



# Town of Newton, NH

Newton Town Hall: P.O. Box 378, Town Hall Road, Newton, NH 03858

Town Hall Hours: Monday - Wednesday, 8am - 4pm; Thursday 12pm - 8pm

## May 24, 2016 Planning Board Minutes

### NEWTON PLANNING BOARD MINUTES OF WORK SESSION May 24, 2016

**1. Call to Order:** Chair Barbara White called the meeting to order at 7:00 PM. In attendance were: Barbara White, Chair; Roger Hamel, Sandra Estabrook, Jim Holland, Jim White and Jennifer Rowden.

The meeting began with a salute to the flag.

#### 2. Other Board Business and Correspondence:

- Acceptance of minutes from May 10, 2016

J. Holland made a motion to accept the May 10, 2016 meeting minutes. R. Hamel seconded the motion. All in favor.

- Manifests

B. White presented a NPREA Budget manifest to the Board in the amount of \$409.18. R. Hamel made a motion to approve the NPREA manifest; J. Holland seconded the motion. Motion carries unanimously. B. White presented an Operating Budget manifest in the amount of \$86.53. R. Hamel made a motion to approve the Operating Budget manifest. Jim White seconded the motion. Motion carries unanimously.

#### c. Review Home Based Business Information Sheet and Form

The Home Based Information Sheet and Form were reviewed. It was \_\_\_\_\_ agreed that the PB will compare the information sheet and form to the \_\_\_\_\_ current ordinance and review at the next meeting.

- Correspondence

Application for Planning Board Alternate: Roger Hamel made a motion to approve Annie Collyer as a PB Alternate for a term to end April 2017. Jim White seconded the motion. Motion carries unanimously.

#### PB Rules of Procedure

The proposed PB Rules of Procedure were thoroughly reviewed. B. White will make appropriate changes and pass onto the Administrative Assistant to review. R. Hamel thanked B. White for getting this started.

L.O.C. Renewal for 125 Development NH Corp.

S. Estabrook made a motion to forward the L.O.C. to Atty. Kalman for review. J. White seconded the motion. Motion carries unanimously.

J. Rowden, RPC, distributed a hand-out on Accessory Apartments which was reviewed by the PB. It was agreed that there will be future discussions.

**4. Adjourn:** R. Hamel made a motion to adjourn at 8:50 PM. J. Holland seconded the motion. The meeting adjourned at 8:50 PM.

Respectfully Submitted,

Gail M. LeBlanc  
Planning Board AA