

**NEWTON PLANNING BOARD  
MINUTES OF WORKSESSION  
June 27, 2017**

**Call to Order:** Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair Jim Doggett, Planning Board members: James White, Roger Hamel, Charlie Melvin, Sandra Estabrook, and Circuit Rider Planner Jennifer Rowden. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

B. White said she would be going out of order slightly from the printed agenda.

**1. Board Business and Correspondence**

**1. a. Acceptance of minutes from June 13, 2017: J. Doggett moved to approve the minutes of June 13, 2017. C. Melvin second with unanimous vote.**

**MS4 Stormwater Management Update by J. Rowden, RPC Circuit Rider:** J. Rowden gave a brief presentation on the stormwater standards. Due to changes in regulations at the EPA, the Town of Newton will need to make changes to its ordinance. The changes go into effect July 1, 2018. Some of the regulations and requirements have changed. One of the key requirements is the adoption of stormwater regulations.

**J. Doggett made a motion to rescind the recommendation that the Board of Selectmen reduce the financial guarantee for Sarah's Way (Map 10, Block 2, Lot 10(7)) by \$6,500.00. C. Melvin second with unanimous vote.**

**J. Doggett made a motion to recommend the Board of Selectmen reduce the financial guarantee for Sarah's Way (Map 10, Block 2, Lot 10(7)) by \$3,120.00. C. Melvin second with unanimous vote.**

**1. b. Manifests: R. Hamel moved to approve the Operating Budget manifest in the amount of \$573.15. C. Melvin second with unanimous vote. J. Doggett abstained.**

**J. Doggett moved to approve the NPREA manifest in the amount of \$80.61. J. White second with unanimous vote.**

**1.c. Circuit Rider Planner Services Contract Review: J. Doggett moved to accept the Circuit Rider contract as written. R. Hamel second with unanimous vote. C. Melvin abstained**

**1.d. J. Doggett moved to make a line item transfer from Consultant Services to Circuit Rider Contract. Second by R. Hamel with unanimous vote.**

**J. Doggett moved to empower the Circuit Rider to start work on the MS4 Stormwater Management ordinance. C. Melvin second with unanimous vote.**

**1.e. Review Revised Home Based Business Application: J. Doggett moved that the PB adopt the Home Based Business/Home Occupation form with noted amendments. R. Hamel second. Vote 5 in favor, 1 opposed – S. Estabrook.**

**Correspondence:** The Town of Newton has received a “Right to Know” request per RSA 91-A. We are not required to do the research, but must make the gross records available so they can do the research at the Town Hall during normal business hours. The PB minutes are posted on the Town website and go back to July 2005.

**2. Adjourn: J. Doggett moved to adjourn at 8:15 PM, second by J. White with unanimous vote.**

Meeting adjourned at 8:15 PM.

Respectfully Submitted,

Gail M. LeBlanc  
Administrative Assistant  
Newton Planning Board