



Town of Newton, NH

Newton Town Hall: P.O. Box 378, Town Hall Road, Newton, NH 03858

Town Hall Hours: Monday - Wednesday, 8am - 4pm; Thursday 12pm - 8pm

September 27, 2016 Planning Board Minutes

NEWTON PLANNING BOARD Minutes of Public Hearing & Meeting September 27, 2016

Call to Order: Chair Barbara White called the meeting to order at 7:08 pm. In attendance were: Chair Barbara White; Vice Chair Jim Doggett; Planning Board members Jim White, Sandra Estabrook, Jim Holland, Roger Hamel, Alternate Rep. Mary Allen, and Circuit Rider Planner Jennifer Rowden. Minutes were transcribed by Administrative Assistant Gail LeBlanc.

The meeting began with a salute to the flag.

B. White appointed Rep. Allen to stand in for Charlie Melvin.

1. David Bouchard, 78 So. Main Street, Non-binding Consultation, 20 x 12 addition (continuation of June 28, 2016). Mr. Bouchard was present at the meeting, along with Thomas Lekborg of Northern Constructors LLC (representing Mr. Bouchard). After reviewing the site plan, Mr. Lekborg was advised that the PB had all the information that was needed and was advised to fill out an application for a minor site plan. The deadline for submitting an application for the October 25th meeting is Thursday, September 29th. Ms. LeBlanc will email Mr. Lekborg the information on the application and fees.

2. Johanne and Brian Russo, 52 North Main Street, Lot Line Adjustment. B. White opened the public hearing. J. Doggett made a motion to continue this hearing until the next PB meeting on October 11, 2016. All in favor to continue the public hearing. The application is incomplete.

3. Other Board Business and Correspondence

a. C.I.P. J. Rowden updated the Board on the C.I.P. She has received requests from the Police and Fire Departments and the Trustees of the Cemetery. She spoke with the Library Director. She suggested the Board of Selectmen reissue the request for C.I.P. requests. She stated she would be happy to speak with any Department Heads. She said she was surprised she had not received anything from the B.O.S. or the Road Agent.

Theresa Caswell, Gale Library Director, was present to go over the library C.I.P. requests. The library has requested a roof replacement; the current roof is 35 years of age. Currently there is one layer of shingles in place. There is no ice and water shield protection. The second library request is a furnace replacement. The heating system at the library is over 33 years of age.

J. Doggett suggested J. Rowden attend a Selectmen's meeting. J. Rowden offered to attend a PB or Selectmen's meeting to answer any questions. J. Rowden said she was available during the day as well. J. Doggett and J. Rowden will work on a date.

The Fire and Police Departments requested projects are scheduled to be reviewed at the October 11th PB meeting. Requested projects submitted by the Highway Department and School are scheduled for review at the October 25th PB meeting.

J. Doggett suggested the PB request a digitized tax map. The cost is \$80,000.00. J. Rowden said she thinks Newton is the only town in Rockingham County that does not have a digitized tax map.

b. Bond and Site Restoration Reduction, So. NH Industrial Park Site Plan, Phase II. R. Hamel and J. Holland stepped down from the Board. J. Doggett moved that the PB Secretary request a replacement document in the amount of \$105,665.40. When the amended document is returned to the PB, we will return the original L.O.C. document of \$132,080.40 Rep. Allen seconded. Five in favor

J. Doggett moved that the Selectmen release the Site Construction Financial Guarantee of \$15,960.00 for So. NH Industrial Park Phase II. Rep. Allen seconded the motion. Five in favor.

J. Doggett moved that the Selectmen release any and all monies to Sargent Woods left in their bond account. S. Estabrook seconded the motion. Five in favor.

J. Holland and R. Hamel returned to the Board.

c. Acceptance of Minutes of August 23, 2016. J. Doggett made a motion to approve the minutes from the August 23, 2016, meeting. R. Hamel seconded the motion. Motion carried unanimously.

d. Manifests B. White presented a NPREA Budget Manifest to the Board in the amount of \$1,264.20. J. Doggett moved to pay the NPREA Budget manifest. Second by S. Estabrook. Motion carried unanimously.

J. Doggett moved to authorize the purchase of a new mat for the PB AA's desk area. B. White seconded. Motion carried unanimously.

B. White presented an Operating Budget manifest to the Board in the amount of \$71.45. **J. Doggett moved to pay the Operating Budget Manifest.** R. Hamel seconded. Motion carried unanimously.

e. NPREA Refund B. White presented the Board with a NPREA refund request for Michelle Daly O'Connor, 10 & 12 Marcoux Road, in the amount of \$111.66. **J. Doggett moved that a NPREA refund be issued to Michelle Daly O'Connor.** R. Hamel seconded. Motion carried unanimously.

f. Accessory Dwelling Unit Workshop is being held on Thursday, September 29th at 7:00 PM in Exeter. **Accessory Apartments** J. Rowden presented the Board with a "clean", revised version of the Accessory Apartment ordinance. **R. Hamel moved that the revised version of the Accessory Apartment ordinance go to public hearing October 25th.** J. Doggett seconded the motion. All in favor.

Kinsley Drive Development Financial Guarantee **J. Doggett moved to recommend the Board of Selectmen release the financial guarantee in the amount of \$24,002.00 in the Kinsley Drive Development, plus all accumulated interest.** J. Holland seconded the motion. All in favor.

h. DES Best Management Practices Rule for Groundwater Protection memo was passed out to all PB members.

J. Doggett moved to write a letter of support for the RPC's Watershed Plan. J. White seconded. All in favor.

i. 2016 Municipal Law Lecture Series information was passed out to all PB members on the upcoming Municipal Law Lecture Series.

4. Non-Public Pursuant to RSA 91-A_3, II(a) – Tabled until next meeting.

5. Adjourn: The meeting was adjourned at 8:36 PM.

Respectfully Submitted,

Gail M. LeBlanc, AA
Newton Planning Board