

NEWTON PLANNING BOARD
MINUTES OF PUBLIC HEARING AND MEETING
January 10, 2017

Call to Order: Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Chair Barbara White, Vice Chair Jim Doggett, Planning Board members: James White, James Holland, Roger Hamel, Charlie Melvin, Sandra Estabrook; and Circuit Rider Planner Jennifer Rowden. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

1. Continuation of Public Hearing: Application for Business Occupancy Certificate MacKenzie Heating & Cooling, Inc., 16 Amesbury Road.

Jennifer Rowden, Circuit Rider Planner, spoke on behalf of the Application for Business Occupancy Certification. She stated that based on what she knows about the site and the application for Business Occupancy, she feels this needs a change of use application at minimum, based on the previous use going from a retail use to an office space use.

Ms. Rowden's understanding of the business operations are that there will be no fuel or propane stored on site. She is concerned that they may be storing delivery trucks there, even if they're empty. Having trucks stored there would trigger the need for a minor site plan.

The applicant has requested a continuation until our next meeting, January 24th. J. Doggett pointed out that this is not technically a public hearing. No notices were sent out. There is no need for a public hearing concerning an Application for Business Occupancy Certification.

J. Rowden said she would be happy to speak with the owner outlining her concerns. The AA will call the office and forward J. Rowden's information, ie, telephone number. It was agreed that there will be a continuation of discussion at the next PB meeting on January 24th. J. Rowden suggested no action be taken until more information is received.

2. Other Board Business and Correspondence

a. Acceptance of minutes from 12/27/16: J. Doggett moved to approve the meeting minutes of December 27, 2016. C. Melvin second with unanimous vote. Secretary's Note: It was determined that no public hearing was necessary. The Application for Business Occupancy for MacKenzie Fuel was/is not a public hearing. This was a continued discussion.

c. Correspondence:

Board members received a letter from the Rockingham Planning Commission concerning Regional Transportation Projects and Priorities – Call for projects.

Projects for Newton include:

- Rowe's Corner improvement on the agenda for 2022.
- The Pond Road bridge replacement on the agenda for 2037.

Other

J. Rowden brought the new NH Planning and Land Use Regulation books which were distributed to PB members.

J. Rowden told the PB that due to changes in the RSA, it would be good for the PB to begin work on the Storm Water Regulations in the coming year in conjunction with the zoning ordinance calendar. The new MS4 will be effective April 2018.

4. Adjourn: J. Doggett moved to adjourn at 7:18 PM, second by J. White with unanimous vote.

Meeting adjourned at 7:18 PM.

Respectfully Submitted,

Gail M. LeBlanc
Administrative Assistant
Newton Planning Board