

**NEWTON PLANNING BOARD
MINUTES OF MEETING
March 27, 2018**

Call to Order: Administrative Assistant Gail LeBlanc called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair James Doggett, Planning Board members: James White, Roger Hamel, Sandra Estabrook, Jim Holland and Alternate Paul Szot. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

G. LeBlanc asked for nominations for Chair of the Planning Board. **J. Doggett nominated B. White to Chair the Planning Board for the next year. S. Estabrook seconded.** B. White abstained. Nomination passed.

B. White appointed Paul Szot a voting member tonight in C. Melvin's place.

B. White asked for nominations for Vice Chair of the Planning Board. **J. White nominated J. Doggett Vice Chair of the Planning Board. S. Estabrook seconded.** J. Doggett abstained. Nomination passed.

Board Business and Correspondence

a. Acceptance of Minutes from 2/27/18 J. Doggett moved to accept the minutes from the 2/27/18 meeting. **P. Szot second.** R. Hamel noted that in the corrected minutes of February 13, 2018 that the following correction should be made under **c. Correspondence**

- “ . . . the Court has granted the **Defendant's motion**” NOT the Plaintiff's motion. **All in favor to accept the minutes of the February 27th meeting with the correction noted.**

b. Manifests J. Doggett moved to pay the Operating Budget manifest in the amount of \$118.53. R. Hamel second with unanimous vote.

c. Correspondence The Mylars for 27-2 Puzzle Lane were recorded on March 12, 2018.

The Planning Board received an inquiry from the State of NH, Dept. of Safety for Franks Repair Service, LLC, for an Application for A Repairer Dealer License. This business does not have a Business Occupancy Permit yet. **J. Doggett made a motion that the PB Chair may sign the paperwork and return to the State once the Occupancy Permit is received. Second by J. Holland. Vote 6-1 with Sandra Estabrook opposed. Motion carries.**

d. Rules of Procedure were reviewed. A few minor changes will be made and will then be signed at the next meeting in April.

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Adjourn: J. Doggett moved to adjourn at 7:24 PM, second by P. Szot with unanimous vote.

Meeting adjourned at 7:24 PM.

Respectfully Submitted,

Gail M. LeBlanc, AA
Newton Planning Board