

**NEWTON PLANNING BOARD
MINUTES OF PUBLIC MEETING
May 14, 2019**

Call to Order: Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair James Doggett, Planning Board members: Roger Hamel, James White, Michael Andrews, Alternate Mary Allen and Circuit Rider Planner Jennifer Rowden.

Minutes were transcribed by Gail LeBlanc

The meeting began with a salute to the flag.

B. White appointed M. Allen a voting member tonight in J. Holland's absence.

1. Board Business and Correspondence

a. Acceptance of minutes from 4/23/19. J. Doggett moved to accept the minutes of the 4/23/19 meeting R. Hamel second with unanimous vote.

b. Manifests J. Doggett moved to pay the Operating Budget manifest in the amount of \$60.00 Second by R. Hamel. Motion carries with M. Andrews abstaining.

J. Doggett moved to pay the NPREA manifest in the amount of \$111.72. Second by J. White with unanimous vote.

c. Correspondence The Planning Board received an email from Civil Construction Management on behalf of a client who will be submitting an application for a Lot Line Adjustment and a Subdivision in one submittal. They submitted a Request for a Waiver from the NPREA Escrow deposit of \$2,000.00. They are requesting a NPREA Escrow account of \$1,000.00 instead of the required \$2,000.00. The PB discussed the waiver and said they don't usually grant waivers for Escrow accounts. The PB decided the applicant should submit the \$2,000.00 required amount and request a reduction at their first Public Hearing.

B. White wanted the PB members' opinion on obtaining quotes from area newspapers to run Legal Notices. For the second time in two months, the local newspaper missed running a Legal Notice. It was agreed that the AA will get pricing from local/area newspapers.

J. Rowden will be reviewing Stormwater Subdivision Regulations at the next PB meeting. J. Rowden is currently working with the Town Administrator and Town Engineer on the Illicit Discharge Detection and Elimination (IDDE) Ordinance and the Stormwater Management Plan which are required under the federal MS4 . Both items are required to be in place by June 30, 2019.

M. Andrews asked about the status of the Town's Master Plan. J Rowden stated that the Master Plan is very outdated, but that's not unusual. The PB will work on updating the Master Plan as time permits.

The Annual RPC meeting will be held June 12th at the Galley Hatch in Hampton.

2. Adjourn: J. Doggett moved to adjourn at 7:38 PM. Second by J. White. All in favor.

Meeting adjourned at 7:38 PM.

Respectfully Submitted,

Gail LeBlanc, AA
Newton Planning Board