been received and the Road Bond was renewed.

Once the three items are updated and received by the Circuit Rider, she'll issue a final report. At that time, the Mylar may be signed and recorded.

J. Doggett noted that all conditions must be met before any occupancy permits can be issued. This is one of the Conditions of Approval.

3. Other Board Business and Correspondence

a. Acceptance of Minutes from 1/9/18 J. Doggett moved to accept the minutes from the 1/19/18 meeting. C. Melvin second with unanimous vote.

b. Manifests J. Doggett moved to pay the Operating Budget manifest in the amount of \$6,135.82. Second by C. Melvin with unanimous vote.

J. Doggett moved to pay the NPREA manifest in the amount of \$661.50. Second by C. Melvin with unanimous vote.

c. Correspondence

- The PB received a copy of the Aot Permit issued to the Newton Safety Complex.
- A refund in the amount of \$111.03 from NPREA funds is in process for Tyler Chafe, 2 Wallace Street.
- The PB received a Notice of Decision from the Rockingham Superior Court notifying the Town that the Court has dismissed the Defendant's motion on behalf of Coleman McDonough vs. the Planning Board for the Town of Newton and James L. Doggett.
- On February 28, 2018 from 6:00 – 8:00 PM there will be a Harassment Training Session. The Board of Selectmen has requested that all employees and elected officials attend. If you're not able to attend, a webinar will be available at a later date (to be determined).
- B. White said that Rules and Regulations discussion will be on the next agenda (February 27, 2018).

3. Adjourn: P. Szot moved to adjourn at 7:21 PM, second by J. Doggett with unanimous vote.

Meeting adjourned at 7:21 PM.

Respectfully Submitted,

Gail M. LeBlanc, AA
Newton Planning Board