



# TOWN OF NEWTON, NH

## *Recreation Commission*



*2 Town Hall Road  
Newton, NH 03858*

Date: July 2, 2018

Call to Order - 7:00 pm

In attendance – Chairman Stephen St. Cyr, Vice Chairman Vanessa Burrill, Matthew Burrill (representing Selectmen), Christine Kuzmitski, Angela McVey, Patricia Masterson (recording minutes), and Deana Connelly (Guest). Chairman St. Cyr appointed Ms. McVey, an Alternate, as a Voting Member for this meeting.

Approval of Minutes

**Vice Chair Burrill made a Motion to approve the Minutes for June 18, 2018, and Chairman St. Cyr seconded the Motion. Ms. Masterson indicated that “Purchases under \$1000” on page 3 should be changed to “\$1500.” The Motion was unanimously approved.**

Olde Home Day – September 15, 2018 – Memorial School

Vice Chair Burrill is lining up food vendors for the day – Chubs, fried dough, ice cream, Lions Club burgers, hot dogs and sausages. She will contact a vendor for popcorn and pizza (perhaps Louies). Ms. McVey will contact Kona Ice and Cider Hill for caramel apples. She will contact the same company for the bouncy houses and see if they can provide volunteers to manage the flow of users.

There will be no assigned spaces this year. Vendors will line up on a first-come, first-served basis. The cost will be \$25 per vendor but nonprofits will not be charged. All vendors will be required to provide a donation for the raffle. There will be no electricity provided for vendors. Old Home Day will be held from 11 a.m. to 4:00 p.m. Vendors will arrive at 9:00 a.m. and will choose their booth.

The School will not allow delivery of the stages, dunk tank or Senior BBQ setup the night before.

*Senior BBQ*

The Senior BBQ will be held on Thursday, September 13, 2018, 4 to 6 p.m. the week of Olde Home Day. It will be held at the new fire station or the police station, which is accessible for rain. Ask the Fire Chief if the Senior BBQ can be held at the new Fire Station from 4 to 6 p.m.

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Hamburgers, hot dogs, chips, iced tea or lemonade, and a Hoodsie or ice cream sandwich will be provided for \$2 in advance or \$3 at the door. The money will be donated to a charity. The ticket is also the entry to the raffle. Selectman Burrill will arrange for acoustic music.

The Recreation Commission made a note last year that we ran out of relish, and more lead time is needed to sell tickets. Ms. Kuzmitski will sell tickets at Sargent Woods.

**Vice Chair Burrill made a Motion to rent a grill for the Senior BBQ not to exceed \$150. Chairman St. Cyr seconded the Motion, which passed unanimously with no discussion.**

We will need two portable toilets – one accessible and one non-accessible - for Olde Home Day.

**Vice Chair Burrill made a Motion to reserve two portable toilets for \$260. Chairman St. Cyr seconded the Motion, which passed unanimously with no discussion.**

Selectman Burrill will arrange for the bands. Each band will play for 45 minutes. In case of rain, there will be music under a canopy.

**Selectman Burrill made a Motion to spend \$600 to hire Davis Thurston for a sound system and audio engineer on Olde Home Day. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent a 20 x 20-foot canopy for \$200. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

There was not enough strict supervision at the bouncy houses last year. We will ask Chief Jewett if he will have trainees available to supervise. Or, we could hire substitute teachers. The company which provides the bouncy houses does not have employees to supervise.

**Vice Chair Burrill made a Motion to hire two resources for monitoring the bouncy houses for \$20 an hour; a total of \$220. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent an Army obstacle bouncy house (46 x 12 feet) for \$350. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent a Gator bouncy house for children five years old and under for \$250. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent a Superhero bouncy house for \$175. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent a strikers hit-and-ring bell (one for children and one for adults) for \$70 and \$140, respectively. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

**Vice Chair Burrill made a Motion to rent a basketball challenge game for \$125. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

The baseball league will be contacted to determine if they would like to organize the dunk tank again this year. They would be responsible for getting all the dunkees and would keep all the proceeds.

**Vice Chair Burrill made a Motion to spend \$210 to rent a dunk tank. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

Vice Chair Burrill will check into renting a golf game, and a balloon animal creator and will ask Chief Jewett if he will hold a canine demonstration.

**Vice Chair Burrill made a Motion to rent a dance floor (16 x 16 feet) for \$425 plus a delivery charge of \$100. Ms. McVey seconded the Motion, which passed unanimously with no discussion.**

#### Lifeguards

Ads have been placed in the Carriage Town News, on Indeed and the Town websites for lifeguards. Those hired will be employees of the Town and must be 16 years or older. There is presently a shortage of lifeguards in New Hampshire. Applicants will be interviewed by Captain Dole and Chairman St. Cyr. Background checks will be needed.

#### Country Pond fence

Two-thirds of the fence at Country Pond is complete. Chairman St. Cyr suggested that the remaining one-third be finished. The work is being done by Battye Construction for \$1,457.01.

**Chairman St. Cyr made a Motion to approve funding for Battye Construction to build the remainder of the Country Pond Beach fence. \$800 will be designated to "Repairs" in the Recreation Commission budget, and \$657.01 will be designated to "Supplies." Ms. Mcvey seconded the Motion, and it passed unanimously.** There was a question raised as to whether the expenditure is encumbered. Last year's Minutes will have to be searched for the information.

Senior Trip

Ms. Kuzmitski will collect \$35 per person for the Senior Outing to Portland, Maine on July 18, 2018, upstairs in the Town Hall. The tour company will give the Town a 5% discount. Ms. Kuzmitski will purchase snacks for \$50 and ask participants to bring their own water. The outing will be posted on the Town website, the Recreation Commission website, Facebook and Carriage Town News.

Recreation Commission Bylaws

Vice Chair Burrill presented revisions to the Recreation Commission Bylaws. Selectman Burrill will provide the names of key Town officials to Ms. Masterson so she can distribute the revisions and ask for their review and approval. The officials will be asked to submit their reviews to Ms. Masterson by July 14, 2018. The Recreation Commission will consider these at the July 16, 2018 meeting.

**Vice Chair Burrill made a Motion to accept the proposed revisions and send them to key Town officials for review. Chairman St. Cyr seconded the Motion, which passed unanimously with no discussion.**

Adjournment

**Selectman Burrill made a Motion to adjourn the meeting at 8:30 p.m. Ms. Kuzmitski seconded the Motion. The Motion was unanimously approved with no discussion.**

THE NEXT MEETING WILL BE HELD ON July 16, 2018, at 7:00 p.m. in the REAR of the TOWN HALL.

Respectfully Submitted,

Patricia Masterson  
Recreation Commission Secretary