

**NEWTON PLANNING BOARD
MINUTES OF PUBLIC MEETING
January 8, 2019**

Call to Order: B. White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair James Doggett, Planning Board members: Roger Hamel, James White, and Sandra Estabrook and Circuit Rider Planner Jennifer Rowden.

Minutes were transcribed by Gail LeBlanc

The meeting began with a salute to the flag.

1. Review of Stormwater Management Regulation Changes To be discussed at next meeting. It should be noted that the agenda referred to "Review of Stormwater Management Ordinance Changes". It should have been "Review of Stormwater Management **Regulation** Changes".

2. Board Business and Correspondence

a. Acceptance of minutes from 12/11/18 J. Doggett moved to accept the minutes of the 12/11/18 meeting. Second by J. White. Mr. Hamel noted the following corrections/addition: Page 3, Under Board Business and Correspondence, Stormwater Management Regulation Changes, after " . . . management section, **strike** " . . . for inclusion on the warrant for 2020".

"b. Road Acceptance Kinsley Corner add: The reason a 10% Roadway Maintenance Bond was requested vs. 20% is due to the fact that Kinsley Drive is a residential street and will have limited use and justifies a lower bond."

The paragraph, Discussion of Stormwater Management Ordinance Regulation Changes appears twice, delete the second repeat paragraph. All in favor with changes/addition to 12/11/18 meeting minutes.

b. Road Acceptance Sarah's Way At the last meeting there was a question about a designated/deeded park within Sarah's Way. After some research, it was agreed that a park was not part of the Conditional Approval. **J. Doggett made a motion to recommend that the Board of Selectmen require a two year 10% maintenance bond in the amount of \$6,927.00. Second by R. Hamel. All in favor.** The reason for a 10% maintenance bond vs. a 20% bond is that Sarah's Way is a residential street and will have limited use.

J. Doggett made a motion to recommend that the Board of Selectmen accept Sarah's Way as a public road upon receipt of the Deed and the \$6,927.00 maintenance bond. Second by J. White with unanimous vote.

J. Doggett made a motion to recommend that the Board of Selectmen release the road construction bond in the amount \$11,898.04 plus interest upon the receipt of the \$6,927.00 maintenance bond. J. White second with unanimous vote.

c. Manifests J. Doggett moved to pay the NPREA manifest in the amount of \$51.00. Second by R. Hamel with unanimous vote.

J. Doggett moved to pay the Operating Budget manifest in the amount of \$106.54. Second by J. White with unanimous vote.

d. Correspondence The Planning Board received the maintenance bond in the amount of \$25,686.00 for Kinsley Drive.

The PB received information from Unitil about their website: <http://unitil.com/our-community/municipalities>. The website has information about Unitil's annual meeting, contact information, service territory, and additional gas emergency information.

S. Estabrook asked about an existing building on the property at 141 South Main Street which just received conditional approval for an eight lot subdivision. Another house cannot go on that lot until the existing structure is demolished. You cannot have two houses on one piece of property.

J. Doggett reminded the PB that the SRSD Budget Presentation Public Hearing will be held at the High School in Kingston January 10, 2019 at 7:00 PM. The Town Budget Presentation Public Hearing will be held Monday, January 14th upstairs at the Town Hall at 7:00 PM. Everyone is encouraged to attend.

B. White notified the Board that the elected PB positions of J. White and C. Melvin expire in March 2019. If they are interested in running again, they need to file between January 23rd and February 1st with the Town Clerk. Election day is March 12th.

J. Rowden suggested the Board start thinking of updating the town Master Plan. She suggested Board members review the old Master Plan and suggested members consider some level of public outreach and also begin thinking about a Vision Statement. J. Doggett suggested Board members start reviewing the Capital Improvement Plan.

Adjourn: J. Doggett moved to adjourn at 7:30 PM. Second by J. White. All in favor.

Meeting adjourned at 7:30 PM.

Respectfully Submitted,

Gail LeBlanc, AA
Newton Planning Board